ঢাকা উত্তর সিটি কর্পোরেশন

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লাইসেন্স ইস্যুর বিবরণ

ইস্যুর তারিখ :27/08/2024
ইস্যুর সময় :15:22:26

ই-ট্রেড লাইসেন্স

লাইসেন্স নং : TRAD/DNCC/124745/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪- তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি/ প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। **ব্যবসা প্রতিষ্ঠানের নাম**	:	**রেক টেকনলজি এন্ড সফটওয়্যার**		
২। **ব্যবসা প্রতিষ্ঠানের মালিকের নাম**	:	**রাকিবুল ইসলাম**		
৩। **পিতা / স্বামীর নাম**	:	**সুজ্জু মিয়া**		
৪। **মাতার নাম**	:	**রহিমা খাতুন**		
৫। **ব্যবসার প্রকৃতি**	:	**অন্যান্য - একক**		
৬। **ব্যবসার ধরণ**	:	**আইটি ব্যবসা**		
৭। **ব্যবসা প্রতিষ্ঠানের ঠিকানা**	:	**দাগ-১৫২২,কাওলার জামতলা,খিলক্ষেত,দক্ষিণখান,ঢাকা-১২৩০**		
৮। **অঞ্চল/ডিএনসিসি'র নিজস্ব মার্কেট**	:	**৭ দক্ষিণখান**	**ওয়ার্ড:**	**৪৯**
৯। **এনআইডি/পাসপোর্ট/জন্ম নিবন্ধন নং**	:	৩৭৫২১২০০০০	**টিআইএন/বিআইএন নং:**	
মোবাইল নম্বর	:	০১৯১৪০৩৯৬৪৭	**ই-মেইল:**	
১০। **অর্থ বছর**	:	২০২৪-২০২৫ [নবায়নকৃত]	**ব্যবসা শুরুর তারিখ:**	০৮/১১/২০২২

১১। **মালিকের বর্তমান ঠিকানা**			**মালিকের স্থায়ী ঠিকানা**		
হোল্ডিং নং	:	দাগ-১৫২২,কাওলার জামতলা	হোল্ডিং নং	:	
রোড নং	:		রোড নং	:	
গ্রাম / মহল্লা	:	খিলক্ষেত	গ্রাম / মহল্লা	:	বাঙ্গাঁলা
পোস্ট কোড	:	১২৩০	পোস্ট কোড	:	পাক বাঙ্গাঁলা
থানা	:	দক্ষিণখান	থানা	:	নবীনগর
জেলা	:	ঢাকা	জেলা	:	ব্রাহ্মণবাড়িয়া
বিভাগ	:	ঢাকা	বিভাগ	:	

১২।**আদর্শ কর তফসিল, ২০১৬ এর ক্রমিক নং** :

১৩। **ট্রেড লাইসেন্স ফি(নতুন/নবায়ন)**

লাইসেন্স/নবায়ন ফি	:	**৩০০০**	সাইনবোর্ড কর (পরিচিতিমূলক)	:	**৪৮০**
সারচার্জ	:	**০**	ভ্যাট	:	**৫২২**
আয়কর / উৎসেকর	:	**৩০০০**	বই মূল্য	:	**২৭০**
বকেয়া ()	:	**০**	ফর্ম ফি	:	**০.০০**
সংশোধনী ফি	:	**০.০০**	অন্যান্য ফি	:	**৫০০.০০**
			সর্বমোট	:	**৭৭৭২.০০**

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৫ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার

ঢাকা উত্তর সিটি কর্পোরেশন অঞ্চল -৭ রাজস্ব বিভাগ

কর কর্মকর্তা

actionaid

Ref: AAB/HR/Consultancy Agreement/(206)/09/2024

29 September 2024

Mr. Rakibul Islam
Founder & CEO
Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka

Email: rakibulto@gmail.com

Subject: Offer of Short-Term Consultancy for "Developing Web Based MEAL System of ActionAid Bangladesh"

Dear Mr. Islam,

We are pleased to commission your organisation (which you represent) for a Short-Term Consultancy Work titled, "Developing Web Based MEAL System of ActionAid Bangladesh". This offer is subject to all conditions mentioned in the attachment enclosed herewith.

If you agree to the following terms & conditions, please sign this letter and return the same to ActionAid Bangladesh.

1. Summary Description of Work:
As per attached Terms of Reference.

2. Duration of Agreement:
The contract duration is from **01 October 2024 to 31 December 2024**

3. Reporting Requirement:
As per attached Terms of Reference.

4. Payment/Remuneration-Grant/Budget:

AAB will provide a total amount of **BDT. 10,00,000.00** (Taka Ten Lacs) only including VAT and Tax for the mentioned job and deliverables. The payment will be made via Bank Transfer, directly to **ACCOUNT NAME: RAKTCH TECHNOLOGY AND SOFTWARE, ACCOUNT NUMBER: 20502180100311104, BANK NAME: Islami Bank Bangladesh PLC, BRANCH NAME: Haji Camp, Dhaka, ROUTING No. 125261995.** Tax & VAT will be deducted at source as per the rules of GoB and the tax amount will be deposited to the Treasury of the GoB.

Payment will be made according to the following instalments

Instalment	Amount	Timeline
1st Instalment	30% of the total amount	After signing agreement
Final Instalment	70% of the total amount	Satisfactory completed of the MEAL system, with all required submissions meeting the expectations and being accepted by ActionAid Bangladesh

ActionAid
established in UK in 1972,
in Bangladesh since 1983,
incorporated in The Hague,
The Netherlands (registration
number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
Office 2: House CES (E) 19, Road 128
Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

5. Other Service to be provided by ActionAid Bangladesh:
No other cost will be borne by ActionAid Bangladesh beyond the amount mentioned in the contract.

6. Standard Contracting Regulations:
All documentation produced under the contract becomes property of ActionAid Bangladesh. Publication or other quotation of material produced under this contract can be done only with the prior, expressed written consent of ActionAid Bangladesh (AAB).

- The consultant recognizes that all project records and copies of records, data sets, etc. in all forms including electronic, photocopies, etc which are in possession of the consultant during the course of the assignment are, and will remain, the exclusive properties of AAB.
- During the period of the contract or afterwards, the consultant shall not issue any written material or express public or personal opinions concerning the services under the contract to parties outside, except with the prior written approval of AAB.
- The consultant assumes all responsibility for complying with local legal codes as they apply to a contract and work performed there under. In addition, the consultant will pay all applicable taxes and fees as required by the laws of Bangladesh.
- The consultant shall not, without first obtaining the consent in writing of AAB, permit any of its duties or obligations made under the contract, to be performed or carried out by any other person, or reassign its interest in the contract.
- In the event that the consultant requires additional time to complete the contract, over and above that previously agreed to, but without AAB changing the scope of contract, AAB's prior written concurrence to the same is necessary in order to charge AAB for contract expenses incurred during a contract extension.
- However, AAB may, by written order, make general changes within the scope of the contract affecting the services to be performed or the time of performance. If any such changes cause an increase or decrease in the cost of, or time required for performance of any part of the work under the contract, AAB shall make an equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract in writing accordingly.
- The consultant must comply with AAB's Child Protection Policy, Anti-Sexual Harassment Policy, Anti-money laundering and terror financing, Financial misappropriations (a summary of dos & don'ts are in Annexure 1) during her/his contract period with AAB. Any non-compliance will be treated as zero-tolerance, in such cases AAB will take necessary action including engage respective law enforcement authority.
- The consultant may communicate with parties external to AAB through and with prior intimation to, AAB, while performing services under the contract.
- Notwithstanding anything contained in the contract or in these conditions AAB may, at any time, by notice in writing, terminate the contract in whole or in part by requiring the consultant to stop performing the work or any part thereof, in which event the consultant shall have no claim against AAB by reason of such termination, other than payment of expenses actually incurred by the consultant and reasonable fee to be in proportion to the work performed under the contract, less any sum previously paid on account thereof. However, if the contract is cancelled by AAB due to negligence of the consultant, termination expenses shall be borne by the consultant. In this latter case, AAB's independent determination of negligence on the part of the consultant shall be considered to be final and non-negotiable.

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Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

On the other hand, the consultant may also terminate the contract with AAB providing seven (7) days' notice in writing, failing which 7 (seven) days' pay will be deducted from the consultant's remuneration.

7. Other Terms:

According to this contract/agreement, if the consultant, meets with any accident while on duty, ActionAid Bangladesh will not be responsible for any type of liability. The consultant agrees that all professional, medical or other insurance liabilities applicable under this agreement is the sole responsibility of the consultant and, as such, costs for said insurance should be borne exclusively by the consultant.

The consultant accepts responsibility for all personal taxes, social security and other taxes or fines that may be incurred as a result of payments made under this Agreement.

This agreement constitutes the entire agreement. There are no other agreements, oral or written, between the parties hereto.

We look forward to working with you.

This agreement has been read, understood and signed by:

(1st Party)

Farah Kabir
Country Director
ActionAid Bangladesh

(2nd Party)

Rakibul Islam
Founder & CEO
Raktch Technology & Software

(Witnesses)

29/09/24

Md. Rafiqul Islam ACA
Head of Finance & Administration
ActionAid Bangladesh

30.09.24

Md. Shahinujjaman
Manager – Monitoring Evaluation Accountability and Learning (MEAL)
ActionAid Bangladesh

Shariar Kabir Choudhury
Head of People & Culture
ActionAid Bangladesh

Copy to:

1. HR File

ActionAid established in UK in 1972, in Bangladesh since 1983, incorporated in The Hague, The Netherlands (registration number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
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Auditor's Report and Audited Financial Statements

Of

Raktch Technology & Software

For the year ended 30 June 2023

Submitted by

Rahman Mostafa Alam & Co.

Chartered Accountants

Table of Contents :

1. Independent Auditors Report
2. Statement of Financial Position
3. Statement of Profit or Loss and Other Comprehensive Income
4. Statement of Cash Flows
5. Notes to the Financial Statement

INDEPENDENT AUDITORS REPORT
TO THE PARTNERS OF RAKTCH TECHNOLOGY & SOFTWARE
REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinion

We have audited the financial Statements of Raktch Technology & Software which comprise the statements of financial position as at 30 June 2023, and statement of profit or loss and other comprehensive income, statement of cash flow for the year then ended and notes to the financial statements including a summary of significant accounting policies.

In our opinion, the accompanying financial statement presents fairly, in all material respects, the statement of financial position as at 30 June 2023, and statement of profit or loss and other comprehensive income, statement of cash flow for the year then ended in accordance with International Financial Reporting Standards (IFRS) and other regulatory reporting requirement in Bangladesh.

Basis for Opinion

We conducted our audit in accordance with the International Standards on Auditing (ISAs). Our responsibilities und those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the fund in accordance with the International Ethics Standard Board for Accountant's Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirement that is relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Matter

We draw attention to the matter that the Partnership Firm has not filed its income tax return for the financial year ended 30 June 2023 within the prescribed time frame as required under the Income Tax Act, 2023. Non-compliance with tax filing requirements may result in penalties, fines, or other legal consequences as per applicable regulations.

Our opinion is not modified in respect of this matter.

Responsibilities of the Management for the Financial Statements

The management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRSs) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material miss atement, whether due t fraud or error.

In preparing the financial statement, the management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern, and using the going concern basis of accounting unless the management intends to liquidate the fund or to cease operation or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can rise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, Intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entities internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosure made by the management.
- Conclude on the appropriateness of management use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause or to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit

Firm's Name : Rahman Mostafa Alam & Co., Chartered Accountants

Signature :

Date : 05 JAN 2025

Raktch Technology and Software

Statement of financial position

As at 30 June 2023

Particulars	Notes	Amount in Taka
		30 June 2023
Assets		
Non-current assets		
Property, plant and equipment	4.00	139,337
		139,337
Current assets		
Cash and cash equivalents	5.00	146,369
		146,369
Total assets		**285,705**
Partner's Equity & Liabilities		
Partner's equity		
Partner's capital account	6.00	200,000
Partner's current account	7.00	(344,352)
		(144,352)
Current liabilities		
Loan From Partner	8.00	398,557
Liability for expenses	9.00	31,500
		430,057
Total partner's equity & liabilities		**285,705**

The accompanying notes form an integral part of these financial statements and are to be read in conjunction there with.

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology and Software

Managing Partner

Singed in terms of our separate report of even date annexed.

Firm's Name : Rahman Mostafa Alam & Co. Chartered Accountants

Signature :

Date : 05 JAN 2025

Raktch Technology and Software

Statement of profit or loss and other comprehensive income

For the year ended 30 June 2023

Particulars	Notes	Amount in Taka
		2022-2023
Revenue	10.00	338,000
Gross Profit		**338,000**
Operating expenses		
General & administrative expenses	11.00	(680,755)
		(680,755)
Profit from operations		**(342,755)**
Less: Financial expenses	12.00	(1,596)
Add: Non-operating income	19.00	-
Net profit before tax		**(344,352)**
Less: Income tax expenses		
Net profit after tax		**(344,352)**

The accompanying notes form an integral part of these financial statements and are to be read in conjunction there with.

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software

Managing Partner

Singed in terms of our separate report of even date annexed.

Firm's Name : Rahman Mostafa Alam & Co. Chartered Accountants

Signature :

Date : 05 JAN 2025

Raktch Technology and Software

Statement of changes of partner's equity

As at 30 June 2023

Particulars	Partner's Capital		Total Capital	Partner's Current Accounts		Total Current Account	Partner's Total Equity		Total Current Account
	Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam	
Balance as at 20 October 2022	100,000	100,000	200,000	-	-	-	100,000	100,000	200,000
Injection of Capital	-	-	-	-	-	-	-	-	-
Share of Profit/(Loss)	-	-	-	(172,176)	(172,176)	(344,352)	(172,176)	(172,176)	(344,352)
Withdraw				-	-	-	-	-	-
Balance as at 30 June 2023	**100,000**	**100,000**	**200,000**	**(172,176)**	**(172,176)**	**(344,352)**	**(72,176)**	**(72,176)**	**(144,352)**

The accounting policies explanatory notes from and integral part of these fincial statements.

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology and Software

Managing Partner

RAHMAN MOSTAFA ALAM & CO. DHAKA

Raktch Technology and Software

Statement of cash flows

As at 30 June 2023

Particulars	Notes	Amount in Taka 30 June 2023
A. Cash flows from operating activities		
Net profit before tax		(344,352)
Add: Amount considered as non-cash item		
Depreciation		27,705
Changes in other operating assets & liabilities		
Decrease/ (increase) of current assets		-
Inventories		-
Trade and other receivables		-
Advance, deposit & pre-payments		-
Increase/ (decrease) of current liabilities		31,500
Accruals and provisions		31,500
Net cash provided by/ (used in) operating activities		(285,147)
B. Cash flows from investing activities		
Acquisition of non-current assets		(167,042)
Net cash provided by/(Used in) investing activities		(167,042)
C. Cash flows from financing activities		
Capital		200,000
Loan From Partners		398,557
Net cash flows from financing activities		598,558
D. Net cash increase/ decrease (A+B+C)		146,369
Add: Cash and cash equivalents at the beginning of the year		-
Cash and cash equivalents at the closing		146,369

RAKIBUL ISLAM
Founder & CEO
Raktch Technology and Software

Partner

Managing Partner

RAHMAN MOSTAFA ALAM & CO. DHAKA

Raktch Technology and Software

Notes to the financial statements

As at 30 June 2023

1.00 Company profile and overview of its operational activities

1.01 Corporation information

Raktch Technology and Software is a firm which is incorporated in Bangladesh during the year 2013 under the Partnership Act 1932. Its registration-no. P-49770 dated 20 October 2022.

1.02 Nature of business

A software development partnership firm collaborates with clients to design, develop and deliver custom software solutions tailored to their business needs.

2.00 Basis of preparation

2.01 Statement of compliance

These financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS). IFRS comprise of:

i) International Financial Reporting Standards (IFRS)

ii) International Accounting Standards (IAS) and

iii) Interpretations.

The title and format of the financial statements follow the requirements of IFRS which are to some extent different from the requirement of the Companies Act 1994; however, such differences are not material and in the view of management, IFRS format gives a better presentation to the shareholders.

2.02 Basis of measurement

The financial statements have been prepared under the historical cost basis except for the following material items in the separate and consolidated statement of financial position.

Non-derivative financial instrument at fair value through profit or loss or available for sale, are measured at fair value.

2.03 Going concern assumption

The company has adequate resources to continue its operation for foreseeable future. For this reason the financial statements have been prepared on going concern basis. As per management assessment there are no material uncertainty related to events or conditions which may cast significant doubt upon the Companies ability to continue as a going concern.

2.04 Functional and presentational currency

Items included in these financial statements are measured using the currency of the primary economic environment in which the company operates ('the functional currency'). These financial statements are presented in Bangladesh Taka (Taka/Tk./BDT) which is also the functional currency of the company. The amounts in these financial statements have been rounded off to the nearest Taka .

2.05 Use of estimates and judgment

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis by the management. Revision to accounting estimates are recognized in the period in which the estimates are revised and in any future periods affected.

2.06 Reporting period

The financial year for the company is from 20 October 2022 to 30 June 2023.

2.07 Statement of cash flows

The statement of cash flows have been prepared in accordance with the International Accounting Standard (IAS) 7: "Statement of cash flows" under indirect method.

RAHMAN MOSTAFA ALAM & CO. DHAKA

3.00 Significant accounting policies

Accounting policies set out below have been applied consistently to all periods presented in these financial statements.

3.01 Current versus non-current classification

The company presents assets and liabilities in statement of financial position based on current/non-current classification.

An asset is current when it is:

i. expected to be realized or intended to be sold or consumed in normal operating cycle

ii. held primarily for the purpose of trading

iii. expected to be realized within twelve months after the reporting period or

iv. cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period.

All other assets are classified as non-current.

A liability is current when it is:

i. expected to be settled in normal operating cycle

ii. held primarily for the purpose of trading

iii. due to be settled within twelve months after the reporting period or

iv. there is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period The company classifies all other liabilities as non-current.

All other liabilities are classified as non-current.

3.02 Property, plant and equipment

3.02.1 Recognition and measurement

Property, plant and equipment (PPE) is recognized as an asset if it is probable that future economic benefits associated with the asset will flow to the entity and the cost of the item can be measured reliably.

3.02.2 Subsequent costs

Subsequent expenditure is capitalized only if it is probable that future economic benefits associated with the expenditure will flow to the Company and its costs can be measured reliably.

3.02.3 Depreciation of property, plant & equipment

Depreciation is charged on all Property, Plant & Equipment except land and land development. Reducing balance method has been used to calculate depreciation. Depreciation is charged on additions during the year from the month of the acquisition of the asset. The rates at which the assets are depreciated per annum depend on the nature and estimated life of each asset is as given below:

Furniture & fixture	10%
Electric Equipment	20%

3.03 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

3.04 Financial liabilities

The Company recognizes a financial liability in its statement of financial position when the entity becomes a party to the contractual provisions of the instrument.

The Company derecognizes a financial liability when its contractual obligations are discharged, cancelled or expired.

3.05 Provision

Provisions are made against obligations arising from past events, for which company has obligations to pay in future and such probable expenditures of company are provided at the statement of financial position date.

RAHMAN MOSTAFA ALAM & CO. DHAKA

3.06 Revenue recognition and measurement

Revenue has been recognized following IFRS 15.The objective of IFRS 15 is to establish the principles that an entity shall apply to report useful information to users of financial statements about the nature, amount, timing, and uncertainty of revenue and cash flows arising from a contract with a customer.

The core principle of IFRS 15 is that an entity will recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. This core principle is delivered in a five-step model:

a. Identify the contract(s) with a customer

b. Identify the performance obligations in the contract

c. Determine the transaction price

d. Allocate the transaction price to the performance obligations in the contract

e. Recognize revenue when (or as) the entity satisfies a performance obligation.

IFRS 15 also includes a cohesive set of disclosure requirements that significantly expands the current disclosure requirements related to revenue recognition.

3.07 Events after the reporting period

Amounts recognized in the financial statements are adjusted for events after the reporting period that provide evidence of conditions that existed at the end of the reporting period. No adjustment is given in the financial statements for events after the reporting period that are indicative of conditions that arose after the reporting period.

3.08 General

a) These notes form an integral part of the annexed statements and accordingly are to be read in conjunction therewith.

b) Previous year's figures have been rearranged wherever necessary to confirm the present year's presentation.

c) Bracket figures denote negative amount.

d) Figures appearing in these Financial Statements have been rounded off to the nearest integer.

RAHMAN MOSTAFA ALAM & CO. DHAKA

Notes	Particulars		Amount in Taka
			2022-2023
4.00	**Property, plant & equipment**		
	Cost		**167,042**
	Opening balance		-
	Add: Addition during the year		-
	Less: Disposal/adjustment during the year		-
	Less: Accumulated depreciation		**27,705**
	Opening balance		-
	Add: Addition during the year		27,705
	Less: Disposal/adjustment during the year		-
	Written down value		**139,337**
	Details of property, plant and equipment are shown in Annexure-A.		
5.00	**Cash and cash equivalent**		
	Cash in hand		45,600
	Cash at bank	5.01	100,769
			146,369
5.01	**Cash and cash equivalent**		
	Islamic Bank Bangladesh PLC.		100,769
			100,769
6.00	**Partners capital**		
	The initial capital of the partnershio firm is Tk. 2,00,000 (Two Lac) which was provided by the partners of the firm as per rate of the partnership deed.		
	1) Mohi Uddin		100,000
	2) Rakibul Islam		100,000
			200,000
7.00	**Partner's current account**		
	The profit & Loss of the firm will be shared equally by the partners at 50% : 50% ratio.		
	1) Mohi Uddin		(72,176)
	2) Rakibul Islam		(72,176)
			(144,352)
7.01	**Mohi Uddin**		
	Opening Capital		100,000
	Add: Net Profit		(172,176)
			(72,176)
	Less: Withdraw		-
			(72,176)

RAHMAN MOSTAFA ALAM & CO. DHAKA

Notes	Particulars		Amount in Taka 2022-2023
7.02	**Rakibul Islam**		
	Opening Capital		100,000
	Add: Net Profit		(172,176)
			(72,176)
	Less: Withdraw		-
			(72,176)
8.00	**Loan From Partners**		
	Mohi Uddin		**398,557**
			398,557
9.00	**Liability for expenses**		
	Audit Fee		30,000
	Internet bill		1,500
			31,500
10.00	**Revenue**		
	Sales		338,000
	Gross Revenue		**338,000**
11.00	**General & administrative expenses**		
	Office Rent		208,000
	Employee Salaries		144,000
	Internet Bills		12,000
	Stationeries		4,050
	Hosting Cost		64,000
	Staff Lunch		56,000
	Marketing and Visit		120,000
	Priliminary Expense		15,000
	Audit Fee		30,000
	Depreciation expenses	Annexure- A	27,705
			680,755
12.00	**Financial expenses**		
	Bank Charge		1,596
			1,596

RAHMAN MOSTAFA ALAM & CO. DHAKA

Annexure-A.

Raktch Technology and Software

Schedule of property, plant and equipment

As at 30 June 2023

Particulars	Cost				Rate of Dep.	Depreciation				Written down value as at 30 June 2023
	Balance as at 20 October 2022	Additions during the year	Disposal/ adjustment	Balance as at 30 June 2023		Balance as at 20 October 2022	Charged for the year	Disposal/ adjustment	Balance as at 30 June 2023	
Furniture & fixture	57,030	-	-	57,030	10%	-	5,703	-	5,703	51,327
Electric Equipment	110,012	-	-	110,012	20%	-	22,002	-	22,002	88,010
						-				
As at 30 June 2023	**167,042**	**-**	**-**	**167,042**		**-**	**27,705**	**-**	**27,705**	**139,337**

RAHMAN MUSTAFA ALAM & CO. DHAKA

JUBAYER TEXTILE MILLS

Factory Address : Khardon Para, Rasulpur, Nuralapur, Madhobdi, Norshingdi

Date: 05-Jan-2025

Project: ERP Paperless Solution Implementation

Raktch Technology & Software will develop an ERP Paperless Solution for **Jubayer Textile Mills**, including:

1. Inventory Management – Stock tracking.
2. Production Planning & Control – Automated workflow.
3. Sales & Order Management – Digital invoicing.
4. HRM – Payroll, attendance tracking.
5. Finance & Accounting – Expense tracking.
6. Procurement & Supplier Management – Vendor automation.
7. Dashboard & Reporting – Analytics.

Timeline:

- **Start Date:** 05-Jan-2025
- **Completion:** 10-Apr-2025
- **Milestones:** Planning, Development, Testing, Deployment

Payment Terms:

- **Total Cost:** 13,80,000 BDT
- **Advance:** 40%

Terms & Conditions:

1. Additional features require a separate work order.
2. **1-year** post-deployment support.
3. The client provides necessary access/resources.
4. Delays from the client extend the timeline.
5. Confidentiality maintained.

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software
05/Jan/2025

Founder & CEO
Engr. Rakibul Islam
Raktch Technology & Software

Jubayer Textile Mills
Proprietor

Founder & Managing Director
Md. Shohidul Islam
Jubayer Textile Mills

E-mail : jubayertextile@gmail.com, rafitextile01@gmail.com, Mobile : 01926-603277, 01755-619835
shohidul@jubayertextile.com

Auditor's Report and Audited Financial Statements

Of

Raktch Technology & Software

For the year ended 30 June 2024

Submitted by

Rahman Mostafa Alam & Co.

Chartered Accountants

Table of Contents :

1. Independent Auditors Report
2. Statement of Financial Position
3. Statement of Profit or Loss and Other Comprehensive Income
4. Statement of Cash Flows
5. Notes to the Financial Statement

INDEPENDENT AUDITORS REPORT
TO THE PARTNERS OF RAKTCH TECHNOLOGY & SOFTWARE
REPORT ON THE AUDIT OF THE FINANCIAL STATEMENTS

Opinion

We have audited the financial Statements of Raktch Technology & Software which comprise the statements of financial position as at 30 June 2024, and statement of profit or loss and other comprehensive income, statement of cash flow for the year then ended and notes to the financial statements including a summary of significant accounting policies.

In our opinion, the accompanying financial statement presents fairly, in all material respects, the statement of financial position as at 30 June 2024, and statement of profit or loss and other comprehensive income, statement of cash flow for the year then ended in accordance with International Financial Reporting Standards (IFRS) and other regulatory reporting requirement in Bangladesh.

Basis for Opinion

We conducted our audit in accordance with the International Standards on Auditing (ISAs). Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are independent of the fund in accordance with the International Ethics Standard Board for Accountant's Code of Ethics for Professional Accountants (IESBA Code) together with the ethical requirement that is relevant to our audit of the financial statements in Bangladesh, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the IESBA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of the Management for the Financial Statements

The management is responsible for the preparation and fair presentation of the financial statements in accordance with International Financial Reporting Standards (IFRSs) and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statement, the management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern, and using the going concern basis of accounting unless the management intends to liquidate the fund or to cease operation or has no realistic alternative but to do so. Those charged with governance are responsible for overseeing the financial reporting process. financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

The objectives of our audit are to obtain reasonable assurance about whether the financial statement as a whole is free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinio . Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs will always detect a material misstatement when it exists. Misstatements can rise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with ISAs, we exercise professional judgement and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, Intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entities internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosure made by the management.
- Conclude on the appropriateness of management use of the going concern basis of accounting and, based c .. the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause or to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our au

Firm's Name : **Rahman Mostafa Alam & Co.,** Chartered Accountants

Signature :

Auditor's Name : **Md Shakhawat Hossain FCA,** (Partner/ Enr no:1930)

Date : 05 JAN 2025

Place: Dhaka

DVC: 2501051930AS555541

Raktch Technology and Software

Statement of financial position

As at 30 June 2024

Particulars	Notes	Amount in Taka	
		30 June 2024	30 June 2023
Assets			
Non-current assets			
Property, plant and equipment	4.00	203,002	139,337
		203,002	**1`9,337**
Current assets			
Cash and cash equivalents	5.00	100,961	146,369
			146,369
Total assets		**303,963**	**285,705**
Partner's Equity & Liabilities			
Partner's equity			
Partner's capital account	6.00	200,000	200,000
Partner's current account	7.00	(221,094)	(344,352)
		(21,094)	**(144,352)**
Current liabilities			
Loan From Partner	8.00	293,557	398,557
Liability for expenses	9.00	31,500	31,500
		325,057	**430,057**
Total partner's equity & liabilities		**303,963**	**285,705**

The accompanying notes form an integral part of these financial statements and are to be read in conjunction there with.

Partner

RAKIBUL ISLAM Founder & CEO Raktch Technology & Software

Managing Partner

Singed in terms of our separate report of even date annexed.

Firm's Name : Rahman Mostafa Alam & Co., Chartered Accountants

Signature :

Auditor's Name : Md Shakhawat Hossain FCA , (Partner/Enr No: 1930)

Date : 05 JAN 2025

Place : Dhaka

DVC : 2501051930AS555541

Raktch Technology and Software

Statement of profit or loss and other comprehensive income

For the year ended 30 June 2024

Particulars	Notes	Amount in Taka	
		2023-2024	2022-2023
Revenue	10.00	1,015,000	338,000
Gross Profit		**1,015,000**	**338,000**
Operating expenses			
General & administrative expenses	11.00	889,435	(680,755)
		(889,435)	**(680,755)**
Profit from operations		**125,565**	**(342,755)**
Less: Financial expenses	12.00	(2,308)	(1,596)
Add: Non-operating income		-	-
Net profit before tax		**123,258**	**(344,352)**
Less: Income tax expenses			
Net profit after tax		**123,258**	**(344,352)**

The accompanying notes form an integral part of these financial statements and are to be read in conjunction there with.

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software

Managing Partner

Singed in terms of our separate report of even date annexed.

Firm's Name : Rahman Mostafa Alam & Co., Chartered Accountants

Signature :

Auditor's Name : Md Shakhawat Hossain FCA , (Partner/Enr No: 1930)

Date : 05 JAN 2025

Place : Dhaka

DVC : 2501051930AS555541

Raktch Technology and Software

Statement of changes of partner's equity
As at 30 June 2024

Particulars	Partner's Capital		Total Capital	Partner's Current Accounts		Total Current Account	Partner's Total Equity		Total Current Account
	Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam	
Balance as at 30 June 2023	100,000	100,000	200,000	(172,176)	(172,176)	(344,352)	(72,176)	(72,176)	(144,352)
Injection of Capital	-	-	-	-	-	-	-	-	-
Share of Profit/(Loss)	-	-	-	61,629	61,629	123,258	61,629	61,629	123,258
Withdraw				-	-	-	-	-	-
Balance as at 30 June 2024	**100,000**	**100,000**	**200,000**	**(110,547)**	**(110,547)**	**(221,094)**	**(10,547)**	**(10,547)**	**(21,094)**

Statement of changes of partner's equity
As at 30 June 2023

Particulars	Partner's Capital		Total Capital	Partner's Current Accounts		Total Current Account	Partner's Total Equity		Total Current Account
	Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam		Mohi Uddin	Rakibul Islam	
Balance as at 20 October 2022	100,000	100,000	200,000	-	-	-	100,000	100,000	200,000
Injection of Capital	-	-	-	-	-	-	-	-	-
Share of Profit/(Loss)	-	-	-	(172,176)	(172,176)	(344,352)	(172,176)	(172,176)	(344,352)
Withdraw				-	-	-	-	-	-
Balance as at 30 June 2023	**100,000**	**100,000**	**200,000**	**(172,176)**	**(172,176)**	**(344,352)**	**(72,176)**	**(72,176)**	**(144,352)**

The accounting policies explanatory notes from and integral part of these fincial statements.

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software

Managing Partner

RAHMAN MOSTAFA ALAM & CO.
DHAKA

Raktch Technology and Software

Statement of cash flows
As at 30 June 2024

Particulars	Notes	Amount in Taka	
		30 June 2024	30 June 2023
A. Cash flows from operating activities			
Net profit before tax		123,258	(344,352)
Add: Amount considered as non-cash item			
Depreciation		44,335	27,705
Changes in other operating assets & liabilities			
Decrease/ (increase) of current assets		(105,000)	-
Decrease/Increase in current Liabilities		(105,000)	-
Trade and other receivables		-	-
Advance, deposit & pre-payments		-	-
Increase/ (decrease) of current liabilities		-	31,500
Accruals and provisions		-	31,500
Net cash provided by/ (used in) operating activities		62,592	(285,147)
B. Cash flows from investing activities			
Acquisition of non-current assets		(108,000)	(167,042)
Net cash provided by/(Used in) investing activities		(108,000)	(167,042)
C. Cash flows from financing activities			
Capital		-	200,000
Loan From Partners		-	398,557
Net cash flows from financing activities		(0)	598,558
D. Net cash increase/ decrease (A+B+C)		(45,409)	146,369
Add: Cash and cash equivalents at the beginning of the year		146,369	-
Cash and cash equivalents at the closing		100,961	146,369

Partner

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software

Managing Partner

RAHMAN MOSTAFA ALAM & CO. DHAKA

Raktch Technology and Software

Notes to the financial statements

As at 30 June 2024

1.00 Company profile and overview of its operational activities

1.01 Corporation information

Raktch Technology and Software is a firm which is incorporated in Bangladesh during the year 2013 under the Partnership Act 1932. Its registration-no. P-49770 dated 20 October 2022.

1.02 Nature of business

A software development partnership firm collaborates with clients to design, develop and deliver custom software solutions tailored to their business needs.

2.00 Basis of preparation

2.01 Statement of compliance

These financial statements have been prepared in accordance with International Financial Reporting Standards (IFRS). IFRS comprise of:

i) International Financial Reporting Standards (IFRS)

ii) International Accounting Standards (IAS) and

iii) Interpretations.

The title and format of the financial statements follow the requirements of IFRS which are to some extent different from the requirement of the Companies Act 1994; however, such differences are not material and in the view of management, IFRS format gives a better presentation to the shareholders.

2.02 Basis of measurement

The financial statements have been prepared under the historical cost basis except for the following material items in the separate and consolidated statement of financial position.

Non-derivative financial instrument at fair value through profit or loss or available for sale, are measured at fair value.

2.03 Going concern assumption

The company has adequate resources to continue its operation for foreseeable future. For this reason the financial statements have been prepared on going concern basis. As per management assessment there are no material uncertainty related to events or conditions which may cast significant doubt upon the Companies ability to continue as a going concern.

2.04 Functional and presentational currency

Items included in these financial statements are measured using the currency of the primary economic environment in which the company operates ('the functional currency'). These financial statements are presented in Bangladesh Taka (Taka/Tk./BDT) which is also the functional currency of the company. The amounts in these financial statements have been rounded off to the nearest Taka .

2.05 Use of estimates and judgment

The preparation of the financial statements requires management to make judgments, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, income and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis by the management. Revision to accounting estimates are recognized in the period in which the estimates are revised and in any future periods affected.

2.06 Reporting period

The financial year for the company is from 01 July 2023 to 30 June 2024

2.07 Statement of cash flows

The statement of cash flows have been prepared in accordance with the International Accounting Standard (IAS) 7: "Statement of cash flows" under indirect method.

RAHMAN MOSTAFA ALAM & CO. DHAKA

3.00 Significant accounting policies

Accounting policies set out below have been applied consistently to all periods presented in these financial statements.

3.01 Current versus non-current classification

The company presents assets and liabilities in statement of financial position based on current/non-current classification.

An asset is current when it is:

i. expected to be realized or intended to be sold or consumed in normal operating cycle

ii. held primarily for the purpose of trading

iii. expected to be realized within twelve months after the reporting period or

iv. cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least twelve months after the reporting period.

All other assets are classified as non-current.

A liability is current when it is:

i. expected to be settled in normal operating cycle

ii. held primarily for the purpose of trading

iii. due to be settled within twelve months after the reporting period or

iv. there is no unconditional right to defer the settlement of the liability for at least twelve months after the reporting period The company classifies all other liabilities as non-current.

All other liabilities are classified as non-current.

3.02 Property, plant and equipment

3.02.1 Recognition and measurement

Property, plant and equipment (PPE) is recognized as an asset if it is probable that future economic benefits associated with the asset will flow to the entity and the cost of the item can be measured

3.02.2 Subsequent costs

Subsequent expenditure is capitalized only if it is probable that future economic benefits associated with the expenditure will flow to the Company and its costs can be measured reliably.

3.02.3 Depreciation of property, plant & equipment

Depreciation is charged on all Property, Plant & Equipment except land and land development. Reducing balance method has been used to calculate depreciation. Depreciation is charged on additions during the year from the month of the acquisition of the asset. The rates at which the assets are depreciated per annum depend on the nature and estimated life of each asset is as given below:

Furniture & fixture	10%
Electric Equipment	20%

3.03 Financial instruments

A financial instrument is any contract that gives rise to a financial asset of one entity and a financial liability or equity instrument of another entity.

3.04 Financial liabilities

The Company recognizes a financial liability in its statement of financial position when the entity becomes a party to the contractual provisions of the instrument.

The Company derecognizes a financial liability when its contractual obligations are discharged, cancelled or expired.

3.05 Provision

Provisions are made against obligations arising from past events, for which company has obligations to pay in future and such probable expenditures of company are provided at the statement of financial position date.

RAHIMAN MOSTAFA ALAM & CO. DHAKA

3.06 Revenue recognition and measurement

Revenue has been recognized following IFRS 15.The objective of IFRS 15 is to establish the principles that an entity shall apply to report useful information to users of financial statements about the nature, amount, timing, and uncertainty of revenue and cash flows arising from a contract with a customer.

The core principle of IFRS 15 is that an entity will recognize revenue to depict the transfer of promised goods or services to customers in an amount that reflects the consideration to which the entity expects to be entitled in exchange for those goods or services. This core principle is delivered in a five-step model:

a. Identify the contract(s) with a customer

b. Identify the performance obligations in the contract

c. Determine the transaction price

d. Allocate the transaction price to the performance obligations in the contract

e. Recognize revenue when (or as) the entity satisfies a performance obligation.

IFRS 15 also includes a cohesive set of disclosure requirements that significantly expands the current disclosure requirements related to revenue recognition.

3.07 Events after the reporting period

Amounts recognized in the financial statements are adjusted for events after the reporting period that provide evidence of conditions that existed at the end of the reporting period. No adjustment is given in the financial statements for events after the reporting period that are indicative of conditions that arose after the reporting period.

3.08 Comparative Information

Comparative information has been disclosed in respect of the year 2022-2023 for all numerical information in the financial statements also the narrative and descriptive information when it is relevant for understanding of the current period's financial statements.

3.09 General

a) These notes form an integral part of the annexed statements and accordingly are to be read in conjunction therewith.

b) Previous year's figures have been rearranged wherever necessary to confirm the present year's presentation.

c) Bracket figures denote negative amount.

d) Figures appearing in these Financial Statements have been rounded off to the nearest integer.

RAHMAN MOSTAFA ALAM & CO. DHAKA

Notes	Particulars		Amount in Taka	
			2023-2024	2022-2023
4.00	**Property, plant & equipment**			
	Cost		**275,042**	**167,042**
	Opening balance		167,042	-
	Add: Addition during the year		108,000	-
	Less: Disposal/adjustment during the year			-
	Less: Accumulated depreciation		**72,040**	**27,705**
	Opening balance		27,705	-
	Add: Addition during the year		44,335	27,705
	Less: Disposal/adjustment during the year			-
	Written down value		**203,002**	**139,337**
	Details of property, plant and equipment are shown in Annexure-A.			
5.00	**Cash and cash equivalent**			
	Cash in hand		95,809	45,600
	Cash at bank	5.01	5,152	100,769
			100,961	**146,369**
5.01	**Cash and cash equivalent**			
	Islamic Bank Bangladesh PLC.		5,152	100,769
			5,152	**100,769**
6.00	**Partners capital**			
	The initial capital of the partnershio firm is Tk. 2,00,000 (Two Lac) which was provided by the partners of the firm as per rate of the partnership deed.			
	1) Mohi Uddin		100,000	100,000
	2) Rakibul Islam		100,000	100,000
			200,000	**200,000**
7.00	**Partner's current account**			
	The profit & Loss of the firm will be shared equally by the partners at 50% : 50% ratio.			
	1) Mohi Uddin		161,629	(72,176)
	2) Rakibul Islam		161,629	(72,176)
			323,258	**(144,352)**
7.01	**Mohi Uddin**			
	Opening Capital		100,000	100,000
	Add: Net Profit		61,629	(172,176)
			161,629	**(72,176)**
	Less: Withdraw		-	-
			161,629	**(72,176)**

RAHMAN MOSTAFA ALAM & CO. DHAKA

Notes	Particulars		Amount in Taka	
			2023-2024	2022-2023
7.02	**Rakibul Islam**			
	Opening Capital		100,000	100,000
	Add: Net Profit		61,629	(172,176)
			161,629	**(72,176)**
	Less: Withdraw		-	-
			161,629	**(72,176)**
8.00	**Loan From Partners**			
	Mohi Uddin			
	Opening Balance		398,557	398,557
	Transaction During the Year			
	Adjusted During the year		**105,000**	
			293,557	**398,557**
9.00	**Liability for expenses**			
	Audit Fee		30,000	30,000
	Internet bill		1,500	1,500
			31,500	**31,500**
10.00	**Revenue**			
	Sales		1,015,000	338,000
	Gross Revenue		**1,015,000**	**338,000**
11.00	**General & administrative expenses**			
	Office Rent		264,000	208,000
	Employee Salaries		216,000	144,000
	Internet Bills		18,000	12,000
	Stationeries		5,100	4,050
	Hosting Cost		96,000	64,000
	Staff Lunch		84,000	56,000
	Marketing and Visit		132,000	120,000
	Priliminary Expense		-	15,000
	Audit Fee		30,000	30,000
	Depreciation expenses	Annexure- A	44,335	27,705
			889,435	**680,755**
12.00	**Financial expenses**			
	Bank Charge		2,308	1,596
			2,308	**1,596**

RAHMAN MOSTAFA ALAM & CO. DHAKA

Annexure-A.

Raktch Technology and Software
Schedule of property, plant and equipment
As at 30 June 2024

Particulars	Cost				Rate of Dep.	Depreciation				Written down value as at 30 June 2024
	Balance as at 30 June 2023	Additions during the year	Disposal/ adjustment	Balance as at 30 June 2024		Balance as at 30 June 2023	Charged for the year	Disposal/ adjustment	Balance as at 30 June 2024	
Furniture & fixture	57,030	-	-	57,030	10%	5,703	5,133	-	10,836	46,194
Electric Equipment	110,012	108,000	-	218,012	20%	22,002	39,202	-	61,204	156,808
						-				
As at 30 June 2024	**167,042**	**108,000**	**-**	**275,042**		**27,705**	**44,335**	**-**	**72,040**	**203,002**

Particulars	Cost				Rate of Dep.	Depreciation				Written down value as at 30 June 2023
	Balance as at 20 October 2022	Additions during the year	Disposal/ adjustment	Balance as at 30 June 2023		Balance as at 20 October 2022	Charged for the year	Disposal/ adjustment	Balance as at 30 June 2023	
Furniture & fixture	57,030	-	-	57,030	10%	-	5,703	-	5,703	51,327
Electric Equipment	110,012	-	-	110,012	20%	-	22,002	-	22,002	88,010
						-				
As at 30 June 2023	**167,042**	**-**	**-**	**167,042**		**-**	**27,705**	**-**	**27,705**	**139,337**

RAHMAN MOSTAFA ALAM & CO. DHAKA

actionaid

Ref: AAB/HR/Consultancy Agreement/(206)/09/2024

29 September 2024

Mr. Rakibul Islam
Founder & CEO
Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka

Email: rakibulto@gmail.com

Subject: Offer of Short-Term Consultancy for "Developing Web Based MEAL System of ActionAid Bangladesh"

Dear Mr. Islam,

We are pleased to commission your organisation (which you represent) for a Short-Term Consultancy Work titled, "Developing Web Based MEAL System of ActionAid Bangladesh". This offer is subject to all conditions mentioned in the attachment enclosed herewith.

If you agree to the following terms & conditions, please sign this letter and return the same to ActionAid Bangladesh.

1. Summary Description of Work:
As per attached Terms of Reference.

2. Duration of Agreement:
The contract duration is from **01 October 2024 to 31 December 2024**

3. Reporting Requirement:
As per attached Terms of Reference.

4. Payment/Remuneration-Grant/Budget:

AAB will provide a total amount of **BDT. 10,00,000.00** (Taka Ten Lacs) only including VAT and Tax for the mentioned job and deliverables. The payment will be made via Bank Transfer, directly to **ACCOUNT NAME: RAKTCH TECHNOLOGY AND SOFTWARE, ACCOUNT NUMBER: 20502180100311104, BANK NAME: Islami Bank Bangladesh PLC, BRANCH NAME: Haji Camp, Dhaka, ROUTING No. 125261995.** Tax & VAT will be deducted at source as per the rules of GoB and the tax amount will be deposited to the Treasury of the GoB.

Payment will be made according to the following instalments

Instalment	Amount	Timeline
1st Instalment	30% of the total amount	After signing agreement
Final Instalment	70% of the total amount	Satisfactory completed of the MEAL system, with all required submissions meeting the expectations and being accepted by ActionAid Bangladesh

ActionAid
established in UK in 1972,
in Bangladesh since 1983,
incorporated in The Hague,
The Netherlands (registration
number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
Office 2: House CES (E) 19, Road 128
Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

5. Other Service to be provided by ActionAid Bangladesh:
No other cost will be borne by ActionAid Bangladesh beyond the amount mentioned in the contract.

6. Standard Contracting Regulations:
All documentation produced under the contract becomes property of ActionAid Bangladesh. Publication or other quotation of material produced under this contract can be done only with the prior, expressed written consent of ActionAid Bangladesh (AAB).

- The consultant recognizes that all project records and copies of records, data sets, etc. in all forms including electronic, photocopies, etc which are in possession of the consultant during the course of the assignment are, and will remain, the exclusive properties of AAB.
- During the period of the contract or afterwards, the consultant shall not issue any written material or express public or personal opinions concerning the services under the contract to parties outside, except with the prior written approval of AAB.
- The consultant assumes all responsibility for complying with local legal codes as they apply to a contract and work performed there under. In addition, the consultant will pay all applicable taxes and fees as required by the laws of Bangladesh.
- The consultant shall not, without first obtaining the consent in writing of AAB, permit any of its duties or obligations made under the contract, to be performed or carried out by any other person, or reassign its interest in the contract.
- In the event that the consultant requires additional time to complete the contract, over and above that previously agreed to, but without AAB changing the scope of contract, AAB's prior written concurrence to the same is necessary in order to charge AAB for contract expenses incurred during a contract extension.
- However, AAB may, by written order, make general changes within the scope of the contract affecting the services to be performed or the time of performance. If any such changes cause an increase or decrease in the cost of, or time required for performance of any part of the work under the contract, AAB shall make an equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract in writing accordingly.
- The consultant must comply with AAB's Child Protection Policy, Anti-Sexual Harassment Policy, Anti-money laundering and terror financing, Financial misappropriations (a summary of dos & don'ts are in Annexure 1) during her/his contract period with AAB. Any non-compliance will be treated as zero-tolerance, in such cases AAB will take necessary action including engage respective law enforcement authority.
- The consultant may communicate with parties external to AAB through and with prior intimation to, AAB, while performing services under the contract.
- Notwithstanding anything contained in the contract or in these conditions AAB may, at any time, by notice in writing, terminate the contract in whole or in part by requiring the consultant to stop performing the work or any part thereof, in which event the consultant shall have no claim against AAB by reason of such termination, other than payment of expenses actually incurred by the consultant and reasonable fee to be in proportion to the work performed under the contract, less any sum previously paid on account thereof. However, if the contract is cancelled by AAB due to negligence of the consultant, termination expenses shall be borne by the consultant. In this latter case, AAB's independent determination of negligence on the part of the consultant shall be considered to be final and non-negotiable.

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ActionAid Bangladesh
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Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

On the other hand, the consultant may also terminate the contract with AAB providing seven (7) days' notice in writing, failing which 7 (seven) days' pay will be deducted from the consultant's remuneration.

7. Other Terms:

According to this contract/agreement, if the consultant, meets with any accident while on duty, ActionAid Bangladesh will not be responsible for any type of liability. The consultant agrees that all professional, medical or other insurance liabilities applicable under this agreement is the sole responsibility of the consultant and, as such, costs for said insurance should be borne exclusively by the consultant.

The consultant accepts responsibility for all personal taxes, social security and other taxes or fines that may be incurred as a result of payments made under this Agreement.

This agreement constitutes the entire agreement. There are no other agreements, oral or written, between the parties hereto.

We look forward to working with you.

This agreement has been read, understood and signed by:

(1st Party)

Farah Kabir
Country Director
ActionAid Bangladesh

(2nd Party)

Rakibul Islam
Founder & CEO
Raktch Technology & Software

(Witnesses)

29/09/24

Md. Rafiqul Islam ACA
Head of Finance & Administration
ActionAid Bangladesh

30.09.24

Md. Shahinujjaman
Manager – Monitoring Evaluation Accountability and Learning (MEAL)
ActionAid Bangladesh

Shariar Kabir Choudhury
Head of People & Culture
ActionAid Bangladesh

Copy to:

1. HR File

ActionAid established in UK in 1972, in Bangladesh since 1983, incorporated in The Hague, The Netherlands (registration number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
Office 2: House CES (E) 19, Road 128
Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

Ref: P.O: 10129

Date: 28-08-24

কৃষি ছাতা

এক ছাতার নিচে কৃষির সকল সেবা

To

30 % Paid

Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara,
Dhaka, Bangladesh +880 1581-677077
www.raktch.com
raktchme@gmail.com , support@raktch.com, rakibul@raktch.com

Subject: Work Order/Purchase Order for ERP and HRM Web-Based Software
Date of Issue: [28-08-2024]
Delivery Date: [1-11-2024]

Dear, Raktch Technology & Software,
We are pleased to place a work order/purchase order with Raktch Technology & Software for the development and implementation of an ERP and HRM web-based software system for Wholesale Electronics City.

Scope of Work:

1. **ERP (Enterprise Resource Planning) System:**
   - Integration of modules including Sales, Purchase, Inventory Management, Finance, and Supply Chain.
   - Customization to meet the specific needs of **ECOTECH ORGANIC GARDEN LTD.**
   - User training and system documentation.
2. **HRM (Human Resource Management) System:**
   - Modules including Payroll, Employee Management, Attendance, and Leave Management.
   - Customization to meet the specific needs of **ECOTECH ORGANIC GARDEN LTD.**
   - User training and system documentation.

Total Cost & Payment Terms: 6,50,000 Taka, 30% upfront and 70% upon delivery.
Warranty and Support: Included in offer letter.
Please confirm receipt of this order and acceptance of the terms by signing and returning a copy of this document.
We look forward to a successful partnership and the timely completion of this project.
Thank you.

28-8-2024

Founder and Managing Director
MD Jahidul Islam Chakladhar

STARPATH
HOLDINGS LTD.

PERFORMANCE CERTIFICATE

Date: 20th -Jun-2024

This is to certify that **[Raktch Technology & Software]** has successfully delivered and implemented **CRM Software** for **[Starpath Holdings Ltd.]** as per the requirements outlined in the agreement.

Project Name: CRM Software Development and Implementation
Project Duration: [29th May 2024] to [20th Jun 2024]
Delivery Date: [20th Jun 2024]

The CRM software has been tested and verified for performance, functionality, and reliability. It meets the following criteria:

- **Functionality**: The software operates as intended, providing all the specified features and functionalities.
- **Performance**: The system demonstrates excellent responsiveness, reliability, and speed under normal usage conditions.
- **User Experience**: The user interface is intuitive, user-friendly, and meets the client's requirements.
- **Security**: The software adheres to industry-standard security practices, ensuring the protection of sensitive data.
- **Scalability**: The system is designed to handle increased usage as the business grows.

As of the date of this certificate, the CRM software has been fully handed over to the client and is operational.

Client's Representative:
Name: [Mohammad Yeamin, Manger, Cell- +8801958268851]
Position: [Manger]
Company: [Starpath Holdings Ltd.]

Signature: _____

Delivered by:
Name: [Md Nasir Uddin]
Position: [Executive Director]
Company: Raktch Technology & Software

Signature: _____

STARPATH PROPERTY EXCHANGE

Work Order for CRM Software

Client:
- Company Name: RAKTCH Technology & Software.
- Contact Person: Rakibul Islam
- Email: raktchme@gmail.com
- Phone: +880 1914-039647

Overview:
Implement a CRM software solution for our sales team to streamline lead management, enhance relationships, and improve sales efficiency.

Objectives:
1. Lead and contact management
2. Pipeline tracking
3. Task automation
4. Reporting and analytics
5. Integration with existing tools
6. Customization options
7. Training and support

Deliverables:
- Configured CRM software
- Documentation and training
- Ongoing support

PAID

Timeline:
Start date: 29th May, 2024
Delivery date: 20th June, 2024

Budget:
- One-time Software Price: BDT. 60,000/- (Sixty Thousand Taka Only)
- Monthly Fee: BDT. 1,500/- (One Thousand and Five Hundred Taka Only)

Terms:
- Adherence to agreed-upon scope
- Approval required for changes
- Payment terms: 20% advance payment and 80% after delivery.

Contact:
For inquiries - Mohammad Yeamin, Manager. Cell- +880 1958-268851

Received by

Authorized By

Seen 28/5/24

STARPATH
HOLDINGS LTD.

PERFORMANCE CERTIFICATE

Date: 20th -Jun-2024

This is to certify that **[Raktch Technology & Software]** has successfully delivered and implemented **CRM Software** for **[Starpath Holdings Ltd.]** as per the requirements outlined in the agreement.

Project Name: CRM Software Development and Implementation
Project Duration: [29th May 2024] to [20th Jun 2024]
Delivery Date: [20th Jun 2024]

The CRM software has been tested and verified for performance, functionality, and reliability. It meets the following criteria:

- **Functionality**: The software operates as intended, providing all the specified features and functionalities.
- **Performance**: The system demonstrates excellent responsiveness, reliability, and speed under normal usage conditions.
- **User Experience**: The user interface is intuitive, user-friendly, and meets the client's requirements.
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- **Scalability**: The system is designed to handle increased usage as the business grows.

As of the date of this certificate, the CRM software has been fully handed over to the client and is operational.

Client's Representative:
Name: [Mohammad Yeamin, Manger, Cell- +8801958268851]
Position: [Manger]
Company: [Starpath Holdings Ltd.]

Signature: _____

Delivered by:
Name: [Md Nasir Uddin]
Position: [Executive Director]
Company: Raktch Technology & Software

Signature: _____

Ref: P.O: 10129

Date: 28-08-24

কৃষি ছাতা

এক ছাতার নিচে কৃষির সকল সেবা

To

30 % Paid

Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara,
Dhaka, Bangladesh +880 1581-677077
www.raktch.com
raktchme@gmail.com , support@raktch.com, rakibul@raktch.com

Subject: Work Order/Purchase Order for ERP and HRM Web-Based Software
Date of Issue: [28-08-2024]
Delivery Date: [1-11-2024]

Dear, Raktch Technology & Software,
We are pleased to place a work order/purchase order with Raktch Technology & Software for the development and implementation of an ERP and HRM web-based software system for Wholesale Electronics City.

Scope of Work:

1. **ERP (Enterprise Resource Planning) System:**
   - Integration of modules including Sales, Purchase, Inventory Management, Finance, and Supply Chain.
   - Customization to meet the specific needs of **ECOTECH ORGANIC GARDEN LTD.**
   - User training and system documentation.
2. **HRM (Human Resource Management) System:**
   - Modules including Payroll, Employee Management, Attendance, and Leave Management.
   - Customization to meet the specific needs of **ECOTECH ORGANIC GARDEN LTD.**
   - User training and system documentation.

Total Cost & Payment Terms: 6,50,000 Taka, 30% upfront and 70% upon delivery.
Warranty and Support: Included in offer letter.
Please confirm receipt of this order and acceptance of the terms by signing and returning a copy of this document.
We look forward to a successful partnership and the timely completion of this project.
Thank you.

28-8-2024

Founder and Managing Director
MD Jahidul Islam Chakladhar

Health, Happiness
& Dignity for All

SAJIDA FOUNDATION
www.sajidafoundation.org

Date: Thursday, December 26, 2024
Reference: SF/HO/Admin/NPHL/2024/7077

To
RAKTCH Technology & Software
Sector 6, Road 5, House 20,
7th Floor, Uttara, Dhaka 1230.

Attn.to: Rakibul Islam
Cell: 01551058980
email: nphisf@gmail.com

Subject: Work order for the supply & installation of Access Control Door System.

Dear Sir,
Regarding your quotation on 24 December 2024, we are requesting you for providing of the following goods for SAJIDA Foundation under mentioned terms & conditions:

Sl. No	Product Description	Quantity	Amount
1	Smart Door Lock Double Side Fingerprint Bluetooth Remote Control. Rest specification as per the quotation.	5	315,000
2	Software Configuration, Testing & Installation Charge	5	
		Grand Total	**BDT 315,000**

In Words: Three Lac Fifteen Thousand only

Terms & Conditions:

1. Delivery & installation of this access control should be ensured within 10 working days after confirmation of the advance payment.
2. Payment will be made through Account Payee Cheaque/BEFTN in favor of your company. 30% advance payment will be made along with work order & rest of the payment after installation and submission of bill and challan.
3. VAT and TAX/AIT will be deducted at source under the applicable law of Government of Bangladesh.
4. Delivery & installation will be made to NPHL, House:12, Road 25/30,Gulshan 1 , Dhaka.
5. 1 year replacement warranty & 5 years service warranty.
6. Sajida Foundation reserves the right to cancel or withdraw the work order whatsoever the reason or compensation may be imposed if the service provider or vendor fails to provide quality services or product on the stipulated time.

If the Terms & Conditions are acceptable to you, please sign in the place provided below

For SAJIDA Foundation

Head of Procurement
Md. Tawhidul Islam

RAKIBUL ISLAM
Founder & CEO
Raktch Technology & Software

Received sign from Raktch Technology & Software

+88 02 222290513 | +88 02 222291511
+88 02 2222 63165 | +8801777773001

SAJIDA FOUNDATION
OTOBI Centre, Level 4 & 5, Plot 12, Block CWS (C)
Gulshan South Avenue, Gulshan 1, Dhaka 1212, Bangladesh

sajida@sajidafoundation.org
inquiry@sajidafoundation.org

actionaid

Ref: AAB/HR/Consultancy Agreement/(206)/09/2024

29 September 2024

Mr. Rakibul Islam
Founder & CEO
Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka

Email: rakibulto@gmail.com

Subject: Offer of Short-Term Consultancy for "Developing Web Based MEAL System of ActionAid Bangladesh"

Dear Mr. Islam,

We are pleased to commission your organisation (which you represent) for a Short-Term Consultancy Work titled, "Developing Web Based MEAL System of ActionAid Bangladesh". This offer is subject to all conditions mentioned in the attachment enclosed herewith.

If you agree to the following terms & conditions, please sign this letter and return the same to ActionAid Bangladesh.

1. Summary Description of Work:
As per attached Terms of Reference.

2. Duration of Agreement:
The contract duration is from **01 October 2024 to 31 December 2024**

3. Reporting Requirement:
As per attached Terms of Reference.

4. Payment/Remuneration-Grant/Budget:

AAB will provide a total amount of **BDT. 10,00,000.00** (Taka Ten Lacs) only including VAT and Tax for the mentioned job and deliverables. The payment will be made via Bank Transfer, directly to **ACCOUNT NAME: RAKTCH TECHNOLOGY AND SOFTWARE, ACCOUNT NUMBER: 20502180100311104, BANK NAME: Islami Bank Bangladesh PLC, BRANCH NAME: Haji Camp, Dhaka, ROUTING No. 125261995.** Tax & VAT will be deducted at source as per the rules of GoB and the tax amount will be deposited to the Treasury of the GoB.

Payment will be made according to the following instalments

Instalment	Amount	Timeline
1st Instalment	30% of the total amount	After signing agreement
Final Instalment	70% of the total amount	Satisfactory completed of the MEAL system, with all required submissions meeting the expectations and being accepted by ActionAid Bangladesh

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Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

5. Other Service to be provided by ActionAid Bangladesh:
No other cost will be borne by ActionAid Bangladesh beyond the amount mentioned in the contract.

6. Standard Contracting Regulations:
All documentation produced under the contract becomes property of ActionAid Bangladesh. Publication or other quotation of material produced under this contract can be done only with the prior, expressed written consent of ActionAid Bangladesh (AAB).

- The consultant recognizes that all project records and copies of records, data sets, etc. in all forms including electronic, photocopies, etc which are in possession of the consultant during the course of the assignment are, and will remain, the exclusive properties of AAB.
- During the period of the contract or afterwards, the consultant shall not issue any written material or express public or personal opinions concerning the services under the contract to parties outside, except with the prior written approval of AAB.
- The consultant assumes all responsibility for complying with local legal codes as they apply to a contract and work performed there under. In addition, the consultant will pay all applicable taxes and fees as required by the laws of Bangladesh.
- The consultant shall not, without first obtaining the consent in writing of AAB, permit any of its duties or obligations made under the contract, to be performed or carried out by any other person, or reassign its interest in the contract.
- In the event that the consultant requires additional time to complete the contract, over and above that previously agreed to, but without AAB changing the scope of contract, AAB's prior written concurrence to the same is necessary in order to charge AAB for contract expenses incurred during a contract extension.
- However, AAB may, by written order, make general changes within the scope of the contract affecting the services to be performed or the time of performance. If any such changes cause an increase or decrease in the cost of, or time required for performance of any part of the work under the contract, AAB shall make an equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract in writing accordingly.
- The consultant must comply with AAB's Child Protection Policy, Anti-Sexual Harassment Policy, Anti-money laundering and terror financing, Financial misappropriations (a summary of dos & don'ts are in Annexure 1) during her/his contract period with AAB. Any non-compliance will be treated as zero-tolerance, in such cases AAB will take necessary action including engage respective law enforcement authority.
- The consultant may communicate with parties external to AAB through and with prior intimation to, AAB, while performing services under the contract.
- Notwithstanding anything contained in the contract or in these conditions AAB may, at any time, by notice in writing, terminate the contract in whole or in part by requiring the consultant to stop performing the work or any part thereof, in which event the consultant shall have no claim against AAB by reason of such termination, other than payment of expenses actually incurred by the consultant and reasonable fee to be in proportion to the work performed under the contract, less any sum previously paid on account thereof. However, if the contract is cancelled by AAB due to negligence of the consultant, termination expenses shall be borne by the consultant. In this latter case, AAB's independent determination of negligence on the part of the consultant shall be considered to be final and non-negotiable.

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On the other hand, the consultant may also terminate the contract with AAB providing seven (7) days' notice in writing, failing which 7 (seven) days' pay will be deducted from the consultant's remuneration.

7. Other Terms:

According to this contract/agreement, if the consultant, meets with any accident while on duty, ActionAid Bangladesh will not be responsible for any type of liability. The consultant agrees that all professional, medical or other insurance liabilities applicable under this agreement is the sole responsibility of the consultant and, as such, costs for said insurance should be borne exclusively by the consultant.

The consultant accepts responsibility for all personal taxes, social security and other taxes or fines that may be incurred as a result of payments made under this Agreement.

This agreement constitutes the entire agreement. There are no other agreements, oral or written, between the parties hereto.

We look forward to working with you.

This agreement has been read, understood and signed by:

(1st Party)

Farah Kabir
Country Director
ActionAid Bangladesh

(2nd Party)

Rakibul Islam
Founder & CEO
Raktch Technology & Software

(Witnesses)

29/09/24

Md. Rafiqul Islam ACA
Head of Finance & Administration
ActionAid Bangladesh

30.09.24

Md. Shahinujjaman
Manager – Monitoring Evaluation Accountability and Learning (MEAL)
ActionAid Bangladesh

Shariar Kabir Choudhury
Head of People & Culture
ActionAid Bangladesh

Copy to:

1. HR File

ActionAid established in UK in 1972, in Bangladesh since 1983, incorporated in The Hague, The Netherlands (registration number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
Office 2: House CES (E) 19, Road 128
Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

actionaid

Ref: AAB/HR/Consultancy Agreement/(206)/09/2024

29 September 2024

Mr. Rakibul Islam
Founder & CEO
Raktch Technology & Software
Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka

Email: rakibulto@gmail.com

Subject: Offer of Short-Term Consultancy for "Developing Web Based MEAL System of ActionAid Bangladesh"

Dear Mr. Islam,

We are pleased to commission your organisation (which you represent) for a Short-Term Consultancy Work titled, "Developing Web Based MEAL System of ActionAid Bangladesh". This offer is subject to all conditions mentioned in the attachment enclosed herewith.

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The contract duration is from **01 October 2024 to 31 December 2024**

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AAB will provide a total amount of **BDT. 10,00,000.00** (Taka Ten Lacs) only including VAT and Tax for the mentioned job and deliverables. The payment will be made via Bank Transfer, directly to **ACCOUNT NAME: RAKTCH TECHNOLOGY AND SOFTWARE, ACCOUNT NUMBER: 20502180100311104, BANK NAME: Islami Bank Bangladesh PLC, BRANCH NAME: Haji Camp, Dhaka, ROUTING No. 125261995.** Tax & VAT will be deducted at source as per the rules of GoB and the tax amount will be deposited to the Treasury of the GoB.

Payment will be made according to the following instalments

Instalment	Amount	Timeline
1st Instalment	30% of the total amount	After signing agreement
Final Instalment	70% of the total amount	Satisfactory completed of the MEAL system, with all required submissions meeting the expectations and being accepted by ActionAid Bangladesh

ActionAid
established in UK in 1972,
in Bangladesh since 1983,
incorporated in The Hague,
The Netherlands (registration
number 27264198)

ActionAid Bangladesh
Office 1: House SE (C) 5/B, Road 136
Office 2: House CES (E) 19, Road 128
Gulshan 1, Dhaka 1212, Bangladesh

Landline : +88 (02) 55044851-7, 9888006
Fax : +88 (02) 55044858, 9896167
Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

5. Other Service to be provided by ActionAid Bangladesh:
No other cost will be borne by ActionAid Bangladesh beyond the amount mentioned in the contract.

6. Standard Contracting Regulations:
All documentation produced under the contract becomes property of ActionAid Bangladesh. Publication or other quotation of material produced under this contract can be done only with the prior, expressed written consent of ActionAid Bangladesh (AAB).

- The consultant recognizes that all project records and copies of records, data sets, etc. in all forms including electronic, photocopies, etc which are in possession of the consultant during the course of the assignment are, and will remain, the exclusive properties of AAB.
- During the period of the contract or afterwards, the consultant shall not issue any written material or express public or personal opinions concerning the services under the contract to parties outside, except with the prior written approval of AAB.
- The consultant assumes all responsibility for complying with local legal codes as they apply to a contract and work performed there under. In addition, the consultant will pay all applicable taxes and fees as required by the laws of Bangladesh.
- The consultant shall not, without first obtaining the consent in writing of AAB, permit any of its duties or obligations made under the contract, to be performed or carried out by any other person, or reassign its interest in the contract.
- In the event that the consultant requires additional time to complete the contract, over and above that previously agreed to, but without AAB changing the scope of contract, AAB's prior written concurrence to the same is necessary in order to charge AAB for contract expenses incurred during a contract extension.
- However, AAB may, by written order, make general changes within the scope of the contract affecting the services to be performed or the time of performance. If any such changes cause an increase or decrease in the cost of, or time required for performance of any part of the work under the contract, AAB shall make an equitable adjustment in the contract price, the delivery schedule, or both, and shall modify the contract in writing accordingly.
- The consultant must comply with AAB's Child Protection Policy, Anti-Sexual Harassment Policy, Anti-money laundering and terror financing, Financial misappropriations (a summary of dos & don'ts are in Annexure 1) during her/his contract period with AAB. Any non-compliance will be treated as zero-tolerance, in such cases AAB will take necessary action including engage respective law enforcement authority.
- The consultant may communicate with parties external to AAB through and with prior intimation to, AAB, while performing services under the contract.
- Notwithstanding anything contained in the contract or in these conditions AAB may, at any time, by notice in writing, terminate the contract in whole or in part by requiring the consultant to stop performing the work or any part thereof, in which event the consultant shall have no claim against AAB by reason of such termination, other than payment of expenses actually incurred by the consultant and reasonable fee to be in proportion to the work performed under the contract, less any sum previously paid on account thereof. However, if the contract is cancelled by AAB due to negligence of the consultant, termination expenses shall be borne by the consultant. In this latter case, AAB's independent determination of negligence on the part of the consultant shall be considered to be final and non-negotiable.

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Email : aab.mail@actionaid.org
Website : www.actionaidbd.org

On the other hand, the consultant may also terminate the contract with AAB providing seven (7) days' notice in writing, failing which 7 (seven) days' pay will be deducted from the consultant's remuneration.

7. Other Terms:

According to this contract/agreement, if the consultant, meets with any accident while on duty, ActionAid Bangladesh will not be responsible for any type of liability. The consultant agrees that all professional, medical or other insurance liabilities applicable under this agreement is the sole responsibility of the consultant and, as such, costs for said insurance should be borne exclusively by the consultant.

The consultant accepts responsibility for all personal taxes, social security and other taxes or fines that may be incurred as a result of payments made under this Agreement.

This agreement constitutes the entire agreement. There are no other agreements, oral or written, between the parties hereto.

We look forward to working with you.

This agreement has been read, understood and signed by:

(1st Party)

Farah Kabir
Country Director
ActionAid Bangladesh

(2nd Party)

Rakibul Islam
Founder & CEO
Raktch Technology & Software

(Witnesses)

29/09/24

Md. Rafiqul Islam ACA
Head of Finance & Administration
ActionAid Bangladesh

30.09.24

Md. Shahinujjaman
Manager – Monitoring Evaluation Accountability and Learning (MEAL)
ActionAid Bangladesh

Shariar Kabir Choudhury
Head of People & Culture
ActionAid Bangladesh

Copy to:

1. HR File

ActionAid established in UK in 1972, in Bangladesh since 1983, incorporated in The Hague, The Netherlands (registration number 27264198)

ActionAid Bangladesh
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Website : www.actionaidbd.org

Raktch
Technology & Software
www.raktch.com

One platform to connect Everything

IoT - Automations - Robotics
Software - AI & ML - Solar
Smart City - Smart Home
Smart Agriculture - Electrics
& Drone Technology

Raktch Mobile Apps

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Download on the App Store

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Contact Us

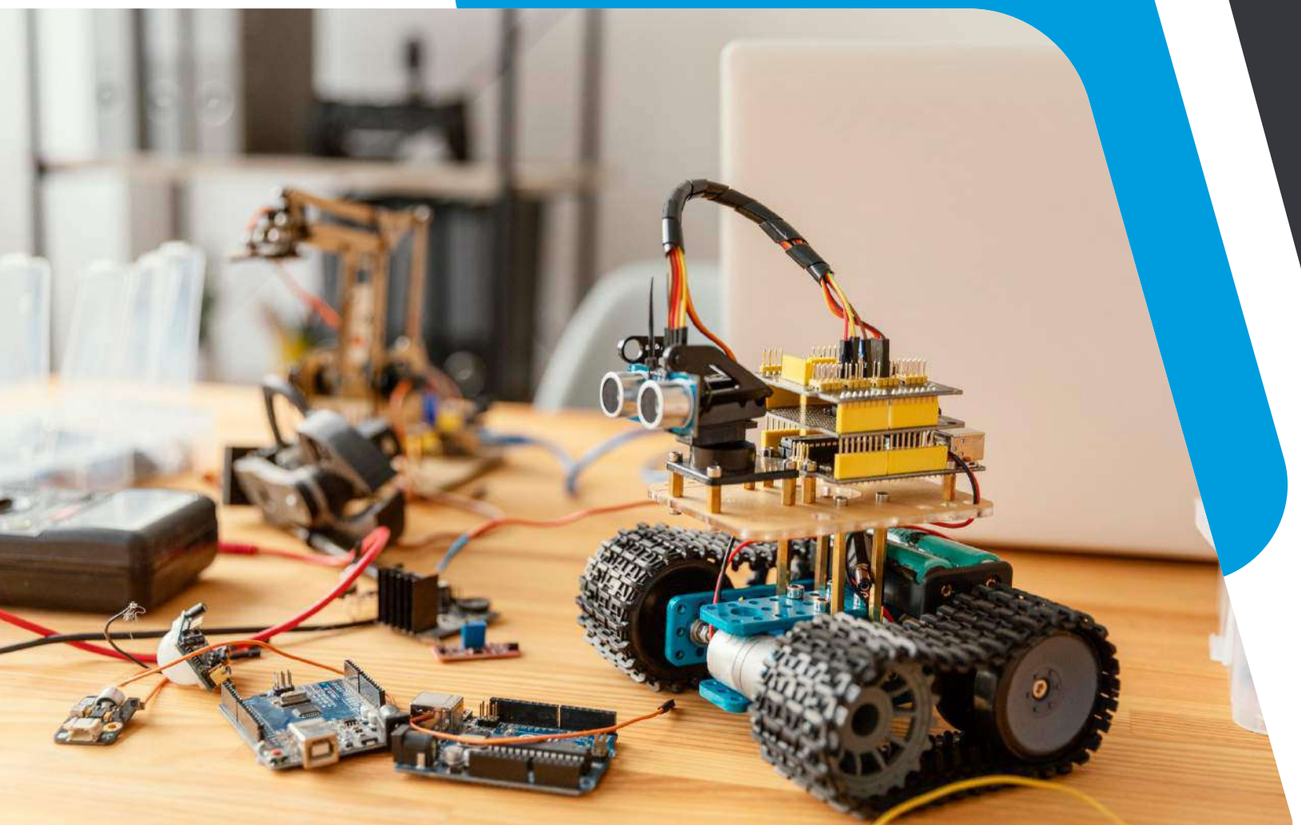
P : +880 1581-67 7077
P : +880 1974-03 9647

E : raktchme@gmail.com
support@raktch.com
w : www.raktch.com

Sector 6, Road 5, House 20,
7th floor, Uttara, Dhaka,
Bangladesh

COMPANY PROFILE

Raktch Technology & Software is a trailblazing technology company at the forefront of innovation, offering cutting-edge solutions to businesses worldwide. With a passion for disruptive technologies and a commitment to driving digital transformation, we empower our clients to thrive in the rapidly evolving digital landscape. Our focus on innovation, expertise, and customer-centricity sets us apart, enabling us to deliver unparalleled technology solutions tailored to the unique needs of each client.



THE CONTENT

About Company 04

CEO Statment 05

Company History 06

Mission & Vission 07

Creative team 08

Our Services 10

Additional services 11

Company Information 12

ABOUT COMPANY

Raktch Technology & Software is a trailblazing technology company at the forefront of innovation, offering cutting-edge solutions to businesses worldwide. With a passion for disruptive technologies and a commitment to driving digital transformation, we empower our clients to thrive in the rapidly evolving digital landscape. Our focus on innovation, expertise, and customer-centricity sets us apart, enabling us to deliver unparalleled technology solutions tailored to the unique needs of each client.

CEO STATEMENT

Eng. Rakibul Islam

Founder & CEO
Robotics & Automations Design

Innovation is our compass; we navigate the future.

As a technology company, we understand the importance of diversity and inclusion. Different perspectives drive innovation, and we strive for an inclusive workplace that reflects the world we serve.

COMPANY HISTORY

Established in 2021, Raktch Technology & Software has quickly emerged as a trusted provider of technology solutions. Our journey began with a vision to empower businesses with transformative technologies, and we have since grown into a reputable company known for our expertise, reliability, and customer-centric approach. Today businesses of all sizes — from new startups to large enterprises — use our software platform to build and manage connected products. In 2022 Raktch released Smart and Automation Devices for different fields.

MISSION

Raktch Technology & Software is developing a super-powered robot-automation system, cutting-edge software, a secure smart city using technology's destruction of electric and solar systems, as well as smart agriculture. Discover the most recent effects of our supply chain, people, and goods.

& VISSION

Utilizing innovative and environmentally friendly technologies, Raktch Technology & Software's primary objective is to reduce workload, conserve resources, and save time and money

Raktch Core Leadership

Mohi Uddin

Chairman Of The Board

Bachelor of Environmental and Occupational Health and Safety - University of Newcastle (Australia), BTEC LEVEL 5 HND DIPLOMA IN CIVIL ENGINEERING - Malvern International Academy Singapore

Md Nasir Uddin

Executive Director(ED)

M.B.S(Management)
B.Com(Hon's)

Eng. Nafisa Molla

Ai & ML Strategy

B.Sc in CoE (AIUB)

Dr. Md Shafiqur Rahman

Chief Technology Officer (CTO)

Ph.D in CSE, Japan;
M.Sc. in IPE, BUET
B.Sc. in IPE, BUET

Dr. M. Tanseer Ali

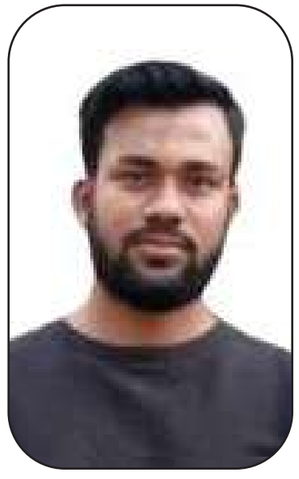
Pro. Advisor

Ph.D in EEE, UK;
MSc. in CE, UK
B.Sc. in ETE, NSU

Eng. Rafiul Islam

Software Engineer

B.Sc. in IT, DU



Eng. Mirazul Islam

Network Engineer

B.Sc. in CSE, City University

Eng. Bashar

Systems analyst & Operation

B.Sc. in CSE,

Eng. Abdul Kadir

Cloud Enginner

B.Sc. in CSE, DUET

Eng. Md Shakir

Automation Strategy

B.Sc. in EEE, DUET

Eng. Azad Hosen Ripon

Database Engineer

M.Sc. in CSE, Green University
B.Sc. in CSE, DUET

OUR SERVICES

Internet of Thinks (IoT)
Development and Integration
Security and Privacy

Automation
Robotics
The focus on Smart Industry
Robotics system design
Drone Technology

Software
AI & ML
Software Development
Product Development
Maintenance and Support
Testing and Quality Assurance`

Networking and
Server management
Server & Data center
cloud computing
Firewall $ Security Syatem

Smart Agriculture
Solar System
Design and Devices
Technical support

Smart Home
Smart City
Advance technology System
Design and Devices

In the tech race,
we're not competitors;
we're trailblazers.

Our Products

We Design, Develop & Manufacturing company in Bangladesh

Smart Devices

Smart Home Device, Smart Agriculture Device, Smart Security Device, Smart Automation Device
and etc.

Softwares

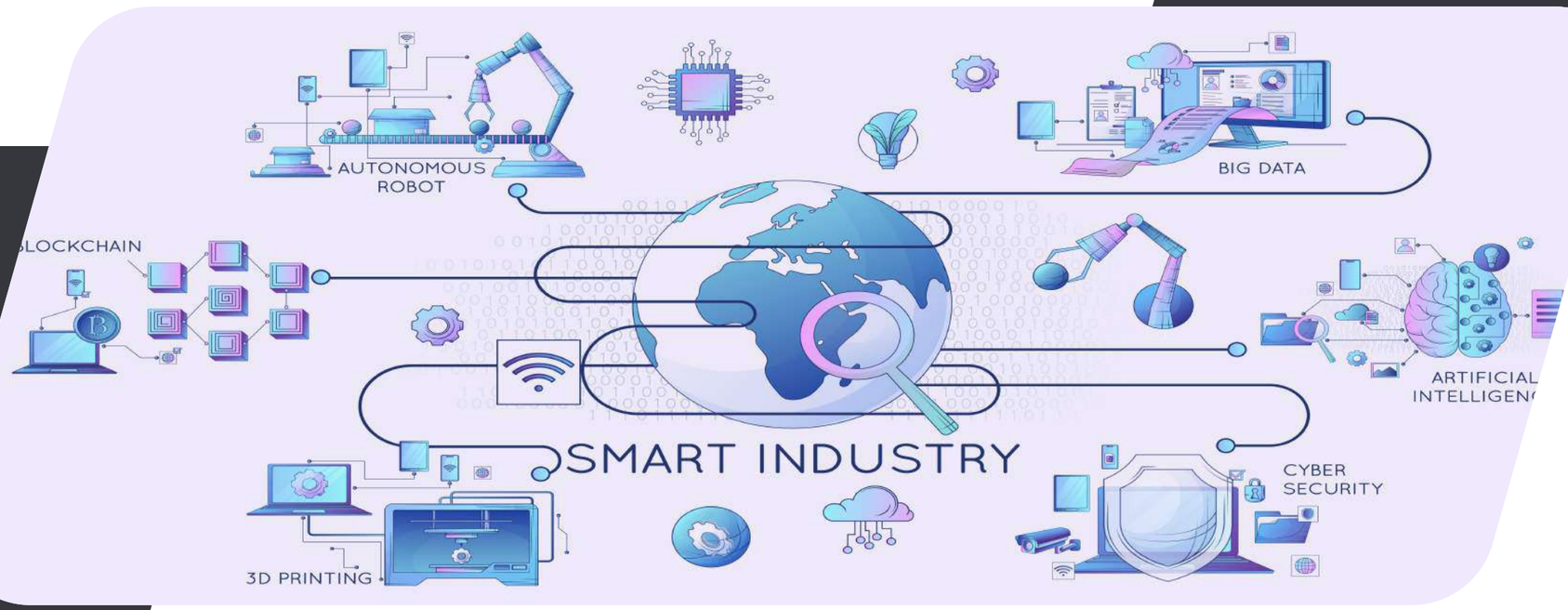
Raktch IoT Web & Mobile APP
ERP Software, Smart HRM, CRM
Education, Hospital Management System
and More

Automation

Automation device
Smart Raktch Security

Robotics & Tecnology

Service Drone
Shape Changing Robot



Company Information

01 Profile Overview

Name of the Company	: Raktch Technology & Software
Office	: Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka, Bangladesh.
Date of Registration of Firms	: 20/10/2022.
Company Status	: Private Company.
Nature of Business	: Manufacturing, Devloping and Technology Service.
Registration Number	: P-49770/2022.
Trade License Number	: TRAD/DNCC/124745/2022.
TIN Number	: 419991364621.
Products	: Smart Automation Devices, Web-Based Software, Mobile Software etc.
Market	: Domestic.

02 BANK INFORMATION

Supplier Name	: Raktch Technology & Software
Postal Address	:Sector 6, Road-5, House-20, 7th floor, Uttara, Dhaka-1230,Bangladesh.
Phone No	: +8801581677077
Email Address	: raktchme@gmail.com
Contact Person	:Rakibul Islam
Contact No	:+8801914039647
Pay To	: Raktch Technology & Software
Back A/C No	: 20502180100311104 (Islami Bank Bangladesh PLC, Haji Camp, Dhaka)
Routing No	: 125261995

03 OTHER INFORMATION

Business Type: Supplier(Mfg.), Supplier(Trade),
Service Type: Manufacturing & marketing of Smart Automation Devices, Web-Based Software, Mobile Software etc.
Enlisted Unit: Smart Automation Devices and Software.

Raktch Top clients

Contact Us

Office: Sector 6, Road 5, House 20, 7th floor, Uttara, Dhaka, Bangladesh.
Website: www.raktch.com
Mail: raktchme@gmail.com; support@raktch.com
Hot Line: +88015 8167 7077
Sales and Marketing: +8801974039647

Make trust with us.

Raktch Technology & Software

www.raktch.com

Please visit us at your convenience

ঢাকা উত্তর সিটি কর্পোরেশন

www.dncc.gov.bd

লাইসেন্স ইস্যুর বিবরণ

ইস্যুর তারিখ :27/08/2024
ইস্যুর সময় :15:22:26

ই-ট্রেড লাইসেন্স

লাইসেন্স নং : TRAD/DNCC/124745/2022

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪- তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি/ প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। **ব্যবসা প্রতিষ্ঠানের নাম**	:	**রেক টেকনলজি এন্ড সফটওয়্যার**		
২। **ব্যবসা প্রতিষ্ঠানের মালিকের নাম**	:	**রাকিবুল ইসলাম**		
৩। **পিতা / স্বামীর নাম**	:	**সুজ্জু মিয়া**		
৪। **মাতার নাম**	:	**রহিমা খাতুন**		
৫। **ব্যবসার প্রকৃতি**	:	**অন্যান্য - একক**		
৬। **ব্যবসার ধরণ**	:	**আইটি ব্যবসা**		
৭। **ব্যবসা প্রতিষ্ঠানের ঠিকানা**	:	**দাগ-১৫২২,কাওলার জামতলা,খিলক্ষেত,দক্ষিণখান,ঢাকা-১২৩০**		
৮। **অঞ্চল/ডিএনসিসি'র নিজস্ব মার্কেট**	:	**৭ দক্ষিণখান**	**ওয়ার্ড:**	**৪৯**
৯। **এনআইডি/পাসপোর্ট/জন্ম নিবন্ধন নং**	:	৩৭৫২১২০০০০	**টিআইএন/বিআইএন নং:**	
মোবাইল নম্বর	:	০১৯১৪০৩৯৬৪৭	**ই-মেইল:**	
১০। **অর্থ বছর**	:	২০২৪-২০২৫ [নবায়নকৃত]	**ব্যবসা শুরুর তারিখ:**	০৮/১১/২০২২

১১। **মালিকের বর্তমান ঠিকানা**			**মালিকের স্থায়ী ঠিকানা**		
হোল্ডিং নং	:	দাগ-১৫২২,কাওলার জামতলা	হোল্ডিং নং	:	
রোড নং	:		রোড নং	:	
গ্রাম / মহল্লা	:	খিলক্ষেত	গ্রাম / মহল্লা	:	বাঙ্গাঁলা
পোস্ট কোড	:	১২৩০	পোস্ট কোড	:	পাক বাঙ্গাঁলা
থানা	:	দক্ষিণখান	থানা	:	নবীনগর
জেলা	:	ঢাকা	জেলা	:	ব্রাহ্মণবাড়িয়া
বিভাগ	:	ঢাকা	বিভাগ	:	

১২।**আদর্শ কর তফসিল, ২০১৬ এর ক্রমিক নং** :

১৩। **ট্রেড লাইসেন্স ফি(নতুন/নবায়ন)**

লাইসেন্স/নবায়ন ফি	:	**৩০০০**	সাইনবোর্ড কর (পরিচিতিমূলক)	:	**৪৮০**
সারচার্জ	:	**০**	ভ্যাট	:	**৫২২**
আয়কর / উৎসেকর	:	**৩০০০**	বই মূল্য	:	**২৭০**
বকেয়া ()	:	**০**	ফর্ম ফি	:	**০.০০**
সংশোধনী ফি	:	**০.০০**	অন্যান্য ফি	:	**৫০০.০০**
			সর্বমোট	:	**৭৭৭২.০০**

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২৫ পর্যন্ত

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার

ঢাকা উত্তর সিটি কর্পোরেশন অঞ্চল -৭ রাজস্ব বিভাগ

কর কর্মকর্তা

ক্রস ৮৩৬৬১১৩

অফিস ভাড়ার চুক্তিপত্র

মোঃ মোস্তাফিজুর রহমান, পিতা : মোঃ শফি উদ্দীন, ৩৫১, দক্ষিণ গোড়ান, ডাকঘর : খিলগাঁও-১২১৯, খিলগাঁও-ঢাকা সিটি কর্পোরেশন, ঢাকা, জাতীয়তা-বাংলাদেশী, ধর্ম-ইসলাম।

১ম পক্ষ/মালিক

রেক্স টেকনোলজি এন্ড সফট্ওয়্যার, প্রোপ্রাইটরঃ রাকিবুল ইসলাম, পিতা- সুজ্জু মিয়া, মাতা- রহিমা খাতুন, ঠিকানাঃ গ্রামঃ বাঙ্গরা, ডাকঘরঃ পাকবাঙ্গরা, থানাঃ নবীনগর, জেলাঃ ব্রাহ্মণবাড়িয়া, বর্তমান ঠিকানাঃ জ-৫৪/২, মাটির গলি, মধ্য বাড্ডা, গুলশান, ঢাকা। জাতীয়তা- বাংলাদেশী, ধর্ম- ইসলাম, পেশা- ব্যবসা।

২য় পক্ষ/ভাড়াটিয়া

পরম করুনাময় আল্লাহর নামে অফিস ভাড়ার চুক্তিপত্রের বর্ণনা করছি যে, আমি মালিক ১ম পক্ষ মোঃ মোস্তাফিজুর রহমান, সেক্টর # ০৬, রোড # ০৫, বাড়ী # ২০, উত্তরা, ঢাকা-১২৩০ এর ৭ম তলা, ১৩৫০ স্কয়ারফিট ভাড়া দেওয়ার প্রস্তাব করিলে আপনি ২য় পক্ষ ভাড়া নিতে সম্মতি প্রকাশ করেন। সেমতে আপনার সাথে নিম্নলিখিত শর্ত সাপেক্ষে অত্র চুক্তিপত্র চুক্তিপত্র সম্পাদন করলাম।

ভাড়ার শর্তাবলী

১. এই চুক্তিপত্র মেয়াদ ১লা মে ২০২৩ইং সাল হইতে ৩০শে এপ্রিল ২০২৬ইং পর্যন্ত অর্থাৎ ০৩ (তিন) বৎসর পর্যন্ত বহাল থাকিবে। উভয় পক্ষের আলোচনা সাপেক্ষে অত্র চুক্তিপত্র নবায়ন করা যাইতে পারে।

চলমান পাতা- ০২

Scanned with CamScanner
"দেশপ্রেমের শপথ নিন, দুর্নীতিকে বিদায় দিন"

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ক্রম ৮৩৬৬১১৪

২. প্রতি মাসের মাসিক ভাড়া ২৪,০০০/- (চব্বিশ হাজার) টাকা এবং ইউটিলিটি ও সিকিউরিটির বিল ২,০০০/- (দুই হাজার) টাকা ভাড়াটিয়া প্রদান করিবেন।

৩. অগ্রীম জামানত হিসাবে ৫০,০০০/- (পঞ্চাশ হাজার) টাকা ২য় পক্ষ/ভাড়াটিয়া, ১ম পক্ষ/মালিক এর নিকট জমা রাখিবেন। ২য় পক্ষ অফিস ছাড়িয়া দিলে, ১ম পক্ষ/মালিক উক্ত জামানতের টাকা অফিস ছাড়ার পূর্বে ফেরত দিতে বাধ্য থাকিবেন।

৪. মাসের ১৫ (পনের) তারিখের মধ্যে বিগত মাসের ভাড়ার টাকা পরিশোধ করিতে হইবে।

৫. ২য় পক্ষ ভাড়াটিয়া অফিসে অটোমেশন এবং সফ্টওয়্যার এর ব্যবসা করিবেন। অবৈধ কার্যকলাপ করিলে ২য় পক্ষ/ভাড়াটিয়া দায়ী থাকিবে।

৬. অফিস এর সুন্দর পরিবেশ বজায় রাখতে হবে। কোন রকম অনৈতিক কার্যকলাপ চালানো যাবে না।

চলমান পাতা- ০৩

ক্রস ৮৩৬৬১১৫

৭. ভাড়াটিয়া/২য় পক্ষ যদি কোন কারণ বশতঃ অত্র অফিস ছাড়িয়া দেন। তবে মালিক/১ম পক্ষকে ০৩ (তিন) মাস পূর্বে জানাইতে হইবে। তদ্রুপ মালিক/১ম পক্ষ যদি উক্ত অফিসের প্রয়োজন হয় তবে ভাড়াটিয়াকে ০৩ (তিন) মাস পূর্বে জানাবেন।

এতদ্বার্থে, স্বেচ্ছায়, স্বজ্ঞানে, সুস্থ্য শরীরে অন্যের বিনা প্ররোচনায় স্বাক্ষীগণের মোকাবেলায় অদ্য ..... ইং তারিখে সহি সম্পাদন করিলাম।

স্বাক্ষীগণের স্বাক্ষর

১। মোঃ মোস্তাফিজ

২। মোঃ তরিকুল ইসলাম

৩। মোঃ আরিফ

মোঃ মোস্তাফিজুর রহমান
১ম পক্ষের স্বাক্ষর (মালিক)

২য় পক্ষের স্বাক্ষর (ভাড়াটিয়া)

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Government of the People's Republic of Bangladesh
National Board of Revenue

Mushak-2.3

Customs, Excise and VAT Commissionerate, Dhaka (North)
Gulshan Division

Value Added Tax Registration Certificate

This is to certify that the person whose details are given below is registered under Value Added Tax and Supplementary Duty Act, 2012 (Act No. 47 of 2012)

BIN : 006176345-0101

Name of the Entity	: RAKTCH TECHNOLOGY & SOFTWARE
Trading Brand Name	: N/A
Old BIN	: N/A
e-TIN	: 387575724683
Address	: Kawla Jamtola,Khilkhet, Dokkhinkhan DHAKA-1230; Khilkhet PS; Dhaka-1230; Bangladesh
Issue Date	: 20/05/2024
Effective Date	: 05/2024
Type of Ownership	: Proprietorship
Major Area of Economic Activity	: Services, IT, Service Provider

This is a system generated certificate and doesn't require any signature

CV OF RAKIBUL

Curriculum Vitae Details

SEPTEMBER 24, 2024

AIUB
408/1, Kuratoli, 1229

Eng. RAKIBUL ISLAM

JA129 MIDDLE-BADDA, GULSHAN – 1212
Mobile: +8801914039647
E-mail: rakibulto@gmail.com
LinkedIn: rakibulislam56

Job Objective

Looking for a career where I will get the chance to apply my Skills and Engineering knowledge in IC design and also Robotics and Automation design.

Hi, this is Rakibul Islam. Studies at American International University-Bangladesh (AIUB), Department of Electrical and Electronic Engineering (EEE). I'd like to research and work IC Chip Design as well as IOT and Robotics Automation systems. I'm very interested about new technologies and how do they work. I spend most of my time learning about them. I'm also full stack developer (Django, React and React Native) skills in a dynamic and productive way, giving my full potentials and adopt myself with any situation and workload. Collaborating with the teams and share my productivity through my dedication and honesty. I love to watch and play Football, watch Sci-fi Movies and Travels. This is my short brief about myself.

Academic Credentials

Degree	Concentration/Major	Institution [Board]	Passing Year	Result
BSc in Eng.	Electrical and Electronics Engineering	American International University - Bangladesh	2023	3.76
Diploma in Eng.	Electrical and Technology	CCN Polytechnic Institute	2013 - 2018	3.77
S. S. C.	Science	Jenodpur Union High School and Collage	2013	3.64

Award of Excellence

- Achieved "Shape Changing Robot (Areal & vehicle)" 1st Dean Award (AIUB 2023).
- Achieved "Shape Changing Robot (Areal & vehicle)" ICT Technology Award (Bangladesh Digital Mela 2023).

- Achieved “VLSI Contest for young Innovators” (Dynamic Solution Innovators Limited (DSI) 3rd 2022).
- Achieved “VLSI Basic Gate Design (Technology - 128nm)” (Ulkasemi Pvt. Limited at AIUB 2022).
- Achieved “Advance Programming Language in Python” Best Programmer (AIUB 2022).
- Achieved “Web-Tech in React Js and React Native” (AIUB 2022).
- Achieved “Nano Technology and Drug delivery system” ICPM.
- Achieved “Safety training” Samsung C &T Safety Academy.
- Achieved “Grand master” badge in Code-Force online competition.
- Achieved student-member certificate for social works from “AIUB SHOMOY” club.

Publications

- Subsequent of Nanomedicine and Nano-drug delivery system. (ICPM and ResearchGate) (February 2020)
- Shape Changing Robot (Areal & vehicle). (AIUB and ResearchGate) (January 2022)
- Feasibility Study of the IoT Based Precision Agriculture for Sustainable Crop Production in Bangladesh (Bangladesh Agriculture Institute) (Nodes Digital Limited)

Experiments of work

- Founder & CEO at Raktch Technology & Software (https://www.raktch.com/leadership)
- Feasibility Study of the IoT Based Precision Agriculture for Sustainable Crop Production in Bangladesh (Bangladesh Agriculture Institute) (Nodes Digital Limited)
- Bio-Phonics Automation and Sensor (IOT) (Ecotec Ltd.)
- Shape Changing Robot (American International University-Bangladesh) (Completed)

Relevant Coursework

- Good problem-solving skills.
- Good team working ability.
- Automation and Robotics system design ability.
- Good knowledge about Arduino, Raspberry pi, different type of sensors and motors.
- Knowledge about AutoCAD, Solid-Work, MATLAB, CKT Simulation and Related software.
- Fair understanding of basic software requirement engineering.
- Good bug tracing ability.
- Good knowledge about web-technology such Python, Django, React, React Native.
- Good understanding about MY SQL and MongoDB database management system.

Communication and Professional Skill.

- Fluent in Bangla and English — both verbal and written.
- Skilled in public speaking and multimedia presentation
- Efficient in all sorts of academic and official correspondence.
- Have the ability to work independently as well as in team. Can work with people of all levels and motivate them to get things done.
- Have the ability to work under pressure/any circumstances.

General Skills

- Windows 7/8.1/10/11, Microsoft Office 10/Latest.
- Internet based research and work.
- Linux and Debian based operating system.
- MAC OS 12/15
- Basic computer command line skills.
- Computer hardware

Hardware & Software Skills

- SolidWorks 3D Design
- Cadence Virtuoso Basic (Schematics and Layout)
- MATLAB
- Circuit and PCB Design and Simulation
- Electrical design
- IOT and Automation
- Robotics and Automation

Programming and Framework Skills

- Python, Verilog HDL and C/C++, JavaScript
- Web and Mobile Software Technology (Django, React Js and React Native, Node Js and etc.)
- Microcontroller Programming
- React Js and React Native
- Database (My-SQL, Mongdb)

Personal Details

Father Name	:	Sujju Miah
Mother Name	:	Rahima Khatun
Elder Brother Name	:	Mohiuddin & Md Alauddin
Date of Birth	:	1 Jan 1997
Marital Status	:	Unmarried
Place of Birth	:	Nabinagar, Brahman-Baria
Blood group	:	A+
Interests	:	Automation and Robotics as well as IC Chip Design.

Refences

Md. Hossain Kabir Majumder
General Manager

Arcadian Inc.

Dr. M. Tanseer Ali
Associate Professor & Senior Assistance (Capstone)
American International University

hk@gmail.com
+880-24458-2545

Department of Electrical and Electronics Engineering
tanseer@aiub.edu;
tanseerali@gmail.com
+880-1767697598

I, hereby confirm that the above information is true and correct to the best of my knowledge.

Your sincerely,

RAKIBUL ISLAM

Eng. Nafisa Molla

Computer Vision and Artificial Intelligence Specialist
Raktch Technology & Software
www.raktch.com
Mobile: +880 1974-039647
E-mail: raktchnafisa@gmail.com
LinkedIn: Nafisa Molla

Objective

Nafisa Molla is a skilled Computer Vision and Artificial Intelligence Specialist with over two years of experience in AI-driven automation and smart solutions. Currently contributing to innovative projects at Raktch Technology & Software, excels in solving complex challenges with cutting-edge technology.

After graduating in Computer Engineering from American International University-Bangladesh (AIUB), Nafisa Molla built expertise in AI, robotics, and system design. This strong foundation fuels a passion for creating impactful solutions that drive growth and innovation in the tech industry.

Designation:

Computer Vision and Artificial Intelligence Specialist

Roles and Responsibilities

- Designing, developing, and deploying AI-driven solutions for automation and optimization.
- Leading projects in computer vision, robotics, and smart system development.
- Managing end-to-end software development life cycles, including planning, implementation, and testing.
- Collaborating with cross-functional teams to identify and solve complex technical challenges.
- Ensuring the scalability and performance of AI models and applications.
- Staying updated with the latest advancements in AI and robotics to drive innovation within the company.
- Providing technical consultation for smart city, agriculture, and industrial automation projects.
- Mentoring junior developers and fostering a collaborative work environment.

Skills and Expertise

Technical Skills:

- Proficient in Python, Java, and C++ for AI and software development.
- Expertise in frameworks and tools like TensorFlow, PyTorch, OpenCV, and Django.
- Skilled in developing and deploying machine learning models, including image recognition and object detection.
- Experienced in API integration, database management (MySQL, PostgreSQL), and backend development.
- Strong understanding of robotics and automation systems.

Areas of Expertise:

- AI-driven automation and smart system development.
- Computer vision applications, including image processing and object tracking.
- System architecture design and optimization for enterprise solutions.
- Innovative problem-solving in robotics and smart city technologies.
- Collaborative project management and technical team leadership.

Experiments of work

Computer Vision and Artificial Intelligence Specialist
Raktch Technology & Software
January 2025 – Present

- Designing and implementing AI models to enhance business operations and solve technical challenges.
- Leading projects focused on computer vision applications like image recognition, object detection, and automation.
- Collaborating with cross-functional teams to integrate AI-driven solutions into various software systems.
- Driving innovation in AI-powered automation for smart cities, agriculture, and robotics.

Junior Software Developer
Raktch Technology & Software
January 2024 – December 2024

- Assisted in the development of enterprise software systems, including CRM and ERP solutions.
- Contributed to backend development using Django and integrated APIs for data operations.
- Enhanced functionality through debugging, testing, and code optimization.

Academic Credentials

Degree	Concentration/Major	Institution [Board]	Passing Year	Result
BSc in Eng.	Bachelor of Science in Computer Engineering (CoE)	American International University - Bangladesh	2019 - 2023	3.41
H.S.C	Science	Narsingdi Govt. Collage	2018	3.88
S. S. C.	Science	Narsingdi Govt. Girls High School	2016	5.00

Award of Excellence

- Achieved "Shape Changing Robot (Areal & vehicle)" 1st Dean Award (AIUB 2023).
- Achieved "Shape Changing Robot (Areal & vehicle)" ICT Technology Award (Bangladesh Digital Mela 2023).
- Achieved "VLSI Basic Gate Design (Technology - 128nm)" (Ulkasemi Pvt. Limited at AIUB 2022).
- Achieved "Safety training" at Samsung C &T Safety Academy.
- Achieved student-member certificate for social works from the "AIUB SHOMOY" club.

Publications

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Communication and Professional Skill.

- Fluent in Bangla and English — both verbal and written.
- Skilled in public speaking and multimedia presentation
- Efficient in all sorts of academic and official correspondence.
- Have the ability to work independently as well as in a team. Can work with people of all levels and motivate them to get things done.
- Have the ability to work under pressure/any circumstances.

Personal Details

Father Name	:	Salim Molla
Mother Name	:	Shahinur Akter
Date of Birth	:	8 Feb 2001
Marital Status	:	Unmarried
Place of Birth	:	177, Bowakur, Narsingdi
Present Address	:	Kruil member bari musjid, Dhaka
Blood group	:	A+
Interests	:	Software, Automation, and Robotics.

References

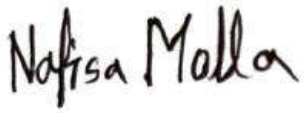
DR. MD. SANIAT RAHMAN ZISHAN
Associate Professor, Director

American International University
saniat@aiub.edu
+880-1844115003

Dr. M. Tanseer Ali
Associate Professor & Senior Assistance (Capstone)
American International University
Department of Electrical and Electronics Engineering
tanseer@aiub.edu;
tanseerali@gmail.com
+880-1767697598

I, hereby confirm that the above information is true and correct to the best of my knowledge.

Yours sincerely,



Nafisa Molla

Computer Vision and Artificial Intelligence Specialist at Raktch

www.raktch.com

CURRICULUM VITAE

TAMIM ISLAM

Contact Info

Phone No : 01825373231, 01916985758

Email : tamimislam3154@gmail.com

GitHub : https://github.com/Tamim-EEE?tab=repositories

Present Address : House No. 470, Bashundhara G-Block, Dhaka-1229

Career Objectives

To obtain a challenging engineering position where I can apply my education, skills, and experience to make a significant contribution to the organization's success. I am confident that my abilities and drive will enable me to excel in this role and build a successful career as a professional engineer.

Educational Background

Exam Type	Major	CGPA	Institution	Board	Passing Year
BSc	Electrical & Electronic Engineering	3.78 (Out of 4.00)	American International University-Bangladesh	Dhaka	2023
HSC	Science	3.33 (Out of 5.00)	Islamia Degree College	Chittagong	2019
SSC	Science	4.77 (Out of 5.00)	Kulgaon City Corporation High School	Chittagong	2017
JSC	-	5.00 (Out of 5.00)	Kulgaon City Corporation High School	Chittagong	2014

Professional Experience

Company-1: Seehan Digital Technology company Limited
Location: Hanoi, Vietnam
Job Type: Hybrid
Designation: Implement Engineer
Duration: January 2022 – March 2023

Key Activities:

- **AGV Path Design & QR Code Generation:** Designed and developed efficient path planning algorithms for Automated Guided Vehicles (AGV), generating QR codes using the Robot Control System (RCS-2000) to optimize navigation.
- **Simulation and Testing:** Conducted AGV simulations to ensure optimal performance and troubleshoot operational challenges, minimizing real-world disruptions.
- **I/O Controller Configuration:** Configured and implemented Auto Door I/O controllers to facilitate smooth AGV integration with facility infrastructure.
- **AGV Control Management:** Managed AGV operations and control protocols using RCS-2000, ensuring adherence to safety and performance standards.
- **Web-Based Control Interface Development:** Developed a responsive, web-based caller device interface using the MERN Stack, streamlining AGV request handling and enhancing user experience.
- **Technical Troubleshooting:** Diagnosed and resolved AGV-related issues promptly, maintaining operational continuity.

Company-2: Raktch Technology & Software
Location: Dhaka, Bangladesh
Job Type: On-Site
Department: Software & Automation
Designation: Head of Automation
Duration: March 2023 – Present

Key Activities:

- **Research & Development of Automation Technologies:** Lead R&D initiatives to explore emerging automation technologies, integrating innovative solutions into company projects to stay ahead of industry trends.
- **Automation System Integration & Optimization:** Lead the integration of advanced automation systems, optimizing control systems to enhance operational performance. Design and implement customized automation solutions for clients, ensuring seamless communication and reliability across all components.
- **Team Leadership & Project Management:** Direct a team of engineers and technicians in executing automation projects. Oversee project planning, scheduling, and resource management to ensure timely and efficient delivery.
- **Client Collaboration & Solution Customization**: Work closely with clients to understand their automation needs, providing tailored solutions that improve efficiency and reduce costs.

Internship Experience

Company: Seehan Digital Technology Company Limited.
Duration: 3 Months.
Internship Focus: AGV Path Planning Fundamentals, Simulation and Performance Analysis, Web-based Caller Device etc.

Project Work Experience

1. **Project:** AGV Robot Implementation in **Amigo Bangladesh Limited.**
2. **Project:** HRM System.
3. **Project:** CRM System.
4. **Project:** Attendance Management System.

Skills

1. **Technical Skills:**
   - HTML, CSS, JavaScript
   - React, Redux-Toolkit
   - Python, Django Framework
   - C#, ASP.Net MVC, MS SQL
   - Node JS, Express JS, MongoDB (Mongoose)
   - Material UI, Bootstrap 5
   - Git, GitHub

2. **Language Skills:**
   - Bengali: Native.
   - English: Fluent in both Reading &Writing.

3. **Communication skill:**
   Excellent written and verbal communication skill, writing creative or factual, Speaking in public, to groups & excellent presentation skill.

Training Experience

Training Title	Training Institute	Duration
Basic Safety Awareness Training	Samsung C&T Safety Academy	01 Day

Honor and Award

- Dean's list and Dean's Honorable Mention Award (Five times).
- "CUM LAUDE" award (Bronze Medal).
- Academic Scholarship.

References

1. **DR. SHAMEEM AHMED**
   Assistant Professor, Department of EEE
   American International University- Bangladesh
   Dhaka, Bangladesh.
   Phone: 01767544806
   Email: ahmad.shameem@aiub.edu

2. **MD. BADHON MIAH NISHAN**
   Conversational AI Software Engineer
   SoundHound AI
   Barlin, Germany.
   Email: badhon1512@gmail.com

Signature

Social Media Links

LinkedIn: https://www.linkedin.com/company/90661554/admin/dashboard/

Facebook: https://www.facebook.com/raktchme?mibextid=ZbWKwL

X.com: https://x.com/Raktchme