



MRB SOLUTIONS 360

Empowering Innovation Through Software, Data, and IT Services

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Company Profile | 2025 Edition

1. Company Overview

MRB Solutions 360 Ltd is a fast-growing SME established in January 2018 by Capt. M. A. Rouf (Retd.). Originally focused on product supply and civil construction, the company has since expanded into software development, data services, and port-based operations in alignment with Bangladesh's emerging blue economy. We serve clients in both public and private sectors with innovative, reliable, and scalable solutions.

2. Vision, Mission & Values

Vision

To be a trusted partner in software, data, and construction services—empowering development through innovation and engineering excellence.

Mission

To deliver high-quality solutions in IT and infrastructure, uphold client trust, and embrace national development.

Core Values

- Integrity & Ethics
- Commitment to Quality
- Client Satisfaction
- Innovation & Technology
- Collaborative Growth

3. Our Services

- Software Development – Web, ERP, and Custom Solutions
- Data Services – Reporting, ETL, BI Dashboards, Data Cleaning
- IT Infrastructure – Setup, Maintenance, Support
- Construction & Civil Engineering – End-to-End Execution
- Materials Supply – For Government, NGO, and Private Projects
- Project Management Consulting

4. Work Methodology

Approach

We adopt a client-centric and environment-conscious approach. Whether through in-house capabilities or joint ventures, we ensure project outcomes that meet both local and global standards.

Process

- Feasibility Study & Site Survey
- Project Planning & Estimation
- Execution with Supervision
- Client Feedback & Final Delivery

Commitment

We are committed to excellence, timely delivery, and stakeholder satisfaction. Our teams are guided by professionalism, transparency, and a desire to exceed expectations in every engagement.

5. Project Portfolio: Bangladesh Navy (NSSD)

NSSD: Naval Stores Sub Depot

MRB Solutions 360 has actively contributed to Bangladesh Navy through NSSD by delivering high-quality goods and services. The following projects were awarded to us as PO Winners under competitive tendering processes.

Tender Title	Tender Number	Publication Date	Participation Date	Position Hold	Bidding Status	Project Value (BDT)
FILTER, FUEL SEPARATOR	23.02.2637.212.53.3 64.24-25.0936.2	21 January, 2025	10 February, 2025	First	N/A	N/A
EQUIPMENT FOR NAVAL VESSEL: WATER JET UNIT (PATT NO: 089292) (QTY: 02 NO)	23.02.2637.212.53.3 64.24-25.0706.1	23 January, 2025	02 February, 2025	First	N/A	N/A
OUT BOARD ENGINE (JONSON 30 HP)	23.02.2637.212.53.3 64.24-25.1034	06 January, 2025	26 January, 2025	First	N/A	N/A
CONTROL HEAD LEVER	23.02.2637.212.53.3 64.24-25.0972	19 December, 2024	02 January, 2025	First	N/A	N/A
ITEM FOR NAVAL VESSEL: S-101 VALIDATION SOFTWARE	23.02.2637.212.53.3 64.24-25.0368.2	24 November, 2024	18 December, 2024	First	N/A	N/A
CIVILIAN PERSONNEL MANAGEMENT SOFTWARE	23.02.2637.212.53.3 64.24-25.0816	11 November, 2024	04 December, 2024	First	N/A	N/A

CYBER DRILL (CAPTURE-THE-FLAG) SUBSCRIPTION SERVICE	23.02.2608.212.53.3 64.24-25.0853	18 November, 2024	20 November, 2024	First	N/A	N/A
SPARE PARTS FOR NAVAL VESSEL: ENGINE CONTROL MAIN PCB OF RIB BOAT	23.02.2637.212.53.3 64.24-25.0024.3	27 October, 2024	13 November, 2024	First	N/A	N/A
SPARES FOR NAVAL VESSEL: INJECTOR	23.02.2608.212.53.3 64.24-25.0655	07 October, 2024	31 October, 2024	First	N/A	N/A
SPARE PARTS FOR MAIN ENGINE (MERCURY DIESEL 320 HP)	23.02.2608.212.53.3 64.24-25.0567	24 September, 2024	24 October, 2024	First	N/A	N/A
TRIM & TILT ASSY (FOR OUT BOARD ENGINE)	23.02.2637.212.53.3 64.24-25.0212.2	26 September, 2024	22 October, 2024	First	N/A	N/A
Tank Expansion for Main Engine (Volvo Penta)	23.02.2608.212.53.3 64.24-25.0566	24 September, 2024	14 October, 2024	First	N/A	N/A
SPARE PARTS FOR NAVAL VESSEL BOAT DCB ENGINE	23.02.2608.212.53.3 64.23-24.1996	28 May, 2024	26 June, 2024	First	N/A	N/A
AH PASSPORT, I/O BLACK DISPLAY, 222000200	23.02.2608.212.53.3 64.23-24.1480.1	11 March, 2024	02 April, 2024	First	N/A	N/A

ENGINE CONTROL UNIT (ECU) WITH PROGRAM MED	23.02.2608.212.53.3 64.23-24.1482.1	12 March, 2024	02 April, 2024	First	N/A	N/A
SPARE PARTS FOR HP AIR COMPRESSOR (02 LINE ITEMS)	23.02.2608.212.53.3 64.23-24.0723.3	10 March, 2024	28 March, 2024	First	N/A	N/A
SPARE PARTS FOR MAIN ENGINE (19 L/I)	23.02.2608.212.53.3 64.23-24.1000.3	11 March, 2024	27 March, 2024	First	N/A	N/A
SPARE PARTS FOR MAIN ENGINE (MERCURY DIESEL 320HP) (05 L/I)	23.02.2608.212.53.3 64.23-24.0788.3	10 March, 2024	27 March, 2024	First	N/A	N/A
insecticide Spray (475 ML) (QTY: 8,000 CAN)	23.02.2608.212.53.1 04.22-23.1270	28 February , 2023	19 March, 2023	First	N/A	N/A
02 Line Tyre	23.02.2608.212.53.2 48.22-23.0330	30 August, 2022	14 September, 2022	First	N/A	N/A
Motor Cycle	23.02.2608.212.53.2 48.21-22.1473	12 April, 2022	28 April, 2022	Second	N/A	N/A
The Boundless Sea Maritime Developments And Their Impact on Bangladesh	23.02.2608.212.53.1 62.21-22.0338	06 September, 2021	13 September, 2021	First	N/A	N/A
04 Line Tyre Items	23.02.2608.212.53.2 48.20-21.1607	27 April, 2021	05 May, 2021	First	N/A	N/A
03 Line PPE (Disposable)	23.02.2608.212.53.1 04.20-21.0886	08 December, 2020	10 December, 2020	First	N/A	N/A

Purchase of 135 Line Naval Store Items	23.02.2608.212.53.1 04.20-21.0721	17 November, 2020	22 November, 2020	First	N/A	N/A
Various Size Tyre with Tube (14 Line Items)	23.02.2608.212.53.2 48.20-21.0140.	23 August, 2020	31 August, 2020	Sixth	N/A	N/A
COVID-19 Emergency -Hand Gloves (Special Medium duty) for Rough Surface	23.02.2608.212.53.1 04.19-20.1772.1	12 May, 2020	14 May, 2020	First	N/A	N/A
COVID-19 Emergency -02 Line Items	23.02.2608.212.53.1 04.19-20.1771	09 May, 2020	10 May, 2020	First	N/A	N/A
Washing Machine	23.02.2608.212.53.1 04.19-20.1172	01 January, 2020	06 January, 2020	First	N/A	N/A
Laser Jet Printer (Color)	23.02.2608.212.53.1 45.19-20.1164	30 December, 2019	05 January, 2020	First	N/A	N/A

6. Project Portfolio: Bangladesh Army (BSD)

BSD: Bangladesh Army's Base Supply Depot

In addition to our engagements with the Navy, MRB Solutions 360 has served the Bangladesh Army through BSD. We have successfully completed the supply of water purification tablets as outlined below:

✓ Thiotab Water Cleaning Tablet Supply

Item	Quantity/Description	Recipient	Project Value (BDT)
Thiotab Water Cleaning Tablet	Supplied as per BSD specification	Bangladesh Army BSD	5,000,000

7. Software Development & IT Projects

MRB Solutions 360 has delivered a range of software development and IT services for both government and private sector organizations. Highlighted below are key software projects, including defense, analytics, and cybersecurity solutions.

Project Title	Tender Number	Publication Date	Participation Date	Project Value (BDT)
Media Analytics Tool for Rumor Scanner Bangladesh	RSB/2411/03	30 September, 2024	19 November, 2024	2,100,000
ITEM FOR NAVAL VESSEL: S-101 VALIDATION SOFTWARE	23.02.2637.212.53.364.2 4-25.0368.2	24 November, 2024	18 December, 2024	N/A
CIVILIAN PERSONNEL MANAGEMENT SOFTWARE	23.02.2637.212.53.364.2 4-25.0816	11 November, 2024	04 December, 2024	N/A
CYBER DRILL (CAPTURE-THE-FLAG) SUBSCRIPTION SERVICE	23.02.2608.212.53.364.2 4-25.0853	18 November, 2024	20 November, 2024	N/A

8. Civil Construction & Infrastructure Projects

MRB Solutions 360 has a rich history of executing impactful construction projects across Bangladesh. The following is a summary of our work in the construction and infrastructure domain.

Project	Client	Location	Scope	Project Value (BDT)
Shore Pile & Pre Cast Pile at BNS Sheikh Mujib - NKFTCL Museum Project	NKFTCL	Purbachal 300 Feet Road, Khilkhhet	Shore Pile and Precast Works	BDT 9 Crore
25 Nos Coastal Crisis Management Centre (CCMC)	Mukta Dinwiddie Maclaren Architects	Various Coastal Areas, Bangladesh	Civil Works and Materials Supply	Not disclosed
14 Nos Multipurpose Cyclone Shelter	Mukta Dinwiddie Maclaren Architects	Rajshahi, Shatkhira, Patuakhali, Cox's Bazar	Civil Works and Materials Supply	Not disclosed
British Aid Guest House Association (BAGHA) Club	British Aid Guest House Association	Gulshan-2, Dhaka	Carpet Tile Installation, Supervision & Supply	BDT 325,000
4-Storey Residential Building	Capt. M. A. Rouf (Retd.), BN	Mirpur DOHS	Construction, Supervision & Supply	Not disclosed
Commercial Market Building	Internal Project	Mirpur-10, Cercal	Construction, Supervision & Supply	Not disclosed

Project Images

PROJECT: 25 Nos COASTAL CRISIS MANAGEMENT CENTRE (CCMC)



Client: Mukta Dinwiddie Maclaren

Architects Location : Coastal Area In

Bangladesh

Description: Civil works and Materials supply in the project. Mukta Dinwiddie Maclaren Architects is the prime contractor in this project and and Capt. M A Rouf (Retd.) BN work as a PD in this projects.

Duration: 18 Months



Shore Pile Work Pictures





Pre Cast Pile Pictures

PROJECT: 14 Nos Multipurpose Cyclone Shelter



Client : Mukta Dinwiddie Maclaren Architects

Location : Rajshahi, Shatkhira, Patuakhilai and Cox's
Bazar

Description: Civil works and Materials supply in the project.

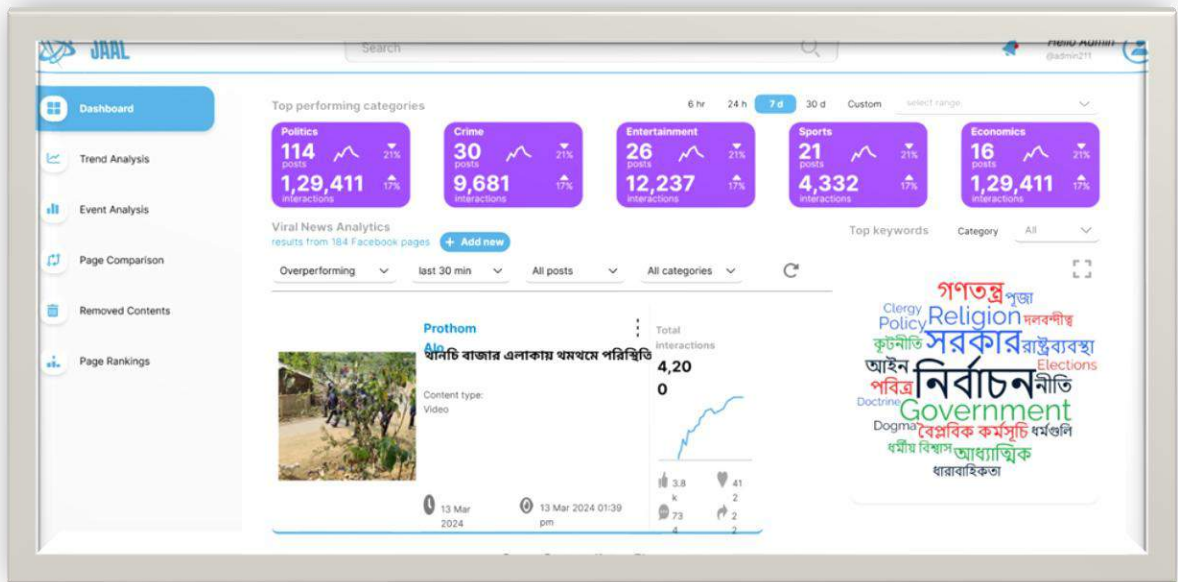
Mukta Dinwiddie Maclaren Architects is the prime

contractor in this project and Capt. M A Rouf (Retd.) BN

work as a PD in this projects.

Duration: 16 Months

PROJECT: RUMOR SCANNER



PROJECT: CIVILIAN PERSONNEL MANAGEMENT SYSTEM



লগইন

Bangladesh Navy Civilian Personnel Management System

ইউজার আইডি

পাসওয়ার্ড

লগইন

[পাসওয়ার্ড ভুলে গেছেন?](#)



Affiliates

CAPT. M. A. ROUF (Retd.) (TAS) PSC, BN. Chief Executing Officer (CEO)	
Experience	Twice served in Bangladesh Coastguard for a period of six years. First time in Aug 99-2001 served as Zonal Commander West for Khulna and Barisal division and closely worked with Mongla Port Authority providing all sort of services as per the Coast Guard Act of 1994. Second time Aug 2008--2011, served as Director Plan and Acquisitions, Director Operations, in Coastguard Headquarters. During this last three years interacted with various ministries, planning Commission, ERD , and various foreign missions in Bangladesh , namely with USA ODC team, Japan, Chinese, Turkish, Indian DAs. No of development projects from Revenue budget and Humanitarian project from USA government was materialized. Many other Projects are in pipeline.
September 2011 To date	Mukta Dinwiddie MacLaren Architects. Working as a <i>Chief Operating Officer (COO) the below project done by his direct observation:</i> Ashrayan-03 Bhasan Char Project (Forcibly Displaced Myanmar Nationals- FDMNs)

	USACE Coastal Crisis Management Centre (CCMC) He is the project director for the CCMC projects under FY11, FY12 and FY13. So far 19 CCMCs were handed over to Bangladesh Coast Guard and 4 more are in the pipeline. USACE Multi Purpose Cyclone Shelter (MPCS) He was the project director for the shelters / school projects under FY09 and FY10. Currently he is the project director for four more MPCS shelters / school projects in Patuakhali and Barisal districts under FY14.
Commission Service 01 Dec 1982 to 06 Jul 2011	Field of Experience :- a) Administrative works both field and office management b) Training management c) Project plan, management, and construction works. d) Security control and management. e) Disaster management. f) Crisis negotiation and management. g) Humanitarian support h) Many others UN Mission. Served as language expert, liaison officer in Bosnia and also worked for Civil Military relation officer. Special support provided to UNHCR in Zagreb in Croatia during Bosnian War. Humanitarian Operations. In 1991 took part Operation Sea Angles with the USA Naval team s. Just after the Cyclone Sidr Humanitarian operations planned conducted in

	Barguna district. Also conducted operations in Bosnia for distress people.
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CURRICULUM VITAE (CV)

(A) Name : Captain Billal Ahmed,(C),ncc,psc,BN (Retd)

(B) Father's Name : Late Dr Ahsan Ullah

(C) Mother's Name : Late Ayatun Nessa

(D) Date of Birth : 01/06/1962

(E) Address : H#925,R13A,Mirpur DOHS,Dhaka-1216,Bangladesh

(F) Nationality : Bangladeshi

(G) Educational Qualification :

M Sc	Master's Degree in Defense and Strategic Studies	University of Madras, India	1995
Master's Degree	Master's Degree in National Security and Strategic Studies (19/30 credit)	Salve Regina University, Rhode Island, USA	2008

Professional Qualifications

- **Course** : **United Nations Contingent Commanders' Course** (May- June 2011)

Institution: UN Peacekeeping Training Centre, Malaysia.

Synopsis : Leading UN Contingent consisting of various nationals in crisis/ normal conditions. Upheld international law and norms while dealing critical/ opposing situations.

- **Course** : **Naval Command Course** (June 2007 – May 2008)

Institution: Naval War College, Rhode Island, USA.

Synopsis : Strategy and Policy, National Security Decision Making, International Strategic Studies, Joint Maritime Operations and Study of Maritime Affairs, International relationship, Strategic Level Leadership, Diplomatic and International Norms of Negotiation, Dealing International Affairs.

- **Course** : **Senior Officers' Staff Course** (March 2004 – April 2004)

Institution: United States Coast Guard Headquarters, USA.

Synopsis : Maritime and Coastal Law, International Law, Maritime Law Enforcement and Law of the Sea, Inter-agency co-ordination

- **Course** : **Operation and Maintenance of Global Maritime Distress and Safety System (GMDSS)** (April – May 2002)

Institution: Skanty Private Ltd., Denmark

Synopsis : Operation and maintenance of GMDSS, International Law related to GMDSS.

- **Course** : **Command and Staff Course** (June 1995 – May 1996)

Institution: Staff College, Wellington, India

Synopsis : Study of Maritime Operations. Study of National Security Operations. Art of Planning and Presenting to Operation Commanders/ Senior Level Leaders. Art of Inter-Agency Coordination.

- **Course** : **Specialization on Radio and Signal Communication** (July 1990 – April 1991)

Institution: Signal Communication School, Cochin, India

Synopsis : Scientific Orientation Theory of Radio Communication. Naval Signal Communication. Frequency Spectrum Management. Modern Communication Technology.

- **Course** : **International Surface Warfare Course** (August 1989 – February 1990)

Institution: International Surface Warfare School, California, USA.

Synopsis : Study of Maritime Aspects. Subjects Related to Operations in Maritime Environment and Naval Operations. Rules of the Road (ROR). United Nations Conventions on Law of the Sea (UNCLOS). Dealing International Affairs.

(H) Experience :

Captain, (C), ncc, psc in Bangladesh Navy June 1980 – January 2012

Joined as Officer Cadet on 10 June 1980, was commissioned as an Officer in the Executive Branch of Bangladesh Navy and retired on 02 Feb 2012 on completion of about 31 years service . During service in Bangladesh Navy performed various duties such as Director of various departments at HQ, Procurement/ Budget Management, and command/management of number of Naval ships and establishments having number of training institutions, Officer-in-Charge of few major Training Institutes as well as administration, HR and Security Management in Military and civil domain.

- o Command/ HR management
- o Security Management
- o Management of Training Institutes (One having University affiliation) under the establishment
- o Plan and execution of development
- o Naval Operations

Position : Commanding Officer, (From March 2009 to December 2009)

Organization: BNS Shaheed Moazzem (Major Training Establishment of BN), Kaptai.

Key Duties & Responsibilities:

- o Command/ HR management
- o Security Management
- o Management of Training Institutes (Two diploma degree level) under the establishment
- o Plan and execution of development
- o Naval Operations

Position : Chief Staff Officer to Commodore Commanding BN Flotilla, Chittagong.
(From June 2008 to March 2009)

Organization: Office of Commodore Commanding BN Flotilla.

Key Duties & Responsibilities:

- o Assist/Advise Commodore Commanding BN Flotilla in exercising, planning and operating BN Flotilla
- o Co-ordinate command functions among all the units of BN fleet
- o Plan and execution of Naval Operations

Position : Naval Secretary, (From January 2007 to July 2007)

Organization: Naval Headquarters, Dhaka.

Key Duties & Responsibilities:

- o Work directly under chief of Naval Staff as advisor in officers' affairs
- o Assist/Advise Chief of the Naval Staff in planning career, posting, promotion

Position: Various Appointments in Naval Ships and Establishments including Commanding Officer of number of small and medium ships, Officer in Charge of Training Schools and Staff Officer at Naval Headquarters and area Headquarters. (From 1983 to 1999.)

Key Duties & Responsibilities:

- o Grass root level command/management/execution of various Naval and Maritime Affairs related Activities. The key functions are:

(1) Human Resource Management and Administration generalist functions:

- o General Administration and Office management.
- o HR Planning and Recruitment.
- o Career planning of officers in the Navy.
- o Job analysis and evaluation of jobs.
- o Accomplishment of HR Management policies and practices ensuring high level performance of the staffs.
- o Manage and supervise the activities of under command staffs/personnel.
- o Co-ordinate training of personnel and staffs of the department.
- o Assume responsibility for welfare, morale and discipline of personnel.
- o Review and evaluate unit performance, prepare reports and provide briefings for superiors.

(2) Security Management Functions:

- o Prepared draft of intelligence security plan for the security of VVIPs.
- o Carried out threat assessments for all locations in the area. Maintained continuing awareness of prevailing security conditions, identifying probable threats and adopt appropriate preventative steps.
- o Conducted physical security inspections of BN facilities.

CURRICULUM VITAE (CV)



(A) Name : Cdr M A Rashid (X) BN (Retd)

(B) Father's Name : Late Mr Joynal Abedin

(C) Mother's Name : Mrs Sakhina Begum

(D) Present Address : Plot # 1303, Road # 18, Avenue # 2, Mirpur DOHS,
Dhaka
Cell Phone: 01745385343

(E) Permanent Address : Vill + PO +Uz- Uzirpur, Dist- Barisal

(F) Date of Birth : 04 February 1957

(G) Nationality : Bangladeshi

(H) Educational Qualification :

Name of Exam	Years	Div/CGPA	Institute
SSC	1972	1 st Division	WB Union Institution, Wazirpur, Barisal
HSC	1974	3 rd Division	FH College, Chakhar, Barisal

(i) Experience :

i) Service in Bangladesh Navy:

Appointment	Rank	Unit	From	To
Additional for Training	S/Lt BN	BNS Umar Farooq	02-06-84	11-05-85
Additional for Training	S/Lt BN	BNS Tawfiq	12-06-85	20-07-86
Additional	S/Lt BN	BNS Akhteruddin	21-07-86	06-06-88
Additional	Lt BN	BNS Umar Farooq	07-06-88	19-06-89
Officer-in-Charge	Lt BN	MV Sanket	20-06-89	24-05-91
Commanding Officer	Lt BN	BNS Shah Amanat	25-05-91	31-12-92
Commanding Officer	Lt Cdr BN	BNS Shah Amanat	01-01-93	15-02-95
Executive Officer	Lt Cdr BN	BNAD Bhatary	16-02-95	19-02-97
Commanding Officer	Lt Cdr BN	BNS Padma	20-02-97	20-08-97
TCO	Lt Cdr BN	BNS Titumir	21-08-97	24-08-97
Additional	Lt Cdr BN	BNS Titumir	25-08-97	01-01-99
UN Mission-East Timor	Lt Cdr BN	BNS Haji Mohsin	02-10-99	27-01-01
OIC NETS	CdrBN	BNS Titumir	20-12-05	03-02-07

ii) Service in Civil organizations

Appointment	Rank	Organization	From	To
Chief Security Officer, Mongla Port Authority	Lt drBN	Mongla Port uthority	28-01-01	04-05-05
Chief Security Officer Mongla Port Authority	Cdr BN	MonglaPortAuthority	05-05-05	19-12-05
DGM (Admin & Security)	Cdr BN	Al Muslim Group, 117 Aziz Plaza, Savar, Dhaka	10-04-07	05-06-07
General Manager (Sales)	Cdr BN(Retd)	Celestial Tech, 3049 Madina market, Ctg	01-08-07	13-04-08
Project Head (Ctg & Cox's Bazar)	Cdr BN (Retd)	WESTECS Ltd,Retail Division, 251/A, Tejgaon I/A, Dhaka	01-05-08	31-05-09
Regional Director , Falcon Security Ltd	Cdr BN (Retd)	Falcon Security Ltd, H#155, L#3, New DOHS,Mohakhali, Dhaka	15-03-10	31-09-12
GM(Ops&Trg), PIMA Security Ltd	Cdr BN (Retd)	PIMA Security Ltd, Sunrise Apartment, House3-3/2, Block-A, Lalmatia, Dhaka-1207	01-05-14	30-11-15

iii) **Professional Courses :**

Course	Years	Institute
Sub Lt Tech course	1983-1984	Trg Schools of BN
Air Course	1987	BAF Base Zahurul Haque
Potential Observer Course	1999	BIPSOT, Gazipur

iv) **Liberation War- 1971:** Participated in **Liberation War of 1971 as Freedom Fighter.**

v) **UN Mission :** Performed UN Mission in East Timor as Military Observer.

vi) **Foreign Country Visited :** Pakistan, India, Maldives, Singapore, Saudi Arabia, Srilanka, East Timor, Malaysia, Sidney, Darwin and West Timor (Indonesia).

vii) **Preparation of Security Assessment and Security Plan:** The Security assessment and Security plan of **Mongla Port and five other factories and facilities** were prepared under my direct supervision in light of **ISPS Code 2003** (International Ship and Port Facility Security Code 2003). Besides I attended a number of courses, seminars and symposiums on ISPS Code arranged by Germanischer Lloyd, Chittagong Port Authority and Director General-Department of Shipping on different occasions.

Cdr M A Rashid BN (X) BN (Retd)

Cell: 01745385343

CURRICULUM VITAE (CV)

(A) Name : Md. Hadi Hussain
(B) Father's Name : Late Mr Joynal Abedin
(C) Mother's Name : Mrs Sakhina Begum
(D) Date of Birth : 01/02/1952
(E) Nationality : Bangladeshi
(F) Educational Qualification :

- Masters in Statistics, University of Chittagong, 1974
- Bachelor in Statistics, University of Chittagong, 1973
- Diploma in Intl. Program for Port Planning & Management (IPPPM), IAPH Bursary Scheme Japan, New Orleans, 1997
- Diploma in Port Management, British Govt. Technical Co-operation Programme, London, United Kingdom, 1986

(G) Experience :

Period	Employing organization and your title/position .Contact information for references	Country	Summary of activities performed relevant to the Assignment
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15.04.2008-31.01.2012	Chittagong Port Authority Member (Admin & Planning)	Bangladesh	Assessed port development requirements. Prepared development schemes; determined technical and economic feasibility of projects and monitoring of ongoing projects
23.05.1996-14.04.2008	Chittagong Port Authority Chief Planning	Bangladesh	
13.11.1984-22.05.1996	Chittagong Port Authority Deputy Chief Planning	Bangladesh	
24.04.1980-12.11.1984	Chittagong Port Authority Project Appraiser and Evaluation Officer	Bangladesh	
03.12.1977-23.04.1980	Chittagong Port Authority Statistical Officer	Bangladesh	Worked out vessel performance and productivity. Collected, compiled and generated statistical reports Carried out billing related activities and general clerical duties
Dec,2003-Dec,2003	M/S Tera International Group, INC., USA in association with SODEV Consultant, HB consultants Ltd. Bangladesh. Project Director	Bangladesh	Chittagong Port Trade Facilitation Project(CPTFP)
Jun,2005-Jun,2008	JV of Consulting Engineering Services(INDIA) Pvt. Ltd(CES) Engineering & Planning Consultants LTD. (EPC) Project Director	Bangladesh	Feasibility study for construction of one new ICD near Dhirastram railway station in Gazipur District
Jun,2007-Sept,2008	M/s. Kellogg Brown & Root (KBR) Pty. Ltd. Australia in association Ltd. Dhaka. Project Director	Bangladesh	Port Efficiency Improvement Plan (PEIP)
Dec,2007-Jan,2009	IIFC, Dhaka Project Director	Bangladesh	Appointment of operator for O&M of New mooring container terminal on SOT

		basis.
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Project Management:

	Dev. Partner and TA No.	Consultant	Tenure	Post Held	Name of Project/ Study
		To	From		
ADB TA # 4136-BAN	M/S TERA INTERNATIONAL GROUP, INC., USA in association with SODEV Consult, HB consultants Ltd., Bangladesh	Dec 2004	Dec 2003	Project Director	1. Chittagong Port Trade Facilitation Project (CPTFP)
IDA-EMTAP Grant # H-107 BD	JV of consulting Engineering Services (INDIA) Pvt. Ltd (CES) Engineering & Planning Consultants Ltd. (EPC)	June 2008	June 2005	Project Director	2. Feasibility study for construction of one new ICD near Dhirasram railway station in Gajipur District.
ADB TA # 4506-BAN	M/s. Kellogg Brown & Root (KBR) Pty. Ltd. Australia in association with HB Consultants Ltd., Dhaka	Sept. 2008	June 2007	Project Director	3. Port Efficiency Improvement Plan(PEIP)
Chittagong Port Authority's own resources.	IIFC,Dhaka	Jan 2009	Dec 2007	Project Director	4. Appointment of operator for O&M of New mooring container terminal on SOT basis.

Professional Trainings (Bangladesh):

	Grade	Duration	Sponsor & Venue	Course Title
	To	From		
Certificate of Attendance	26-05-05	23-05-05	ADB and Ministry of Finance, GOB	The Seminar on the Use of Consulting Services
A+(11th Position)	06-07-00	23-04-00	BPATC, Savar, Dhaka	32nd Senior Staff Course.
Certificate of participation	19-03-98	08-03-98	ADB and Govt. of Bangladesh	Country Seminar on Project Implementation and Administration.
Certificate of Attendance	12-11-96	10-11-96	ESCAP & M/O Shipping, GOB.	Commercialization and Private Sector involvement in Ports.
Certificate of Attendance	26-09-96	23-09-96	Board of Investment , GOB & World Bank	Bangladesh Project Finance Workshop.
Certificate of completion	25-08-91	24-08-91	CPA Training Institute, Chittagong.	Senior Management Course on Leadership and Presentation Skills.
Certificate of completion	19-05-90	15-05-90	Bangladesh Scouts, Dhaka	Scout Commissioners Course
Certificate of Attendance	14-12-89	09-12-89	Centre for System Development, Dhaka.	Management Information System (MIS).
Certificate of completion	04-11-87	10-10-87	National Security Intelligence (NSI), Dhaka	Officers Counter Sabotage Course.
Certificate of completion	18-08-87	04-07-87	CPA Training Institute, Chittagong.	Instructor Training and Works Simplification.
-Do-	18-06-86	20-04-86	British Council, Dhaka	English Language Course
Certificate of completion	09-05-85	24-04-85	Academy for Planning and Development, Dhaka	Formulation of Development Projects in Revised Proforma
-Do-	25-11-83	20-11-83	-Do-	Project Appraisal.
Certificate of completion	09-05-79	10-04-79	Bangladesh Management Development Centre,	Project Management

			Dhaka.	
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Training/ Study Tour (Overseas):

Certificate/ Diploma received	To	From	Place & Country	Sponsor	Course Title
Certificate of attendance	27-04-07	10-04-07	UNESCO- IHE Delft Netherlands	Netherlands Fellowship Program (NFP)	43rd International Port Seminar
-	31-07-04	25-07-04	Kuala Lumpur, Malaysia	ADB	Study Tour to Malaysian Ports
-	05-12-03	01-12-03	Manila, Philippines	ADB	Contract Negotiation on ADB funded "Chittagong Port Trade Facilitation Project"
Certificate of Attendance	15-12-00	04-12-00	Colombo, Srilanka	World Bank & PPIAF	Core Training Course on Infrastructure Regulation and Reforms
-	19-06-98	28-05-98	Different Ports, USA	Port of Seattle Washington USA	Study Tour to US West and East coast ports.

Membership in Professional Associations:.

- Member, Bangladesh Project Management Institute(BPMI)
- Life Member, Bangladesh Statistical Association(BSA)

CURRICULUM VITAE (CV)

(A) Name : Md. Musfiq-Us-Salahin
(B) Father's Name : Md. Shazahan Ali
(C) Mother's Name : Mrs. Marjina Arjuman
(D) Address : Vill: Bamoil, Thana: Patnitola, Dist: Naogaon
(E) Date of Birth : 01/02/1952
(F) Nationality : Bangladeshi
(G) Educational Qualification :

2003 - 2005 Institute of Business Administration (IBA) Dhaka University
▪ M.B.A, Major in Finance with CGPA 3.23
(#1 Business school in Bangladesh)

1997 - 2001 Business Administration Discipline (BAD) Khulna
University
▪ B.B.A, with a CGPA of 3.38
(One of the Pioneering Business School in Bangladesh)

1994 - 1996 Rajshahi Cadet College (RCC) Rajshahi
Board
▪ H.S.C (96), Major in Science with 75% marks.
▪ S.S.C (94), Major in Science with 85% marks

(H) Experience :

	The Value Contribution History		
Experience: 1	Nov'18 – Current	Shell Lubricant (Ranks Petroleum Ltd)	Dhaka
	Head of Fleet Sales		
Responsibilities:	• Develop plans and strategies for developing business and achieving the company's fleet sales goals and create a culture of success and ongoing business and goal achievement. • Manage the sales teams, operations and resources to deliver profitable growth along managing the use of budgets • Define optimal sales force structure, hire and develop sales staff and oversee sales staff compensation and incentive programs that motivate the sales team to achieve their sales targets • Define and coordinate sales training programs that enable staff to achieve their potential and support company sales objectives • Define sales processes that drive desired sales outcomes and identify improvements where and when required • Put in place infrastructure and systems to support the success of the sales function • Provide detailed and accurate sales forecasting along with monitoring customer, market and competitor activity and provide feedback to company leadership team and other company functions • Work closely with the marketing & other functions to establish successful support, channel and partner programs • Manage key customer relationships and participate in closing strategic opportunities & travel for in-person meetings with customers and partners and to develop key relationships		
Experience: 2			

Responsibilities:	July'17 - Oct'18	ARS Consortium/Let's GO	Dhaka
Experience: 3	Head of Operation & Sales (responsible for Let's GO Express/Let's GO Rides)		
Responsibilities:	• Design, Drive and implement business strategies, plans and procedures and drive the operation. • Set comprehensive goals for performance and growth • Oversee daily operations of the company and the work of executives of other functions & drive to intergrade among them (IT, Marketing, Finance etc.) • Lead & drive Lets GO Express sales team to encourage maximum performance • Evaluate performance by analyzing and interpreting data and metrics • Participate in expansion activities (investments, acquisitions, corporate alliances etc.) • Manage relationships with partners/vendors		
	January'17 - June'17	Shohoz.com	Dhaka
	AGM (Sales - Partner Acquisitions)		
	• Responsible for leading the sales team for nationwide partner acquisition especially for bus & launch operators (on boarded around 40 operators within 6 months). • Integrating with various wings of the organization (technology, operation, support, finance etc.) along with the field operation and thus improvising & improving the overall business process • Drive the new project on logistics capacity utilization (Project Truck) and taken it to the phase 2. Developing the service process and integrating the truck partners to the platform for optimizing the capacity utilization. • Mentoring & Coaching team members for continuous development and enhancing their skill level by on the job and off the job training.		
Experience: 4	April'16 - Dec'16	360 (Only Google Business View Partner in BD)	Dhaka
	Head of Sales (Primarily responsible for driving the nationwide sales of "Google Business View" virtual tour)		

Responsibilities:	Develop & Implement National sales strategy for the niche market of "Google Business View" to achieve the target. Couch Guide & Mentors Regional sales team as well as central team to execute the sales strategy and achieve their targets. Integrating various cross functional activities within the organization to ensure fastest execution with optimum quality. Plan and ensure functional skill development program of the sales forces & relevant staffs through coordinating with the technical team/relevant teams. Implement the continuous development program of commercial & sales drive in every aspect operation to make it more efficient & better and transcend it in organization's DNA.
Experience: 5	June,12 - March,16 Banglalink Rajshahi Regional Sales Manager (Regional Mass Market Head – primarily responsible to reach telecommunication service to every eligible person in the North Bengal)
Responsibilities:	Develop and implement a regional sales strategy for mass market in order to achieve both acquisition & airtime targets. Develop and implement a regional distribution plan & Program for the commercial region through effective and efficient management of the financial resources, distributors, sales forces of distributors in order to ensure optimum availability of the products in line with commercial regional strategy. Lead the Zonal Sales Managers in developing professional distributors as long term business partners to meet the challenges of the dynamic and changing business environment.

	Develop and lead an efficient and effective regional team through on-the-job training, coaching, motivation, direction, guidance and support in order to ensure superior executions of all distribution & trade marketing activities in the region over the competitors. Plan and ensure functional skill development program of the sales forces & relevant staff of the distributors through coordinating with trade marketing team (i.e. for Sales Forces) and sales support team (i.e. for technical training for DMS operators). Guide & mentor the Zonal Sales Managers & Trade Marketing Team based in region to develop merchandising executions plans in line with the retail channel architecture & consumer environment. Analyse all available information and competitors' activities and provide strategic insights to team members to take necessary corrective measures to achieve the regional business plan.
Experience: 6	Act as a change management agent by taking new initiatives and leading the regional team from the front to ensure superior executions. Got the reward & recognition from Banglalink as the best commercial Region in consecutive 2 years (2013 & 2014)! This award is being considered one of the prestigious awards for the entire company.
Responsibilities	Able to ensure significant business involvement enhancement of the distributors & installed the sense of ownership among every stake holders of the distribution eco system in Rajshahi Region. Systemization of giving regular feedback to distributors (On DD house performance & ROI) & showing way forward to make it better – Eventually empowering them to be the best of their capabilities. Idea sharing & feedback sharing culture within the distribution channel.

	May'09 – May'12	Banglalink	Rajshahi
Experience: 7	Regional SME Manager		
Responsibilities	(Regional Business Market Head & Stakeholder Manager – responsible to reach telecommunication service to every business person in the region) Ensure optimum quality acquisition in the business market of entire north Bengal & develop value adding long term relationship with clients (Both with SME & corporate clients). Ensure optimum revenue from the business market of North Bengal. Lead, guide and mentor a team of 16 people & bring out the best from them. Manage & Follow up a channel of 19 distributors with around 100 sales forces throughout the 16 districts of entire North Bengal. Leaded the team in establishing a regional SME subscriber base of 85k till May'12. Also achieved 21million monthly regional revenue at end of May'12 by producing a month on month 20% growth since took over the Regional SME Manager post in May'09. Initiated a regional project called "Project 300" under which target was to recharge Tk300 with every new sale. Through which managed to get around 50% of the connections to get Tk300 recharge which helped in achieving growth in revenue. Lead to revitalize the Bogra Cantonment under the corporate segment which was lost to GP with a central agreement between GP & BD Army. Now it is the top most revenue generating account in the region with the largest subscriber base.		
Experience: 8	April'08 – April'09	Grameenphone	Dhaka
	Distribution Operation Manager (The Potentiality Tapping Manager)		
Responsibilities	Manage the operation of the assigned distribution house (team of around 80 with around 2000 Channel partners) & ensuring optimum stock availability at house and allocation to field force. Plan for optimum POS extension and effective POS coverage for attaining distribution objectives. Actively involved in route planning of the distribution house.		

Plan adequate resources (vehicle, manpower, POSM, Stationers) in order to support sales activities (handset, Campaign).

Adequately follow up lifting plan of distributors.

Lead and Guide the distribution house management team

Ensuring implementation of Distributor Operational Manual and proper input to DSTS.

Actively follow up distribution business plan supporting Area Manager.

Support area and regional sales team by managing the compliance performance of distribution house.

Support Central Distribution Team with different information and reports as requested.

Get right feedback from field force and support central distribution and regional team with information.

Coordinate with central distribution team regarding: operational guidelines, information management, audit and reporting.

Coordinate with central Trade Marketing and Retail Management team for campaign materials and POS related issues.

Support the execution of Distribution Field Force development programs and distributor business plan.

Maintain professional working environment and team dynamics at distribution house while actively contributing to recruitment, selection and development.

2007 - 2008

Grameenphone

Dhaka

Territory Manager (The Executioner with the Trade)

Managed 2 distribution houses with a sale of 18 crore/month (Airtime).

Managed the country's leading Telco markets like Motaleb Plaza, Nahar Plaza, Firm View Super Market, Sezan Point and Bosundhara City.

Lead two sales teams with 21 & 52 members respectively.

Maintained & enhanced positive trade relationship with channel partners.

	Increased monthly sales from \$110 million to \$180 million (reload). Enhanced Airtime channel partners' number from 960 to 2200 in 8 months. Developed & implemented incentive program for Sales Executives (based on KPI) in distribution houses & increased sales by 25%. This model has been adopted nationally. Introduced "Weekly Theme Concept" (e.g. service week, POSM week etc.) in territory which was well appreciated by Management. Pioneered & executed new distribution model for Grameenphone & increased strike rate by 15%.		
Experience: 8	2005-2006	Grameenphone	Rajshahi
	Distribution Officer (The Wrap up Guy)		
Responsibilities	Managed & increased no. of exclusive channel partners (ERO) in Rajshahi region. Coordinated & ensured back end support (e.g. logistics, trade marketing etc.) of 5 Grameen Phone Distribution Centers within Rajshahi Region. Trained Exclusive Channel partners regarding products & procedures of Grameenphone. Bridged & coordinated between Regional Head & Area Teams regarding functional issues. Increased number of ERO (Exclusive Retail Outlet) from 13 to 80 in Rajshahi Region. Initiated "Project Haat Campaign" within the region which was adopted nationally. Developed cross functional team with in the region for better support & smooth operations.		

MD. ALI SHAMSUR RAHMAN B.Sc. Civil Engineer	Structural Engineer
	From 2003 to date experienced in design, construction, execution and management of various Civil Engineering Works in Bangladesh.
Experience	• Blood Centre, TUTH Kathmandu, Nepal Structural schematic design services for two story building with reinforced concrete structures on piles. It was designed as earthquake resistant building. Following building codes are used to design this building, ACI 318 – 08, IBC – 2006, ASCE 7-05 and Nepal Building code. • Multi-Purpose Cyclone Shelter , Bangladesh Structural engineering services for two-story building for mixed use (School cum Cyclone center). Most buildings are built on reinforced concrete structures with pile foundation. Some of the buildings have individual footings. ACI 318 – 08, IBC – 2006, ASCE 7-05, UBC 97 and Bangladesh Building Code 2006 are used in these project. The shelters were designed to be above the maximum flood level; withstand winds of up to 260kph and required seismic zone as per BNBC – 2006. • Costal Crisis Management Centre, Bangladesh Structural engineering services for two-story building for mixed use (School cum Cyclone center). Buildings have reinforced concrete structures with pile foundation. ACI 318 – 08, IBC – 2006, ASCE 7-05, UBC 97 and Bangladesh Building Code 2006 were used in these project. CCMCs were designed to be above the maximum flood level; withstand winds of up to 260kph and required seismic zone as per BNBC – 2006. • NHT Fashions: Structural engineering services for 8-storied 31,970 sqm garments factory building with one basement. Building has steel structure with pile foundation& a basement. Zamil Steel designed the steel part. MDM designed the foundations; basement wall design complies with recent building codes.

MASRUR HASAN MAHIN

Mirpur DOHS, Dhaka-1216, Bangladesh • +880 1973332270 • mahin1067@gmail.com

EDUCATION

Bangladesh University of Professionals, Dhaka MBA CGPA: 3.23 out of 4.00	Jan 2023 - Jan 2023
Military Institute of Science and Technology, Dhaka BSC in Computer Science and Engineering CGPA: 3.03 out of 4.00	Jan 2017 - Apr 2021

WORK EXPERIENCE

Database Engineer , ADN Diginet	Feb - 2025 to Till Now
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- Played a key role in the design, development, and maintenance of the backend database systems using **MS SQL Server** and **IBM DB2** for the Lifeline Plus insurance product, ensuring data integrity, security, and high availability.
- Designed and optimized complex SQL queries, stored procedures, and triggers to support real-time policy processing, customer onboarding, and claim settlement workflows.
- Collaborated closely with application developers and business analysts to translate functional requirements into efficient and scalable database solutions.
- Developed and managed ETL processes to integrate customer and policy data from legacy systems into the new platform using MS SQL Server Integration Services (SSIS), ensuring seamless data migration with minimal downtime.
- Performed performance tuning, indexing, and query optimization in both SQL Server and DB2 environments to enhance system responsiveness and overall efficiency.
- Monitored database health and performance, executed regular backups, and implemented disaster recovery plans in alignment with MetLife's global data governance and compliance standards.
- Provided ongoing support during User Acceptance Testing (UAT) and production rollouts, resolving database-related issues to ensure on-time delivery of key project milestones.

Application Analyst, IPDC Finance PLC	Oct - 2022 to Jan 2023
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- To manage and actively participate in the day-to-day operations of the Temenos T24 Core Banking System (CBS), ensuring smooth functioning and high system availability for all users.
- To oversee system maintenance and usability tasks, ensuring that the Temenos T24 CBS remains up-to-date, reliable, and optimized for operational efficiency across all departments.
- To provide timely and efficient resolutions for TCSP (Technical Client Support Portal) tickets, particularly during EOD (End of Day) and COB (Close of Business) processes, minimizing disruptions to business operations.
- To provide comprehensive application and database support within the Temenos T24 CBS environment, troubleshooting issues and ensuring seamless integration between systems.
- To manage Data Model Design (DMD) and business-level logic in alignment with company requirements, ensuring consistency and accuracy of data across all modules in the T24 system.
- To coordinate the integration of the Temenos T24 CBS with other internal and external systems, ensuring efficient data flow and interoperability between platforms.
- To develop and create reports using Microsoft SQL Server and Crystal Reports, ensuring that accurate and actionable data is provided to stakeholders for business decision-making.

- To extract and manipulate data from multiple sources within the organization, providing relevant insights and reports to management teams for operational improvement.
- To design and develop APIs using Java and Python for business services, enhancing the functionality and performance of the applications while ensuring they meet business needs.
- To provide ongoing support for other internal and external applications, ensuring they operate efficiently and are aligned with organizational goals and requirements.
- To manage vendors and oversee stakeholder relationships, particularly in regard to external service providers and vendors, ensuring project timelines are met and quality standards are upheld.

Intern, IPDC Finance PLC

Dec- 2021 to Jan - 2022

- Served as a Software Developer Intern, contributing to the development and optimization of applications within the Temenos T24 Core Banking System.
- Developed an automation bot to streamline processes and enhance operational efficiency across various departments.
- Gained solid understanding of database management, facilitating effective data manipulation and report generation.

Intern, Trust Bank Limited

Dec- 2019 to Jan - 2020

- Collaborated with the IT team at the bank to support various technology initiatives and ensure smooth operations.
- Analyzed the flow of cyber security measures and database management to safeguard sensitive information and maintain data integrity.
- Developed an understanding of IT compliance requirements within the banking and financial industry to ensure adherence to regulatory standards.

PROJECTS

Temenos T24 Upgradation Project (Team size: 6)

- Served as a Technical Executive in the upgradation project for Temenos T24 Core Banking System, contributing to both technical and functional aspects of the system enhancement.
- Provided Technical Services throughout the upgradation process, ensuring seamless integration, resolving technical challenges, and maintaining system performance during critical phases.
- Led various aspects of Project Management, including resource planning, timelines, and risk mitigation, ensuring the project was delivered on schedule and within scope.
- Collaborated closely with multiple stakeholders, including internal teams and external vendors, to manage expectations, communicate progress, and address concerns effectively during the upgradation.
- Managed the upgradation from Temenos T24 R18 to R22, while upgrading the database from Oracle 12C to 19C, ensuring compatibility and enhanced system performance.

Reporting Module - Data WarehouseReport

- Developed an ASP.NET application integrated with an MS SQL Server database, ensuring a smooth and efficient back-end operation for data management.
- Utilized Crystal Reports to generate detailed reports for various business needs, providing stakeholders with actionable insights based on real-time data.
- Integrated data from the Core Banking System (CBS) into the Data Warehouse, ensuring accurate and comprehensive reporting for critical business functions.
- Created essential reports, such as tax certificates and recovery reports, for use by both internal and external stakeholders.
- Implemented an UploadService to facilitate seamless data integration from the CBS to the Data Warehouse, improving the accuracy and timeliness of report generation.

SMS Service JAVA API Springboot

- Integrated a Unicode API to handle multi-language text data and ensure proper encoding and decoding across various systems.

- Developed a Java Spring Boot API to provide a robust and scalable backend service for processing business logic and handling requests efficiently.
- Utilized Data Transfer Objects (DTO) to streamline data exchange between the application layers and connected the API with an MS SQL Server database for secure and efficient data storage.

E-Nothi

- Developed and managed E-Nothi, a PHP-based application integrated with a MySQL database, ensuring efficient handling of digital files and documentation.
- Worked on a Business Support Application, providing solutions to streamline workflow processes and improve operational efficiency.
- Designed and implemented an Approval and Document Management System, facilitating smooth and secure approval workflows and document tracking.
- Played the role of a Product Manager, overseeing the development process, aligning business needs with technical solutions, and ensuring successful product delivery.

MESS Management System - JAVA application based on Swing (Final Year Project)

- Developed a Mess Management System application, enabling users to manage daily meal plans, member contributions, and expenses efficiently.
- Utilized an SQLite database for lightweight and efficient data storage, ensuring quick access to records and seamless data management.
- Delivered the project as an executable (EXE) application for easy deployment and use by end-users without the need for additional software.
- Worked as both a developer and Delivery Manager, overseeing the development process and ensuring timely project completion and delivery.

TECHNICAL SKILLS :

HTML, CSS, ORACLE DB , MS SQL, MySQL, PYTHON , JAVA , TAFJ , JBOSS , DOT NET

ACADEMIC ACHIEVEMENTS

Towards Developing an Automated Attendance Management System using Fingerprint Sensor

<https://ieeexplore.ieee.org/abstract/document/9350882>

PERSONAL TRAITS

- Strong communicator with experience in tech support, facilitating interaction with diverse audiences.
- Fast learner with a keen interest in new technologies and continuous improvement.
- Team player with leadership skills, contributing to successful project outcomes.

SOCIAL MEDIA

- LinkedIn
<https://www.linkedin.com/in/masrur-hasan-mahm-70424820b/>
- Whatsapp
+8801973332270.



SITABUR RAHMAN JEET

Address: Adabor 14, House 941, Shamoly, Mohammadpur, Dhaka - 1207
Phone: +880-197-3221547
Email: jeetrahman100@gmail.com

SUMMARY

I am an enthusiastic, motivated, reliable, responsible and hardworking person. I am a mature team player and can adapt to all difficult situations. I can work well both in a team and on my own initiative. I can work well under pressure and meet strict deadlines.

WORK EXPERIENCE

Marketing Executive - MRB 360 Solutions

- Did marketing and smm for their interior, textile and travel sectors
- Designed many posters, banners, company profiles and logos in Canva
- Did a book design project for Bangladesh Bureau Of Statistics using InDesign

Mar 2024 - Present

Assistant Manager - Pizzaburg

- Handled customer service and customer experience
- Helped the manager to manage staff and handle customers
- Participated in some marketing campaigns for the company

Nov 2023 - Feb 2024

HR Executive - Jolly Ice Factory

- Managed staff and labors of the factory
- Supervised their work contribution and quality of production
- Did salary sheet and kept attendance sometimes

April 2023 - Sept 2023

Admin Executive - RBM Brickfields

- Managed staff and labors of the factory
- Supervised their work contribution and quality of production

Sept 2022 - Dec 2022

Admin Executive - Design Review Sdn. Bhd.

- Made designs for their billboards and banners
- Helped the HR in managing staff and supervised their work

Feb 2020 - June 2020

EDUCATION

Bachelor Of Business Administration

Mahsa University | Selangor | Malaysia

- Major in Business Administration
- CGPA 2.90/4.00 (Aug 2020 - Feb 2023)

Diploma in Business Administration

Mahsa University | Selangor | Malaysia

- Major in Business Administration
- CGPA 2.39/4.00 (Jan 2017 - July 2020)

Secondary School Certificate (SSC)

Willes Little Flower School and College

- Commerce Background
- GPA 4.22/5.00 (Passing Year - 2016)

Junior School Certificate (JSC)

Willes Little Flower School and College

- Commerce Background
- GPA 4.75/5.00 (Passing Year - 2013)

ADDITIONAL INFORMATION

- **Technical Skills:** Marketing Skills, English Fluency, Negotiation, Critical Thinking, Leadership, Creativity, Graphics Design, Canva
- **Languages:** Bengali, English
- **Soft Skills:** Brainstorming, Motivation, Passion, Ambition, Self Confidence

ACTIVITIES

General Secretary

BSOM (Bangladesh Student Organisation Malaysia)
Served As The General Secretary For 3 Years (2017-2019)
Organised Many Functions & Tournaments

Barista

Lakehouse Cafe (Apr 2017-Sep 2019)
Part Time Job During My University Days



MD SADAD UL HASAN

TECHNICAL DOCUMENTATION SPECIALIST

CONTACT

- +8801319-405223
- sadatsa129@gmail.com
- Cha 38/1, North Badda, Dhaka- 1212

EDUCATION

- 2024 - 2025
UNIVERSITY OF DHAKA
• Master of Professional Marketing
- 2017 - 2020
JAGANNATH UNIVERSITY
• BBA [I] Marketing
• GPA: 3.21 / 4.00

SKILLS

- Exploitation Analysis
- Solution Documentation
- Risk Assessment
- Business Analysis
- Team Player
- Critical Thinking
- Communication Skills

LANGUAGES

- English (Fluent)
- Bangla (Native)

PROFILE

My expertise lies in conducting comprehensive analysis of cybersecurity solutions, evaluating their efficacy in addressing potential vulnerabilities and risks. I excel in identifying and assessing exploit scenarios, leveraging penetration testing techniques to simulate real-world attacks and fortify defenses. Through meticulous documentation and clear reporting, I communicate complex technical concepts to stakeholders, facilitating informed decision-making and proactive risk management.

WORK EXPERIENCE

MRB 360 Solutions MARCH, 2022- CURRENT Business Analyst

- Conduct thorough analysis of cybersecurity solutions, evaluating their effectiveness in mitigating potential risks and vulnerabilities.
- Assess the feasibility and suitability of proposed solutions based on the organization's specific security requirements and constraints.
- Document analysis findings, including identified vulnerabilities, recommended solutions, and risk assessments, in clear and concise reports.
- Communicate complex technical concepts effectively to stakeholders, providing actionable insights and recommendations for enhancing cybersecurity posture.
- Develop detailed solution proposals based on analysis findings, outlining recommended security measures and mitigation strategies.

ZBH One JANUARY, 2017- FEBRUARY, 2022 Technical Analyst

- Collaborate with cross-functional teams to implement approved security solutions, ensuring seamless integration and compliance with organizational policies and standards.
- Identify and analyze potential security vulnerabilities and exploit scenarios within systems, applications, and networks.
- Utilize penetration testing techniques and tools to simulate real-world attack scenarios and assess the resilience of the organization's defenses.
- Stay abreast of the latest cybersecurity trends, threats, and technologies through continuous learning and professional development.
- Share insights and best practices with colleagues, fostering a culture of security awareness and proactive risk management within the organization.

NAYEM HOSSAIN

Mailing Address:

House-66/33, Road No-1
West Nondipara, Khilgaon, Dhaka-1219

Cell: 01641-661265

E-mail: nayeem.999.nh@gmail.com



Objective

To obtain a challenging position, where the scope is available to utilize my knowledge, potentiality and adaptability to do something innovative and from where I will be able to enhance my knowledge and skills.

Experience

Company Name	: MRB 360 Solutions
Designation	: Account Manager
Duration	: April 2024 - Present

Educational Records

Diploma In Engineering	Institute	: Daffodil Polytechnic Institute
	Board	: BTEB
	Subject	: Textile
	Passing Year	: 2023

Secondary School Certificate (S.S.C.)	Institute	: Hasan Ali Govt. High School
	Board	: Comilla
	Group	: Business Studies
	Passing Year	: 2017

Other Skills

- Highly numerate, with excellent communication skills.
- Positive and result oriented attitude.
- Able to work as part of team.
- Analytical, innovative, self motivating and confident.
- Leadership quality
- Positive and Motivational attitude
- Can handle tremendous workload
- Sound judgment
- Honest and friendly

Development & Activities

- Have the ability to adopt any new task very quickly and work individual as well as a team.
- Have fluency in sharing and expressing ideas to others.
- Have good impersonal communication skill and fluency in communicative English.

Computer Skills

- Have a primary knowledge on Computer Fundamental Course on MS word, MS excel, MS power point and Internet Browsing.

Language Skills

- Listening, Reading & Writing Bengali & English.

Personal Profile

Name	:	Nayem Hossain
Father's Name	:	Mid Hedayet Ullah
Mother's Name	:	Nargish Begum
Date of Birth	:	13 October 2000
Present Address	:	House-66/33, Road No-1 West Nondipara, Khilgaon, Dhaka-1219
Permanent Address	:	Vill- Guakhola, P.O- Chandpur , P.S- Chandpur Sader, Dist- Chandpur.
Nationality	:	Bangladeshi by birth
Religion	:	Islam (Sunni)
Marital status	:	Unmarried
Sex	:	Male
Blood Group	:	AB (+)
Height	:	5' 8"

Declaration

I thereby declared that all the above statements are true to the best of my knowledge and belief.

(Nayem Hossain)

Fatimatuj Johora

Technical Documentation Specialist

 Dhaka, Bangladesh

 +8801312233246

 fujohoratalimn@gmail.com

Results-oriented writing professional with experience preparing concise and accurate technical documents. Expert at delivering high-quality work within tight deadlines. Talented individual collaborates with cross-functional teams for accuracy and clarity of technical content.

Skills

Effective Communication
Technical research
Adaptability and Resiliency
Distribution
Requirements Analysis
Workflow Analysis
Document Design
Software Documentation

Work History

2022-06 - Current

MRB 360 Solutions

AD Trader, Dhaka, Bangladesh

- Carefully documented technical workflows in private wiki for education of newly hired employees.
- Created documentation for deliverables for various government and non-government clients.
- Streamlined internal processes by designing standard operating procedures and training materials for new hires.
- Contributed to product quality assurance efforts by assisting in the testing process and documenting findings.
- Leveraged strong interpersonal skills to forge positive relationships with stakeholders throughout the organization, fostering collaboration and open communication channels for optimal results.

2022-01 - 2022-04

Technical Support Executive

ZBH One, Dhaka, Bangladesh

- Prepared technical support documentation for clients.
- Diagnosed and troubleshoot hardware, software and network issues.
- Responded to customer inquiries and provided technical assistance over phone and in person.
- Tracked KPIs and created continuous improvement plans.

2018-01 - 2021-12

Content Writer

Daily Bangladesh, Dhaka (Remote)

- Completed thorough research into assigned topics.
- Written engaging content increasing audience for the portal.
- Streamlined content production processes through effective project management and collaboration with team members.
- Edited and proofread content to confirm proper grammar, quality and consistency with AP style.



Education

2022

Master of Social Science: Public Administration

Jagannath University - Dhaka, Bangladesh

2020

Bachelor of Social Science: Public Administration

Jagannath University - Dhaka, Bangladesh



Languages

Bengali: Native language

English

■■■■■
Upper intermediate
(B2)

MD ASHIF ISLAM

Sagor Para, Rajshahi

Contact No: 01779224640

professional summary:

As a Cybersecurity Specialist at Arena Web Security, I engage in comprehensive Network and Web Applications penetration testing, ensuring robust digital defenses for our clients. Simultaneously, I contribute to the advancement of the cybersecurity field by delivering engaging and insightful training sessions to students. My role involves adapting teaching methods and instructional materials to cater to the diverse needs, abilities, and interests of the students. Beyond traditional instruction, I conduct dynamic classes, workshops, and demonstrations, covering a range of subjects from fundamental cybersecurity principles to advanced threat mitigation strategies. In the capacity of an instructor, I employ various teaching methods such as lectures, discussions, and hands-on demonstrations to provide an immersive learning experience. Furthermore, I guide and counsel students, offering support in overcoming academic challenges and fostering their unique academic interests. This role not only allows me to contribute to the cybersecurity landscape but also empowers the next generation of professionals with the skills and knowledge needed to excel in the ever-evolving field of cybersecurity.

Skills:

- Penetration Tester
- Bug Bounty Hunting
- SOC
- VAPT
- Critical Thinking
- Leadership

Accomplishments:

- country top rated hacker title from Arena web security (AWS)

Certification:

- CEH from Arenawebsecurity
- eJPT from Elearnsecurity
- eWAPTvx2 from Elearnsecurity
- eCPTvx2 from Elearnsecurity
- Burp Suite Certified Practitioner from Portswigger
- Certified Appsec Practitioner (CAP) from The SecOps Group
- HTB Certified Defensive Security Analyst from Hack The Box

- CRYPTO from zero-point security

Work history:

Senior Trainer at MRB 360 Solutions - 2020 to Present

Education:

Serail Govt High School Rajshahi
Secondary School Certificate
2012

Rajshahi Government City College
Higher Secondary Certificate
2013-2015

Language:

- Bangla
- English
- Hindi