



Grant Thornton

An instinct for growth™



Advisory



Operational
Excellence



Quality

Firm Profile

Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

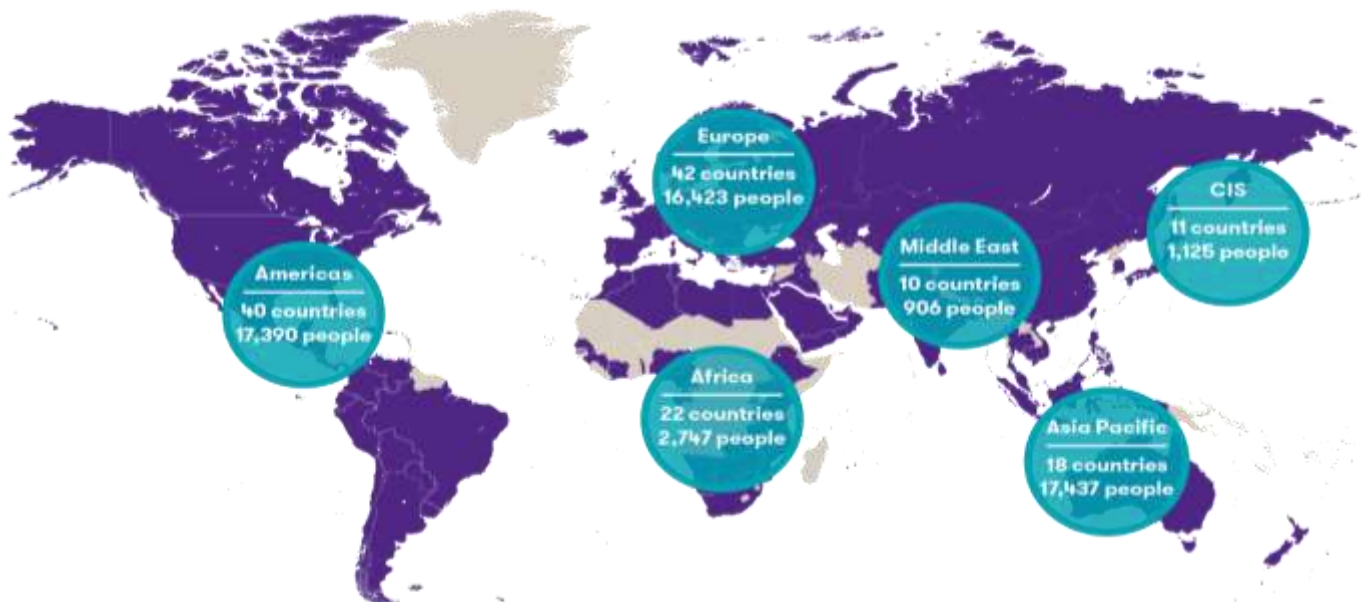
Date: 9 December, 2020



1.0 Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

Grant Thornton Consulting Bangladesh Limited (GTCBL) a full member firm of **Grant Thornton International, one of the world's leading professional services firms with over 56,028 Grant Thornton People, across 143 countries, focused on making a difference to clients, colleagues and the communities in which we live and work.**

- Grant Thornton Consulting enjoys a position of leadership in its areas of expertise based on formidable credentials, dynamism and superior quality of qualified and diverse human resources.
- We provide services, principally in areas of transaction advisory, corporate finance, strategy and growth, structured finance, restructuring, governance risk and compliance, social policy, human resource management, organizational development and technology solutions.
- We work closely with other Grant Thornton practices in the region to provide global reach with local know-how.
- All services are provided in strict accordance with the international quality standards set out by Grant Thornton International.



Our distinctive client
experience sets us apart



USD5.72bn
(2019 revenue)



56,028
people



756
offices



143
countries

Asia Pacific



Our international footprint

The cross-border capability of Grant Thornton International will help us deliver your objectives globally

GRANT THORNTON BENEFITS

Global Reach: Local Touch

- Comprehensive global coverage
- Member firms work together to ensure a seamless international service
- Local knowledge combined with global resources

Client Service Excellence

- High ratio of partner time on assignments
- Dedicated people bring real expertise
- Broad resource base of sector specialists - geographically mobile

Integrated Approach

- Aim to provide solutions rather than services
- Teams work closely together to deliver the product you require
- Innovative approach tailored to client needs



A. HUMAN RESOURCES AT GTCBL

Grant Thornton Bangladesh team, headed by its managing director, together with its local sponsor Howladar Yunus & Co. Chartered Accountants, employs over 300 people of varying skills and capabilities in its Bangladesh operation. Recognizing human resource as its greatest asset, the firm emphasizes on the continuing development of its staff.

Manpower	Total
Partners	9
Directors	6
Managers	15
Assistant Managers, Senior Associates, Associates	250
Admin staff	21
Regular Experts and IT Consultants of the Firm	09
Grand Total	310

B. WE SUPPORT YOU IN A 360° WAY

Business is an ecosystem of relationships. That is why our clients value our honor and trust. But what sets us apart is our distinctive client experience which leads to more meaningful advice and a better working relationship.





Grant Thornton

An instinct for growth™

C. OUR SERVICES

Business Consulting Services • Technology • IT Audit • Strategy & Markets • Feasibility Study • Change & Programme Management • Financial Model Audit	Social Policy • Monitoring and Evaluation • Project Management • External Monitoring • Policy Formulation • Field Research • Grants Management • Poverty Alleviation Strategies • Resettlement Plan • Gender Strategies	Strategy & Growth • Review of business and operational policies • Diagnostic studies • Business strategies • Profit improvement programs	Forensic Investigations & Technology • Expert dispute resolution & advisory • Fraud solutions • Insurance solutions • Legal technology solutions • Products & Support Services • Solutions • Strategy
Corporate Affairs Advisory • Company Formation • Outsourcing Services • Secretarial Services • TAX & VAT Compliance • TAX & VAT Assessment • Registration Services • Payroll Services • Other Regulatory Services • Company Winding up Services	Transaction services • Financial due diligence • Operational deal services • Commercial and strategic intelligence • Debt advisory • Capital markets • M&A advisory • Valuation	HR Development • Entrepreneurship & Skill Development • Training & Capacity Development • Institutional Development • Organizational Development • Recruitment and Selection	Business Risk Services • Governance & Risk Management • Internal Audit • Regulatory Services • Risk modelling

We provide end-to-end cross-functional services from project conceptualization to the long-term sustenance of the project across all aspects to clients across public and private sector.

PROGRAMME MANAGEMENT

We help governments in implementation and management of their infrastructure programmes through.

- Planning assistance policy analysis
- Project implementation support
- Project management
- Baseline, Midterm and End line study
- Impact evaluation, Feedback and dissemination
- Change management, Institutional strengthening, Capacity-building
- Strengthening monitoring and evaluation

HR & ORGANIZATIONAL DEVELOPMENT SERVICES

- Entrepreneurship & Skill Development
- Training & Capacity Development
- Module Development



Grant Thornton

An instinct for growth™

- Institutional Development
- Organizational Development
- Entrepreneurship and Skill Development
- Salary Survey
- Recruitment and Selection
- Management Training
- HR Policy Development

BUSINESS CONSULTING SERVICES

- Technology Consultation
- IT Audit
- Strategy & Markets Analysis
- Change & Programme Management
- Review of Public Financial Management
- Financial Modelling Audit
- Productivity Improvement

TRANSACTION AND VALUATION SERVICES

- Financial due diligence
- Commercial and strategic intelligence
- Capital markets
- M&A advisory
- Assets and business Valuations, Equipment & Machinery Valuation

BUSINESS RISK SERVICES

- Governance & Risk Management
- Internal Audit
- Regulatory Services
- Risk modelling

STRATEGY AND DESIGN SUPPORT

We help governments and private sector clients in developing strategy, business plans and feasibility for projects and programmes covering the following:

- City development plans, Economic development strategy
- Detailed project reports on urban infrastructure
- Feasibility assessment, Strategy and business planning
- Gap assessment, Poverty assessment
- Programme design and implementation planning

D. OUR SECTORS

We provide services and solutions to the private sector, government agencies and international development agencies in the following areas:

- Water supply Sewerage, Solid waste management
- Urban transport, Sanitation Municipal reforms, Urban environment
- Urban poverty alleviation/slum development

E. OUR CLIENTS

The diversity of our clientele bears testimony to the depth as well as wide range of our functional areas and sectors

- Leading national and multi-national companies in the following sectors energy, real estate, consumer products, financial services, healthcare, technology, travel and tourism, etc.
- International agencies including: ADB, AFD, DFID, JBIC/JICA, KfW, GTZ and the World Bank
- Governments and their departments and urban local bodies
- Private sector conglomerates with net revenues above USD 100 million

Our team includes domain experts including real estate sector specialists, business strategy experts, financial management specialists, civil engineers, marketing strategy experts and IT/MIS specialists. The team also includes professionals who have worked in various government and non-government departments and hence understand public and private sector processes and systems well. Our team has worked on assignments across South Asia and thus bring to projects their wide-ranging experience and knowledge.





Grant Thornton

An instinct for growth™

F. GRANT THORNTON'S MARKET RECOGNITION



G. CLIENTELE

Given our range of experience and in-house expertise, we aim to provide sustainable solutions to fulfil the needs of our clients. Some of our major clients are:

	 Ministry of Finance	 Ministry of Defence	 The Prime Minister's Office
	 Dhaka Stock Exchange Ltd.	 Bangladesh Investment Development Authority	 ESDP BIDA Prime Minister's Office
 THE WORLD BANK IBRD • IDA WORLD BANK GROUP	 SMBC SUMITOMO MITSUI BANKING CORPORATION		 ADB Asian Development Bank
 DFID Department for International Development	 IFC International Finance Corporation WORLD BANK GROUP	 sepcoll 山东电建	 IsDB البنك الإسلامي للتنمية Islamic Development Bank
 MUFG Bank of Tokyo-Mitsubishi UFJ	 CLIFFORD CAPITAL	 BNP PARIBAS	 ICD International Capital Development Cantonese name only a Private Company
 TRANSPARENCY INTERNATIONAL BANGLADESH Social movement against corruption	 BANGLADESH MUNICIPAL DEVELOPMENT FUND (BMDF) (A GOVERNMENT OWNED COMPANY UNDER MINISTRY OF FINANCE)		 IDCOL TOGETHER FOR TOMORROW



Grant Thornton

An instinct for growth™

			 Uniting against Poverty
			
			
			
 Save the Children			

H. DETAILS OF FULLTIME PERSONNEL OF THE FIRM

Details of all the full-time personnel of Grant Thornton Consulting Bangladesh Ltd. are mentioned below-

List of Fulltime Personnel of GTCBL

#	Name	Position	Educational Qualification	Qualification
1.	Neaz Mohammed, FCA	Chairman	- Chartered Accountant, FCA - Master of Commerce (M. Com) in Accounting, Dhaka University	Over 15 years of professional experience as public accountant and management consultant. Senior level corporate experience.
2.	Dewan Nurul Islam, FCA	Managing Director	- Chartered Accountant, - MBA in Finance with Distinction from the University of Technology Sydney (UTS), Australia	Over 25 years of business advisory and senior level management experience in Bangladesh and Australia.
3.	Muhammad Farooq, FCA	Director	- Chartered Accountant, FCA B. Com (Hons), M. Com) in Accounting from Dhaka University	Over 30 years of experience as public accountant. Experience with national and international financial institutions, development financial institutions.
4.	Mohammad Al Maruf Khan, FCA	Sponsor	- Chartered Accountant from Institute of Chartered Accountants in England and Wales and Institute of Chartered Accountants of Bangladesh. B. Com (Hons), M.com in Accounting - University of Dhaka, Bangladesh.	Over 25 years of professional experience, has a wide range of experience in consultancy in both financial and non-financial sector.
5.	Sikander Gulzer	Director	Chartered Accountant (The Institute of Chartered Accountants of England and Wells)	Over 25 years of experience in national and international advisory services
6.	Md. Jahidur Rahman, FCA	Sponsor	- Chartered Accountant - Master of Commerce (M. Com) in Accounting, Dhaka University	10 years of experience as public accountant. Senior level experience in financial institutions & capital markets.

#	Name	Position	Educational Qualification	Qualification
7.	Amjad Choudhury, FCA	Head of IT Audit	▪ Fellow Chartered Accountant ▪ Certified Information Systems Auditor (CISA) ▪ ISO/IEC 27001 Lead Auditor	Amjad qualified as a chartered accountant in 2011 earlier he completed his training as an articulated student in 2005. In 2012 he received the CISA certification (Certified Information Systems Auditor) from ISACA, USA. Amjad is also a certified ISO/IEC 27001 Lead Auditor awarded by PECB of UK.
8.	Hafiz Firoz Choudhury	of Counsel	▪ MA in International Relations from University of London, 1986 ▪ BSS in International Relations from University of Dhaka, 1985	Joined Grant Thornton Bangladesh as Of Counsel to the firm in 2017. Working with clients on specific large-scale projects and advise on specialist issues including international and indirect taxation.
9.	Fahim Faisal, Ph.D.	Consultant	▪ Ph.D. in Finance from Queensland University of Technology, Australia. ▪ M.Sc. in Economics from United International University, Bangladesh in 2013 ▪ BBA from North South University, Bangladesh.	Having more than 7 years of experience in Infrastructure Finance in the field of roads & highways, energy, sustainable Energy, gas, power sectors in public and private sectors.
10.	Ashek Md. Joglul Abedin	General Manager, Advisory Service	▪ Master of Business Administration (MBA) in Strategic International Management, Dhaka University ▪ MSS in International Relations, Dhaka University ▪ BSS (Hons.) in International Relations, Dhaka University	Over 9 years of working experience both in business development and implementation in the field of WSS, livelihood, climate change and disaster management, human resource development etc. funded by GoB, Donor, National and International NGOs.



#	Name	Position	Educational Qualification	Qualification
11.	Mohammed Rezwanul Islam	Manager, Advisory Service	- MBA in HRM from Independent University of Bangladesh. - BBA in Marketing form Independent University of Bangladesh.	Over 8 years of experience in Human Resource Management, business advisory and business development.
12.	S.M. Ariful Islam	Assistant Manager, Business Advisory Services	- MBA from Bangladesh University of Professionals - BBA form United International University.	Over 2 years of experience in consulting services.
13.	Rehana Parveen	Executive (Admin & HR)	- PGDHRM from Bangladesh Institute of Management Studies. - BBA from International University of Business Agriculture and Technology	Three years of experience in HR and Payroll.
14.	Mehedi Hasan Barlaskar Team Member	Senior Associate	- ACCA (Professional Level) - Foundation in Accountancy, The Association of Chartered Certified Accountants (UK)	Have more than 2 years of professional experiences and expert in the field of Financial Modelling & Ratio Analysis, financial forecasting & reporting.
15.	Muhammad Tariqul Hassan	Associate, Advisory Service	- M.S.S (Master of Social Science) from National University - B.S.S (Bachelor of Social Science) from National University	Three years of experience in business advisory services.
16.	Md. Habibur Rahman	Associate, Advisory Service	BBA and MBA from the University of Dhaka.	A year of experience in business advisory and assurance services.
17.	Sakib Kamal	Associate	Bachelor of Administrative Studies, York University, Toronto,	Have more 5 years of professional experiences in Accounting & Finance.

#	Name	Position	Educational Qualification	Qualification
			ON Major: Bachelor of Administrative Studies; Major - Accounting and Human Resource	
18.	Fahmid Tawsif Khan Chowdhury	Associate, Advisory Service	▪ Bachelor of Science Economics from University of Nottingham, School of Economics, UK	Have around two years of experience.
19.	Mr. Md. Ashraful Islam	Management Trainee, IT Department	▪ Bachelor's in information & Communication Engineering; Noakhali Science and Technology University	One years of experience in Installation, Maintenance and repairs on IT equipment and software troubleshooting.
20.	Promita Dey	Management Trainee	▪ B.Sc in Computer Science and Engineering from National University	Have around one year of experience.
21.	Maksudur Rahman Mohit Khan	Management Trainee	▪ Master of Business Administration (MBA) in Finance from Presidency University. ▪ Bachelor of Business Administration (BBA) in Finance from Presidency University.	Have around one year of experience.

I. REGULAR EXPERTS AND IT CONSULTANTS OF THE FIRM:

Sl. No.	Name	Educational Qualification	Years of experience	Experience
1.	Md. Nazrul Islam	• B.Sc. Eng. (Mechanical) from Bangladesh University of Engineering and Technology (BUET) Dhaka, Bangladesh.	40 Years	• Md. Nazrul Islam have more than 40 years of professional experiences in the field of projects of civil works and electrical line/sub-station construction, Procurement of Goods and works under project aid, Project Portfolio Performance (SPPP) project, Procurement Management Information



Sl. No.	Name	Educational Qualification	Years of experience	Experience
		Post Graduate Diploma in Personnel Management (correspondence) from Institute of Personnel Management, Dhaka, Bangladesh		System(PROMIS)", Training need assessment organizational capacity development etc. He has served more than 25 years to Rural Electrification Board in different positions.
2.	Mohammad Abul Bashar	B. Sc (Engineering) in Leather Technology from the Institute of Leather Technology, University of Dhaka. - Master's in business administration (MBA) - Masters in Japanese Studies	15 Years	- Over 15 years of experience in conducting training need assessment, developing training materials and modules and providing trainings in Hazard Identification, chemical management, safety and risk management. - Has practical experience in developing training ISO 14001, ISO 45001 ISO/IEC 27001, ISO 37001, ISO 30000, ISO 50001 in Bangladesh. He has worked in EU Switch Asia ECOLEBAN Bangladesh for implementation of Environmental, Social & Quality (ESQ) Compliance, Sustainable Consumption and Production (SCP), Eco-Labeling for Pollution control in Bangladesh.
3.	Maksudur Rahaman	- Microsoft Certified Professional (MCP) in Installing and Configuring Windows server, - Administering Windows Server 2012 R2, Configuring Advanced Windows Server - MA in Bengali from Govt. Titumir College - B.A (Hon's) in Bengali Tejgaon College	6 Years	Mr. Rahaman got Vendor Certification on Installing and Configuring Windows server 2012 R2, Administering Windows Server 2012 R2, Configuring Advanced Windows Server 2012 R2 Services, Microsoft Certified Professional (MCP) and Microsoft Certified Solutions Associate (MCSA) certificate from Microsoft Corporation.



Sl. No.	Name	Educational Qualification	Years of experience	Experience
4.	Kazi Neamul Hasan (Rimon)	• Cisco Certified Network Associates (CCNA) Exam Passed. CISCO ID: CSCO13060487 • Microsoft Certified Professional Microsoft Certified Professional ID: 9462248 • Certified Ethical Hacker (CEH). Certification Number: ECC37033127787 • M.Sc. in IT Jahangirnagar University • PGD IDB-Scholarship in Networking • B.B.S National University in Accounting	6 Years	• At present Mr. Rimon is working as Basic IDB-Trainer under Bangladesh IT Institute (BIT Institute) He is an expert in the field of Networking (A+, N+, CCNA, Windows 10, Windows Server (70-410, 70-411, 70-412) Exchange Server 2013, Linux 7). He is a Cisco Certified Network Associates (CCNA) and also Microsoft Certified Professional.
5.	Khondoker Ali Asgor Pavel	• MIT (master's in information technology from IIT, University of Dhaka. • B.Sc. in Computer Science and Engineering from State University of Bangladesh.	10 Years	• Mr. Pavel is working in IT Industry for more than 10 years and have worked for many IT companies in several positions. Have vast experience as Project Lead, IT Trainer, IT Manager, System Administrator and System Support Engineer in several organizations including Govt. Project & Private Companies.
6.	Md. Shirajul Islam Mamun	• Bachelor of Science (BSc) in • Computer Science and Engineering from Islamic University, Kushtia.	07 Years	• At present Mr. Mamun is working as Lead Trainer on Professional ASP.NET MVC under BASIS Institute of Technology & Management (BITM). He has 5+ years of experience on consulting on .NET based solution, 7+ years of experience on software



Sl. No.	Name	Educational Qualification	Years of experience	Experience
				development and 7+ years of experience on Training on .NET Technologies.
7.	Md. Shadiqul Alam Pavel	• Master's in computer science from American International University Bangladesh (AIUB). • Bachelor of Computer Science and Engineering (CSE) from Northern University Bangladesh (NUB).	12 Years	• Mr. Shadiqul is an expert Network Administration, maintenance of technology hardware & software. In his previous job, Mr. Shadiqul has coordinated SEIP (Skills for Employment investment Program) IT Training Project in 7 districts.
8.	Md. Hasan Mahadi	• Bachelor of Science in Computer Science & Engineering from State University of Bangladesh, Dhaka. • Professional Diploma in Information Technology from NIIT Bangladesh.	07 Years	• Mr. Mahadi is a highly versatile and adaptable individual with a wide range of transferable, analytical and problem-solving skills developed through diverse roles within the IT sectors. His previous experience includes IT Team Management, Microsoft's ERP (Microsoft Dynamics NAV), Windows Application, Web Service, Multiple System Integration and Distributed systems.
9.	Md. Saif Uddin	• BSc in Computer Science and Engineering (CSE) from Bangladesh University of Business of Technology (BUBT), Dhaka • Diploma in Computer Engineering from Bangladesh Technical Education Board	08 Years	• Mr. Saif has more than 8 years of professional experience in networking, web development, ICT training. He got skills in IP Networking, installation, configuration, maintenance etc.

J. ORGANIZATIONAL CHART OF GTCBL:

The organization structure of Grant Thornton Consulting Bangladesh Ltd. is presented in the following chart-



ORGANIZATIONAL CHART

K. DETAILS OF PHYSICAL RESOURCES AVAILABLE WITH THE FIRM

Grant Thornton Bangladesh follows Grant Thornton standards for IT environment. For client, GTB use software VOYAGER, IDEA and CBEAM. A new dynamic software called LEAP is to be installed for GTB for most world class and state of the art audit solutions and management. Our current IT infrastructure consists of the following:

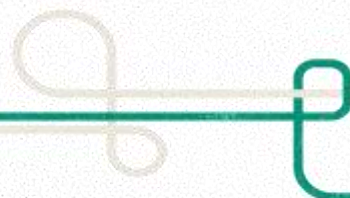
Sl. No	Name of Equipment	Quantity	Condition
1.	Desktop	26	Excellent
2.	Laptop	82	Excellent
3.	Printer	11	Excellent (8), Good (3)
4.	Projector	1	Excellent
5.	CC-TV	2	Excellent
6.	CC-Camera	15	Excellent
7.	Biometric Attended System	1	Excellent
8.	Firewall Device	1	Excellent
9.	MikroTik router	1	Excellent
10.	Network Switch	2	Excellent
11.	Wireless Router	8	Excellent

L. WORKING TOGETHER - INDUSTRY AND TRAINING PARTNERSHIPS

Grant Thornton Consulting Bangladesh is a leading firm in the world and in Bangladesh in providing customized trainings, skills and capacity building programs, arranging workshops, seminars for government organizations, autonomous bodies, large corporates etc., we have partnership arrangements with many reputed training and skill development organizations and has country wide network with organisations and access to class rooms, auditoriums, training centers and all related logistics facilities. Therefore, if awarded we will be able to provide one-stop service to fulfill the objectives of the program.

2.0 Credentials of the Firm: GTCBL

Grant Thornton is one of the world's largest professional services firms providing business advisory services, training, development and capacity building services represented in over 143 countries and employing more than 56,028 persons. Grant Thornton bring vigor and creativity to helping business partners—governments, non-government organizations, businesses, and private organizations to make sound decisions and deliver better services by providing them with the highest quality research, technical assistance, and consulting services available in the marketplace. Grant Thornton have more than 75 years of experience (Founded in Chicago, USA in 1924) and in Bangladesh we are proudly serving from year 2013.





Grant Thornton

An instinct for growth™

2.1 Global IT Experience of Grant Thornton

GTCBL is registered in Bangladesh as a Private Limited Company and is full member firm of Grant Thornton International (GTI), a leading professional services firm in the world providing advisory, assurance and taxation services globally, and is celebrated for its exceptional working standards. Member firms of GTI share the knowledge base among themselves, enabling a strong understanding of regional trends and differences. Some of its global experiences relevant to this assignment are mentioned hereafter:



PROJECT MANAGEMENT, SUPERVISION & IMPLEMENTATION SUPPORT

#	Country	Name of the Client	Engagement Description
1.	Tunisia	IBM (Codis) Web: https://www.ibm.com/tn-fr	Duration: Nov 2013 – Dec 2014 Grant Thornton was engaged to provide business process reengineering services to the client. The client faced the challenge of lack of experience in providing business process reengineering. Solution Grant Thornton Tunisia provided support and recommendations to provide the business process. Outcome Business process was successfully developed.
2.	France	France Televisions (French public national television broadcaster)	Duration: January 2013 – December 2013 The client needed to improve the quality and performance of the group accounting teams across their thirteen offices. Grant Thornton was engaged for the organization improvement of the group accounting function, more specifically the Procure-to-pay (P2P) and expense processes. Grant Thornton defined a Target Operating Model based on several shared service centres that are locally based, and a new functional chart to avoid social impacts such as massive layoffs. Solution: Grant Thornton studied how to adapt the Finance ERP (Oracle) to gain more productivity through an electronic billing for suppliers.
3.	Singapore	ITRON Web: https://www.itron.com/	Duration: 2019 - Ongoing Grant Thornton was engaged to provide supervision/ implementation support/ monitoring service. The local set of services included attending transitioning site, identifying activities possible to migration and other related services.
4.	France	Econocom Web: https://www.econocom.com/en	Duration: March 2018 - Ongoing Grant Thornton was engaged to diagnose issues with the financial function in order to prepare a transformation plan.

5.	Czech Republic	ČD - Informační Systémy, a.s. Web: https://www.cdis.cz/	Grant Thornton was engaged to provide project implementation support and monitoring services.
6.	Botswana	Alfaview Web: https://alfaview.com/en/	Duration: Jan 2017 – March 2017 Grant Thornton was engaged to develop a business plan for raising capital.
7.	Germany	Confidential (Provider of e-discovery services)	Duration: August 2014 – Dec 2014 Grant Thornton (Warth & Klein) was engaged by the client, a provider of e-Discovery services to assist the client in improving the quality of the services they provide. Grant Thornton Germany has provided process improvement consulting services to the client to improve the quality of its e-discovery services and processes. This includes consulting on optimization of project management and implementation services, and all processes and documentation related to the delivery of the eDiscovery service.
8.	United Kingdom	Confidential (Manufacturer and seller of technology hardware)	Grant Thornton was engaged to develop a remote expert solution for the direct mortgage sales industry, which included the following: - a high-level generic mortgage customer journey - detailed generic business processes covering the mortgage interview process - support to build the client business case - a high-level generic target operating model - generic business requirements which would fit all clients. The approach included: - utilizing and leveraging their cross-border mortgage expertise (UK and US teams) - providing their understanding of the regulatory frameworks and practicalities in both jurisdiction - helping collaboratively to build their go-to-market proposition and client business case - educating the client's team on the detailed and complex nature of the mortgage market and processes. In addition to this, Grant Thornton: - developed a detailed business case, appropriate KPIs and KRIs, and a generic target operating model - established a strategic

			partner with the client, and worked with them on their largest global accounts to develop the remote expert solution.
9.	Bahrain	Ramez Group Web: http://ramezgroup.com/en/	Duration: April 2018 – July 2018 Grant Thornton was engaged to develop policies and procedures for the client.
10.	Malaysia	Metronics Global Berhad	Duration: 2020 - Ongoing Internal Audit Services for all the key activities of the Company i.e. Project Management & Monitoring, Procurement, Sales & Marketing, Production, Human Resource etc. The key challenge for the client was to enhance the business process. Solution Identify the control in place to mitigate any issues noted, enhance the process by recommending additional control and ensure compliance to the policies and procedures. Outcome Reduced Risk, enhanced business process and effective monitoring.
11.	United States	Confidential (Provider of enterprise software and computer hardware products.)	Duration: January 2000 – May 2000 Grant Thornton was engaged to provide Enterprise Performance Management (EPM) consolidation and reporting services.
12.	China	Confidential (Provider of language solutions and translation services through cloud computing and language big data.)	Grant Thornton was engaged to: - conduct an analysis of the client's organization structure - identify and evaluate risk - design key control measures - design management policy and provide standard guidance and suggestions - assist with internal controls appraisal and risk management appraisal.
13.	Canada	Confidential (Provider of online payment services)	Grant Thornton RCGT was engaged to provide change and programme management (ERM) services.
14.	Isabel	Confidential (Provider of internet and mobile banking services)	Grant Thornton was engaged to provide product portfolio, project, innovation and demand management services. Grant



Grant Thornton

An instinct for growth™

			Thornton Belgium helped the product management department of the client in embedding a more structured approach towards product, demand and innovation management. Outcome Grant Thornton's assistance helped the client in discovering new offerings and launching them more effectively and efficiently.
--	--	--	--



HR/FINANCIAL MANAGEMENT

SL	Country	Name of the Client	Engagement Description
1.	Tunisia	IBM (Codis) Web: https://www.ibm.com/tn-fr	Duration: 1/1/2014 – Ongoing Grant Thornton was engaged to provide payroll services to the client.
2.	China	Global Tone Communication Technology Co., Ltd Web: https://www.gtcom.com.cn/en/	Duration: January 2016 – September 2016 Grant Thornton was engaged to provide financial management services to the client.
3.	New Zealand	Xero Limited Web: https://www.xero.com/	Duration: 2020-Ongoing Grant Thornton was engaged to provide financial statement template using a cloud-based accounting system.
4.	Italy	Movendo Technology https://www.movendo.technology/en/ Web:	Duration: January 2015-November 2016 Grant Thornton was engaged to support the client to spin off a technology innovation and to find seed funding. The client needed to raise funds to finance its manufacturing and trading activities. Grant Thornton was able to identify a venture investor that was capable of supporting the client's need with adequate financing.
5.	Czech Republic	Deepview s.r.o Web: http://www.deepview.cz/	Duration: 2019- Completed Grant Thornton (Advisory) was engaged to provide advisory services for the approval of the financial statements and support in setting up of a controlling system. The client did not have a standard method for the approval of financial statements. Solution Grant Thornton (Advisory) prepared a new methodology for financial statements review and approval. Outcome A controlling system to review financial statements from the past and a new methodology for financial and accounting management implemented.
6.	Korea	Confidential (Manufacturer of semiconductors and home appliances)	Duration: April 2016 – June 2016 Grant Thornton was engaged to conduct a financial review of the client's R&D projects. The client needed to analyse the profit and loss of the R&D projects.

			Solution Grant Thornton provided project-specific financial information. Outcome Grant Thornton's assistance enabled the client to successfully understand the financial information and issues faced with each R&D project.
7.	Guinea	Confidential (Provider of internet services, IT equipment supplies and software integration services)	Grant Thornton was engaged to prepare the client's budget for 2018.
8.	Guinea	Confidential (Provider of internet services, IT equipment supplies and software integration services.)	Duration: December 2017 – January 2018 Grant Thornton was engaged to assist with the inventory of fixed assets. It consisted of: - reconstitution of the theoretical file of fixed assets by exploiting the purchase records relating to their acquisition over the last 7 years - review of all customer contracts to identify fixed assets owned by the client - the constitution of fixed assets files, labelling and valuation of all fixed assets.
9.	USA	Confidential (Provides technical direction, administrative policy direction and implements strategic and operational IT plans for the United States Patent and Trademark Office)	Duration: 2007-2008 Grant Thornton has managed the cost management infrastructure at the U.S. Patent and Trademark Office (USPTO) for the past 15 years. In addition, Grant Thornton provides the Office of the Chief Information Officer (OCIO) at the USPTO consulting and advisory support in the areas of business, financial, and program management & monitoring, while supporting daily operations. This support has enabled the OCIO to better align planning, budgeting, and execution of projects, make better management decisions based on timely cost accounting information, and increase the timeliness and accuracy of cost reported to customers.
10.	United Kingdom	Confidential (Provider of software solutions and services such as market data, analytics, and trading systems to the financial services sector)	Duration: 2016 - Completed Grant Thornton was engaged to provide an opinion on the robustness and accuracy of the client's claim methodology, as the client had submitted both their tax returns and R&D claim for 2016.

			The client needed an external opinion as they had automated their entire workflow, which led to an improvement in the productivity, competitiveness and efficiency, while at the same time reducing both trading costs and managing risk. Grant Thornton: - identified an area of significant risk to the client as their approach to assess a large project population was done without sufficient due diligence, leaving them exposed to a successful challenge by HMRC - identified areas where they were also under-claiming, particularly around project managers' time.
11.	Philippines	Confidential (Operator as a Business Transformation Outsourcing (BTO) delivery centre)	Duration: December 2013 – May 2014 Grant Thornton was engaged to provide services for operational improvement of the client for timely submission of reports. Also, provision of finance specialists to the company's finance group to assist on its Philippine Economic Zone Authority (PEZA) and tax clean-up project. Addressing finance group's late submission of reportorial requirements and no established process for the preparation and submission of reports were the major challenges faced by the client. Grant Thornton focused on the timely submission of all reportorial requirements of the client and drafted procedures on the preparation and submission of reportorial requirements.

IT INFRASTRUCTURE SETUP, MONITORING AND SUPERVISION

SL	Country	Name of the Client	Engagement Description
1.	India	Wipro Technologies Ltd. Web: https://www.wipro.com/	Duration: 2019-Ongoing Grant Thornton was engaged to provide data centre hosting and IT infrastructure support services to Wipro Technologies Ltd.
2.	India	Vodafone India Services Pvt. Ltd.	Grant Thornton was engaged to provide data privacy and protection services.
3.	China	China Electronics Technology Group Corporation (CETC) (Chinese state-owned company)	Grant Thornton was engaged to provide industrial park planning services.
4.	China	Zhongqingguoyuan Information Consulting Limited	Grant Thornton was engaged to provide investment and market expansion services.
5.	Nigeria	Confidential (Provider of engineering, research and development services)	Grant Thornton was engaged to provide a comprehensive schedule to advise the client on their business domain in the Nigerian market.
6.	South Africa	Confidential (Provider of IT systems programming and designing services)	Duration: March 2018 – March 2019 Grant Thornton was engaged to provide business development support to SMEs. The client wanted to incubate and accelerate selected SMEs as part of its enterprise and supplier development requirements. Solution Grant Thornton provided on-the-job training and mentorship to improve services and management skills.
7.	Mauritius	Confidential (Provider of technology services)	Duration: Nov 2015 – March 2016 Grant Thornton was engaged to assist the client with training, recruitment, employment permits, accounting, taxation and other related developments.
8.	United States	Confidential (Provides technical direction, administrative policy direction and implements strategic and operational IT plans for the United States Patent and	Duration: June 2010 – October 2014 Grant Thornton was engaged to provide a full range of acquisition management services to improve the quality, efficiency and timeliness of the U.S. Patent and Trademark Office's acquisitions of IT hardware and software



Grant Thornton

An instinct for growth™

		Trademark Office)	products.
9.	Poland	Confidential (Developer of software)	Duration: January 2019 – April 2019 Grant Thornton was engaged to provide consulting services for the implementation of the information security management system according to ISO 270001 and ISO 27018.
10.	Czech Republic	SAP ČR, spol. s r.o.	Grant Thornton (Advisory) was engaged to provide support optimization to the client's software for grant policy 2014-2020. The client's implementation team required support to implement the software at their client State Agricultural Fund.
11.	Czech Republic	České Radiokomunikace a.s. Web: https://www.cra.cz/	Duration: January 2013 - Completed Grant Thornton (Advisory) was engaged to provide services for the implementation of IT blueprint. Design optimisation of the current internal IT systems used, and implementation of this design at Czech Radio. Solution The team prepared an analysis of current status of IT systems and according to this, Grant Thornton Czech Republic (Advisory) prepared a plan for implementation of an optimised system. Outcome The implementation of the proposed solution scenarios. External personnel have been placed at the client to undertake the proposed role of Business Analyst and co-ordinate the current status between internal teams.
12.	Czech Republic	Ness Czech s.r.o.	Duration: 2016 – Completed Grant Thornton (Advisory) was engaged to provide analysis and development of data warehouse architecture. The client needed an expert view of their data warehouse architecture. Solution Preparation of four analytic studies including: analysis of current system of data sources, analysis of clients' needs in case of reporting,

			optimisation of warehouse architecture and definition of a schedule of implementation.
13.	Czech Republic	ČEZ ICT Services, a.s. Web: https://www.cez.cz/cs/o-cez/skupina-cez/vyznamne-spolecnosti-skupiny-cez/cez-ict-services	Duration: 2014 – Completed Grant Thornton (Advisory) was engaged to develop recommendations for the unification and optimisation of the client's Information and Communications Technology (ICT) infrastructure. This included: - analysis of current data centers - analysis of available technology - analysis of relevant major platforms and their comparison with the technology requirements to run the client's applications - provision of recommendations for appropriate technologies and platforms - estimation of the cost of hardware and licenses for a model data centre - creation of technology recommendations and justifications for a tender for a new data centre, and other tenders in accordance with the Public Procurement Act.
14.	Czech Republic	ČEZ ICT Services, a.s. Web: https://www.cez.cz/cs/o-cez/skupina-cez/vyznamne-spolecnosti-skupiny-cez/cez-ict-services	Grant Thornton (Advisory) was engaged to develop an IT technology blueprint for the implementation of an MS Azure data centre. Grant Thornton Czech Republic (Advisory):- analysed the current IT infrastructure of the client- designed optimum IT infrastructure conditions, in accordance with the specific environment of the client's firm- defined the changes to be made to transition from the current to the optimum state of IT infrastructure.
15.	Czech Republic	E. ON Business Services Czech Republic s.r.o.	Grant Thornton (Advisory) was engaged to upgrade the software application, GTrade, which had been developed by GT to manage purchases and sales of gas. The client needed to upgrade the existing software application as there was a new REMIT regulation.
16.	Czech Republic	Informační služby - energetika, a.s Web: http://www.ise.cz/	Grant Thornton (Advisory) was engaged to provide a comprehensive design, assist with the implementation, testing and go live phases, and guarantee support to FaciTrade application for the support of electricity trading and sales processes for the target



Grant Thornton

An instinct for growth™

			client.
17.	Czech Republic	TRONEVIA a.s. Web: https://www.tronevia.cz/	Duration: February 2015 – April 2015 The client wanted to have its SIDC agendas electrified and wanted advise how to face the architecture of IT. Grant Thornton Advisory, s.r.o. was engaged to provide assessment of the concept of electronation of the SIDC agendas and the development of recommendations to address the architecture of this concept.

FEASIBILITY STUDY & PROGRAMME MANAGEMENT

SL	Country	Name of the Client	Engagement Description
1.	Czech Republic	Operátor ICT, a.s. Web: https://operatorict.cz/en/	Grant Thornton (Advisory) was engaged to conduct a feasibility study for the implementation of RFID chips at the Municipal Library in Prague. The study included: - a description of RFID technology - analysis of yield potential - a cost analysis of RFID implementation and operations - total return ratio - technical specifications of the solution - indicators of successful realisation of the project.
2.	United States	Confidential (Provider of information technology and services)	Duration: October 2007 – March 2008 Grant Thornton Team, comprised of Grant Thornton and Vision Technologies, performed a feasibility study/business case analysis to understand the Department of State's (DoS) current condition and developed a number of potential consolidation alternative solutions that would fulfill their requirements to reduce the overall footprint of their data centers, increase efficiency, centralize the management of the centers and reduce costs. The project resulted in the decision to consolidate and migrate the servers in the existing data centers to a vendor operated data center hosting facility.
3.	Greece	Confidential (Provider of IT solutions and services.)	Grant Thornton provided advisory services to the client in connection with the procurement of an Automatic Electronic fair collection system. Coordination of the consortium in order to prepare both technical and financial offers on time. Solution Efficient project management services in cooperation with the consortium. Outcome The consortium submitted successfully the bid offer.

BUSINESS RISK SERVICES – CYBERSECURITY

SL	Country	Name of the Client	Engagement Description
1.	Ireland	Microsoft Web: https://www.microsoft.com/en-ie/aboutireland	Duration: February 2013 – November 2013 Grant Thornton was engaged to provide business risk services to the client.
2.	India	HCL Technology Ltd. Web: https://www.hcltech.com/	Grant Thornton was engaged to provide ISAE 3402 Type 2 attestation services for IT infrastructure, applications maintenance and support services.
3.	India	HCL Technology Ltd. Web: https://www.hcltech.com/	Grant Thornton was engaged to provide SOC 2 Type 2 attestation services.
4.	France	Nokia Web: https://www.nokia.com/fr_int/	Duration: January 2014 – June 2014 Grant Thornton were engaged to provide Sarbanes-Oxley (SOX) control testing services.
5.	United Arab Emirates	Dubai Silicon Oasis Authority	Grant Thornton was engaged to provide project and change management services of integrated business processes. Challenge Incomplete and ineffective implementation of Oracle. Solution Grant Thornton United Arab Emirates proposed a Microsoft integrated solution. Outcome Integrated business processes and redefined business best practices as per industry standards.
6.	Hong Kong	Yunbo Synergy Group Limited	Duration: September 2016 - January 2017 Grant Thornton was engaged to provide enterprise risk management, internal controls assessment and related advisory services.
7.	Singapore	Kulicke and Soffa Pte, Limited Web: https://www.kns.com/	Grant Thornton was engaged to assist the client with IT penetration, cyber security (risk) assessment and to develop a three-year plan to effectively address critical issues.

8.	Armenia	Confidential (Provider of risk and compliance advisory services using technology.)	Duration: June 2020 – Ongoing Grant Thornton was engaged to: - provide IT assurance services related to the client's infrastructure - assist with ISO 27001 implementation - conduct an ISO 27001 compliance gap analysis and provide roadmap development services.
9.	Armenia	Confidential (Developer of technology)	Grant Thornton was engaged to conduct a Service Organization Control 2 (Soc 2) examination.
10.	Ireland	Confidential (The company manufactures and sells networking equipment)	Duration: October 2013 – December 2013 Grant Thornton was commissioned by the client to review and improve its compliance systems. The client wanted to improve its anti-money laundering compliance systems. Grant Thornton assisted the client in mapping its existing processes. Grant Thornton prepared an extensive gap analysis between the current systems and the requirements as laid out in the Criminal Justice Act 2010, developed a risk-based procedure to address customer due diligence, developed a complete policies and procedures manual. Also, provided an implementation plan to address the identified gaps, prepared training materials for the client staff and conducted a training course for the Board of Directors and other selected staff members.
11.	China	Shenzhen Hotchip Technology Co.,Ltd Web: https://www.hotchip.com.cn	Grant Thornton was engaged to provide governance and risk management services.
12.	Czech Republic	ČD - Telematika a.s. Web: https://www.cdt.cz/en/	Grant Thornton was engaged to provide expert advisory services, support with the implementation of the GDPR regulation and optimize cyber security management.

FORENSIC INVESTIGATION - FRAUD SOLUTIONS

SL	Country	Name of the Client	Engagement Description
1.	Argentina	ECOLAB Web: https://www.ecolab.com/	Grant Thornton was engaged to assist the client to meet Foreign Corrupt Practices Act (FCPA) requirements.
2.	Czech Republic	eSports.com	Grant Thornton (Advisory) was engaged to prepare a fraud report, summarizing possible fraudulent behavior related to domain registration, issuance and distribution of crypto currency, and selected marketing events.
3.	China	Confidential (Provider of technology hardware and technology services)	Duration: 2019- Ongoing Grant Thornton was engaged to advise the client on a potential revenue recognition fraud and comply with Foreign Corrupt Practices Act (FCPA) violation.
4.	Ireland	Confidential (Provider of technology services)	Grant Thornton was engaged to provide expert witness and valuation services. Grant Thornton Ireland acted as a valuation expert to an Irish IT company (the Defendant) and majority shareholder. The Plaintiff had taken a minority interest oppression claim. Solution Grant Thornton prepared a valuation report and acted as an expert witness before the Irish High Court. Grant Thornton Ireland's role as expert witness included: Providing expert witness testimony in respect of the fair market value of 100% of the company and the minority interest in the Company. This process required a detailed review of the financial affairs of the company and its prospects and recent corporate transactions in the sector. Reviewing and providing expert witness testimony in respect of valuation report prepared by a third-party. Outcome The matter was settled during the court proceedings with a favorable result for the majority shareholder.

5.	United States	Confidential (Provider of technology distribution services)	Duration: 2016- Completed The client received allegations from an anonymous whistleblower's that one of the client's South American offices was involved in bribery of public officials to gain a sales contract. Based on the preliminary findings of an internal investigation, the client hired external counsel, made initial reports to the SEC and the Department of Justice (DOJ), and informed government agencies that it was launching a formal investigation to uncover any existing Foreign Corrupt Practices Act (FCPA) violations and reduce their future risk. Grant Thornton United States was engaged to expedite the formal investigation. The client needs to address alleged bribery and thus require swift investigation and recommendations for control improvement that ultimately yield favourable government regulator findings and reduce regulatory risk. Solution Within two weeks, Grant Thornton United States' team of forensic accountants and technology specialists with Spanish-language skills travelled to the client's South America offices to conduct interviews, collect evidence and perform data analysis. With invaluable insight into navigating cultural differences, Grant Thornton International's South America staff assisted to facilitate a timely, in-country investigation. Outcome Along with the formal, in-country investigative findings, the client, external counsel, Grant Thornton United States and South America presented findings to representatives of the SEC and DOJ with the team's recommendations for internal control enhancements. Ultimately, the client had favourable findings with government regulators and reduced its risk of future FCPA violations.
----	---------------	--	--

TRANSACTION SERVICES - VALUATIONS

SL	Country	Name of the Client	Engagement Description
1.	Austria	Cox Automotive Inc. Web: https://www.coxautoinc.com/	Duration: September 2016 – August 2017 Grant Thornton Austria, Grant Thornton United States and Grant Thornton Canada (LLP) were engaged to conduct multiple Multinational Enterprise (MNE) and single enterprise valuations for planned cross-border restructuring. The tax restructuring was part of a multi-discipline engagement including cross border group, transfer and exit-taxation issues, an APA application and supporting a local tax audit. The MNE valuation object was a sub-group of a US based MNE and had been a part of multiple acquisitions prior to this engagement. It had reached a critical economic situation and required Grant Thornton Austria's assistance for material reorganization steps. Solution Grant Thornton along with Grant Thornton United States and Canada (LLP) found reasonable transfer pricing solutions, budgets and valuation results for the client. Outcome The valuation was completed in 2017 and the client engaged with Grant Thornton Austria for further consulting with respect to restructuring and sale of sub-group.
2.	Italy	Attune Italia Srl	Checking company accounting records to establish gaps against Italian minimum requirements. Validation of proposed solutions for identifying inconsistencies that require modifications, running a compliance test and proceeding to final validation. The key challenge for the client was the transition from a local to centralised accounting system for the company and customisation of SAP in order to be compliant with Italian requirements. Solution Grant Thornton created a comprehensive memorandum containing a visual guide which provides the client with a step by step process for development of books, registers and booking codes

			requested by local legislation. Outcome The activity is still in transition; the group will in any case be able to get constant consolidated figures avoiding mismatches and reconciliations due to different local GAAPS.
3.	Czech Republic	ČD - Informační Systémy, a.s. Web: https://www.cdis.cz/	Grant Thornton (Advisory) was engaged to provide valuation, purchase price allocation and due diligence services.
4.	Greece	Confidential (Provider of technology to the banking and investment industries)	Duration: January 2014 – Nov 2014 Grant Thornton was engaged to provide transfer pricing study for local tax engagement. The client required transfer pricing study to be in compliance with the arm's length principal. Solution Grant Thornton provided the client with the proper benchmarking studies. Outcome The client's business is in compliance with the tax authorities.

2.1 Other Major Credentials of the Grant Thornton in Bangladesh

TRAINING PLAN DESIGN & MONITORING

Assignment name: Consulting Services for Providing Training on of Entrepreneurship and Skill Development Project in Lot-2: Chattogram Division		Country: Bangladesh	
Assignment Location within Country: Chottogram, Bangladesh		Duration of assignment (months): 12 Months	
Name of Client: Entrepreneurship and Skill Development Project, Bangladesh Investment Development Authority - BIDA, Prime Minister’s Office		Professional Staff Provided by Organization: No of Staff: 60 No of Staff-Months: 13,500-man days	
Start date (Month/Year) April 2020	Completion date (Month/Year) April 2021		
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A	
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dewan Nurul Islam FCA Team Leader			
Detailed Narrative Description of Project: GTCBL is engaged to conduct training need analysis, prepare training modules and to deliver training to potential entrepreneurs at Districts level. GTCBL has provided highly qualified resource persons to conduct training for Entrepreneurship& Skill Development Project in various disciplines. GTCBL has engaged resource person who shall: • Act as trainer/ Mentor /Coach to assist Entrepreneurs Training Delivery. • Review the training needs of the group and an individual as well through consultation of the selected trainees and receiving input from the Training Coordinators who oversees the Entrepreneurship and Investment Promotion Center (EIPC) at district office. • Prepare and deliver a comprehensive training giving emphasis on requirement and need assessment.			



Grant Thornton

An instinct for growth™

Detailed Description of Actual Services Provided by our Staff:

- Create skilled entrepreneurs for supplier and linkage development industries by providing training to the potential youths on regulatory regime and business procedure.
- Accomplish the sustainable Development Goal 8 (decent work and economic growth).
- Reach the target of private investment (34% of GDP) according to the 7th Five Year Plan.
- 24,000 young educated and unemployed men and women will be trained for creating entrepreneurs for suppliers and linkage development industries.
- Selected candidates will be provided through one-month training for becoming entrepreneurs.
- The trained entrepreneurs will be guided to devise an investment model through mentoring by successful businessman.
- Local trade bodies and chamber of commerce, business associations and/or successful businesspersons/ investors will be engaged for creating business plan after completion of the training.
- Investment related issues and information will be provided through 24x7 online learning platform.
- A designated space with some facilities will be provided at all the training centres in 64 districts for the trained entrepreneurs to support free service for start-up the new business or investment projects.
- Business and investment related digital contents will be created to upload in social medias and the website of the project.
- Trainee entrepreneurs will be recommended to the public and private banks and other financial institutions to assist them for getting credit for investment.
- Awareness programs will be arranged in all 64 districts to promote investment in grass root level.
- A data base will be created with information on domestic and foreign investment and investors.

Firm's Name:

Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

**Authorised
Signature:**

TRAINING DESIGN & IMPLEMENTATION WHICH INCLUDE TRAINING MANUAL & BROCHURE DEVELOPMENT

Assignment name: Selection of Consulting Firm for Local Training. Strengthening Meteorological Information Services and Early Warning Systems (Component-A)		Country: Bangladesh	
Assignment Location within Country: Dhaka, Bangladesh		Duration of assignment (months): 18 Months	
Name of Client: Bangladesh Meteorological Department		Professional Staff Provided by Organization: No of Staff: 24 No of Staff-Months: 656	
Start date (Month/Year) April 1, 2019	Completion date (Month/Year) Ongoing		
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A	
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dewan Nurul Islam, FCA - Team Leader Md Raquibuzzaman Khan - Trainer (Project Management) Md. Nazrul Islam - Trainer (Procurement Management & e-GP) Md. Azizur Rahman - Trainer (Procurement Management & e-GP) Muhammad Farooq, FCA - Trainer (Finance Management) Md. Shadiqul Alam Pavel - Trainer (Basic ICT) Md. Hasan Mahadi - Trainer (Basic ICT) Md. Akram Hossain - Trainer (Ocean & Marine Met) Md. Bador Uddin - Trainer (Meteorology) Begum Jinnatun Nessa - Trainer (Climatology) Md. Sazedur Rahman - Trainer (Agro-meteorology) Dr. Raúl Arasa Agudo - Trainer (Numerical Weather Prediction) Pablo Franco - Trainer (ICT for Metrology) Khondoker Ali Asgor Pavel - Trainer (Advanced ICT) Khandaker Tanvir Hossain - Trainer (Geographic Information Systems (GIS)) Nasir Uddin Bhuiyan - Trainer (Weather Radar) Md. Manzurul Hoque Khan - Trainer (Sat. Met) Dr. Md. Humayun Kabir – Trainer (Earthquake & Tsunami) Ashek Md. Joqlul Abedin - Project Coordinator			



Grant Thornton

An instinct for growth™

KH Samaun Abir - Deputy Project Manager
Mohammed Rezwanaul Islam - Training Coordinator

Detailed Narrative Description of Project:

Grant Thornton Consulting

Bangladesh Limited (GTCBL) is selected through competitive bid, to conduct training need analysis, prepare training modules and to provide long term Training to 1,000 (one thousand) officials of Bangladesh Meteorological Department (BMD), under the project “Bangladesh Weather and Climate Regional Project, financed by the World Bank. The training started in early 2019 and will be continuing for 15 (fifteen) months covering among others, the following areas:

- Basic ICT
- Advance ICT
- Financial Management
- Governance of an organization
- Accountancy and Bookkeeping
- Banking and Insurance
- Taxation and VAT
- Financial Reporting
- Auditing
- Financial Analysis
- Performance Monitoring
- Procurement Management
- Meteorology
- Geographical information Systems - GIS
- Project Management

Detailed Description of Actual Services Provided by your Staff:

The 15 months long training is being provided in 67 batches by reputed national and international resources from different areas organized by Grant Thornton Bangladesh. Each of the batches comprises of 15-20 participants. The approaches of the trainings are:

- **Module preparation for each area**
- **Lecture synopsis**
- **Class presentation**
- **Participatory discussions**
- **Small group work**
- **Hands-on exercise**
- **Lectures followed by discussions**
- **Questions and answers followed by discussions**
- **Group discussions**
- **Audio video training aids etc.**

Details of Topics Covered:

Meteorology: Met QBSys, Tropical Cyclone, Early Warning System, Storm Surge, Data Simulation;

Climatology: Climate Modelling, Physical Climatology, Regional Climatology, Applied Climatology;

Agrometeorology: Basic Concepts of Agro meteorology, Interaction of meteorological and hydrological factors, Concepts of Horticulture, animal husbandry and forestry;

Numerical Weather Prediction (NWP): NWP, Mathematical Models, Weather Research, Forecast Model, Air quality modelling, Parametrization (climate);

ICT for Meteorology: ICT for meteorology; High performance computing system in Met; HPC / Supercomputer Programming Language.

Advanced ICT: Network Management & security. Data Centre management and Security (CDCP), Data archiving & retrieval Management, Cyber security, Database Management & Security;

Geographic Information Systems (GIS): GIS & Spatial analysis, Terrain Modelling, Aerial Triangulation, 3D modelling, Land Scan;

Weather Radar: Various applications under Weather Radar;

Ocean & Marine Met: Various application under Ocean & marine Meteorology;

Satellite Meteorology: Sat. Met, Sat Communication;

Earthquake & Tsunami: Various applications under Earthquake & Tsunami;

Project Management: Project Management, Disaster Management, Certified Business Analyst, Microsoft Project Management, Project Cost Management, Project Quality Management, Project Risk Management;

Procurement Management & e-GP: Procurement Management, e-GP, Rules, regulations and Act of Procurement management, Procurement planning, Negotiating and selecting the buyer/supplier, etc., Process Evaluation & Contract management;

Finance Management: Project Finance Management, understanding financial reports, Budgeting and accounting, Financial planning including Unit Cost Analysis and Cash Flow Analysis, Reporting on financial issues;

Basic ICT: ICT in everyday life, Hardware Basics, Memory and Storage Devices, Software, Network and its types, Web Browsing and communication, Data Security, Microsoft Office packages;

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Skill for Employment Investment Program (SEIP) Management Training (Package No: SD-8, Ref: SEIP/NPD/SD-08/2015)	Country: Bangladesh
Assignment Location within Country: Dhaka, Bangladesh	Duration of assignment (months): 18 Months

Name of Client: Finance Division, Ministry of Finance, Government of Bangladesh & Asian Development Bank (ADB)		Professional Staff Provided by Organization: No of Staff: 10 No of Staff-Months: 180
Start date (Month/Year) July 2016	Completion date (Month/Year) December 2017	
Name of Joint Venture Consultants, if any: Infrastructure Investment Facilitation Company (IIFC)		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 40
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Mohammad Khairul Bashar - Entrepreneurship Training Leading to Self –employment Expert Sakhawat Hossain - Training (TVET) Center Management and M&E Expert Muhammad Farooq, FCA - Financial Management Including Unit Cost Analysis and Cash Flow- Analysis Expert Nazrul Islam – PPP Expert Md. Amzad Hossain - Procurement Management Expert Dewan Nurul Islam Preparation, Implementation and Refinement of Business Plan Expert Muhammad Shamsur Rahman - Change Management and Good Governance Expert Prof. Dr. Engr. Ayub Nabi Khan - Misc. Expert		
Detailed Narrative Description of Project: Grant Thornton Consulting Bangladesh Limited (GTCBL) along with IIFC was selected to provide management training to 150 senior government officials, managers, key administrator of the following organizations: • Ministry of Education • Ministry of Industries • Ministry of Expatriates' and Overseas Employment • Skill for Employment Investment Program (SEIP), Ministry of Finance • Bangladesh Bank • PKSF • BGMEA • BKMEA • Bangladesh Association of Software and Information Services – BASIS • Association of Export Oriented Ship Building Industries - AEOSIB • Bangladesh Association of Construction Industries – BACI • Bangladesh Textile Mills Association – BTMA • Bangladesh Association of Call Centre and Outsourcing – BACCO • Leathergoods and Footwear Manufacturers & Exporters Association of Bangladesh - LFMEAB • Bangladesh Bureau of Manpower, Employment and Training – BMET		

Grant Thornton Consulting Bangladesh & IIFC – JV prepared 7 modules on:

- Entrepreneurship and Self-Employment;
- Training Management and Monitoring & Evaluation
- Financial Management;
- Different Types of Partnership
- Procurement;
- Change Management
- Preparation, Implementation and Refinement of Business Plans for the Project.

Detailed Description of Actual Services Provided by our Staff:

All the sessions were divided into three parts – delivering the lecture, question and answer segment and audio-visual presentation. GTCBL also organized group assignments and focus group discussions.

Ministry of Finance is the executing agency of Skill for Employment Investment Program (SEIP) project and financed by the government of Bangladesh and Asian Development Bank (ADB). Grant Thornton Consulting Bangladesh (GTCBL) successfully provided to 150 senior officials of Government, Semi Government, Autonomous and Private organizations in 10 batches (15 trainees per batch) over a period of 18 months in the following areas:

- Concept of Entrepreneurship
- Basic Entrepreneurship Skills
- Characteristics of an Entrepreneur
- Basic Business Requirement
- Small Enterprises – Start up
- Business Planning Process
- Gender Issues and Opportunities for Women in Business
- Concept of Public Private Partnership (PPP), Management of Different Types of Partnerships, Negotiation for PPP
- Training Centre Management
- Understanding Changes Needed
- Motivation for Changes, Changing Mindset
- Concept of Procurement, Procurement Planning
- Negotiating and Selecting Buyers and Suppliers
- Contract Management
- Concept of Financial Management
- Understanding Financial Reports
- Budgeting and Accounting
- Financial Performance and Breakeven Analysis
- Cash Flow Analysis
- Concept and Key Objectives of Business Plan
- Preparation of Business Plans
- Sales and Marketing Plan

- Data Collection for Business Plans
- Risk Analysis in Business Plans
- Monitoring and Evaluation of Business Plans

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Non-Consulting Services (SD-28): COVID-19 Awareness and Trainings (Lot 2: Online Training for Doctors)		Country: Bangladesh
Assignment Location within Country: Dhaka, Bangladesh		Duration of assignment (months): 1.5 Months
Name of Client: Urban Primary Health Care Services Delivery Project-Additional Financing (UPHCSDP-AF)		Professional Staff Provided by Organization:
Start date (Month/Year) 29 June 2020	Completion date (Month/Year) 07 August 2020	No of Staff: 5 No of Staff-Months: 45-man days
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 45-man days
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dr. Arefin Amal Islam, MBBS, MPH (Consultant)		
Detailed Narrative Description of Project: Grant Thornton was appointed to conduct online Training on COVID-19 for Doctors under package no. UPHCSDP-AF/SD-28/COVID-19. A total of 180 doctors was trained up under 3 batches containing 60 doctors in each batch. The duration of the batches was 2 hours in a day and 2 days long.		
Detailed Description of Actual Services Provided by our Staff: Grant Thornton resource persons engaged to prepare the module and providing training to 180 participants in the following areas: • Health service preparedness and planning for COVID-19. • COVID-19: How to put on and remove personal protective equipment. • Infection Prevention and Control (IPC) for novel corona virus (COVID-19). • Health and safety briefing for respiratory diseases. • Pregnancy, breast feeding and Corona virus infection. • Hand hygiene. • Guidance on routine immunization services during COVID-19 pandemic. GTCBL consulted with DGHS regarding content development. As Comprehensive Reproductive Health Care Center's (CRHCC) and Primary Health Care Center's (PHCC) mainly provide maternal and childcare, training design focused on females and children		

and necessary measures, self-care guidelines, and treatment for COVID-19.

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Contract for Consultant's Services-Orientation / Training for Newly Appointed Auditors of OCAG Bangladesh.		Country: Bangladesh
Assignment Location within Country: Dhaka, Bangladesh		Duration of assignment (months): 13 Months
Name of Client: CIDA-SCOPE (Strengthening Comptrollership & Oversight of Public Expenditure), Bangladesh		Professional Staff Provided by Organization: No of Staff: 10 No of Staff-Months: 130
Start date (Month/Year) Jan 2012	Completion date (Month/Year) Feb 2013	
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Muhammad Farooq, FCA – Team Leader		
Detailed Narrative Description of Project: Training for Newly Appointed Auditors of OCAG Bangladesh		
Detailed Description of Actual Services Provided by our Staff: The Primary scope was to carry out orientation program / training on "Public Sector Budgeting, Accounting and Auditing for newly appointed auditors of under the Office of the Comptroller and Auditor General, Bangladesh for 1.25 months for 200 auditors		
Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)	
Authorised Signature:		

MONITORING & EVALUATION

Assignment name: External Monitoring Agency (EMA) for Resettlement Planning (RP) Implementation under DESWSP DWASA		Country: Bangladesh
Assignment Location within Country: Dhaka		Duration of assignment (months): 48
Name of Client: Asian Development Bank (ADB) & Dhaka Environmentally Sustainable Water Supply Project [Bangladesh Government]		Professional Staff Provided by Organization: No of Staff: 1 No of Staff-Months: 48
Start date (Month/Year) April 2015	Completion date (Month/Year) Ongoing	
Name of Joint Venture Consultants, if any: CCDB		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Zainal Abedin- Team Leader		
Detailed Narrative Description of Project: To implement the RP properly, monitoring by an external monitoring agency has been considered effective. Through external monitoring activities, the executing agency can help in ensuring RP implementation activity efficiently. It may also identify bottlenecks and amend/improve the RP implementation procedure or payment modality through executive order, if found necessary.		
Detailed Description of Actual Services Provided by our Staff: - Assess the overall approach of resettlement activities in the project area; - Verify results of internal monitoring; - Assess whether resettlement objectives have been met; specifically, whether livelihoods and living standards have been restored or enhanced; - Assess resettlement efficiency, effectiveness, impact and sustainability drawing lessons as a guide to future resettlement policy making and planning; and - Ascertain whether the resettlement entitlements were appropriate in meeting the objectives, and whether the objectives were suited to DP conditions.		
Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)	

Authorised
Signature:



FUTURE ROADMAP SETUP & PROJECT MANAGEMENT / IMPLEMENTATION

Assignment name: Consultant Services for the Development of a Business Plan and Operational Framework for the Bangladesh Municipal Development Fund (JV with IIFC)		Country: Bangladesh
Assignment Location within Country: Dhaka		Duration of assignment (months): 14
Name of Client: The World Bank		Professional Staff Provided by Organization:
Start date (Month/Year) August 2016	Completion date (Month/Year) September 2017	
		No of Staff: 7
		No of Staff-Months: 98
Name of Joint Venture Consultants, if any: IIFC		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 42
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Abhijit Bhaumik - Team Leader; Md. Amzad Hossain - Deputy Team Leader; Dr. Joshi Ravikant - Municipal Finance Specialist; Md. Amirul Islam - Accounting Specialist Barrister Mohammad Mehedi Hasan Chowdhury - Legal Expert Dr. Hafiz Md. Hasan Babu - MIS Specialist Chowdhury Mohidul Haque - Market Study Specialist		
Detailed Narrative Description of Project: The Government of Bangladesh (GoB) has received World Bank financial assistance under Municipal Governance and Services Project (MGSP) for improving infrastructure, reducing poverty, and conserving environment of the urban places by strengthening institutional capacity of city corporations and paurashavas calling Urban Local Bodies (ULBs) through Bangladesh Municipal Development Fund (BMDF). The main objectives of the consultancy services under the Terms of Reference (ToR) were: - To transform BMDF into a financial intermediary; - To strengthen capacity of BMDF staff executing the project and realizing loans etc. from the ULBs; - To assist BMDF for appraising project proposals of the ULBs; and		

- To develop a long-term road map for BMDF through an integrated market study.

Detailed Description of Actual Services Provided by our Staff:

We had carried out a detailed assessment of the current business portfolio and the size of the municipal market, and then developed a new business plan proposing the role, share of the BMDF in this market over the planning period of 10 years. This assessment determined the targeted capital of BMDF with the interim results. During the assignment period we had taken into consideration all existing business-related information, rules, plans that has been prepared and has been approved during this consultancy.

Our team also had spent sufficient time with the client and visited and interviewed each of the main functional units, personnel in BMDF; collected data and other evidences (e.g. financial and capital market, rules, orders, and procedures); reviewed and summarized relevant studies carried out in the previous years, and met relevant WB staff and then summarize findings in a final business plan report. The specific tasks and deliverables were:

- Task 1: Market Assessment
- Task 2: BMDF Business Concept and Strategy
- Task 3: Operational Focus and Investment Guidelines
- Task 4: Business Development Forecast
- Task 5: Governance Structure
- Task 6: Standard Operational Procedures
- Task 7: Assessment of MIS
- Task 8: Implementation Plan

Firm's Name: Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

**Authorised
Signature:**



PROCUREMENT, CONTRACT SUPPORT AND ANNUAL FIDUCIARY REVIEW

Assignment name: TA-9452 BAN: -
Annual Fiduciary Review (FY 2018-
19 and FY 2019-20) of Secondary
Education Sector Investment
Program

Country: Bangladesh

**Assignment Location within
Country:** All over Bangladesh

Duration of assignment (months): Ongoing

Name of Client:
Asian Development Bank (ADB)

Professional Staff Provided by Organization:

Start date (Month/Year) September 2020	Completion date (Month/Year) Ongoing	No of Staff: 8 No of Staff-Months: 20
Name of Joint Venture Consultants, if any: Howladar Yunus & Co. (lead firm)		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 18
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: - Mr. Md. Muhammad Farooq (Financial Audit Specialist and Team Leader (International). - Mr. Al Maruf Khan (Financial Audit Specialist and Deputy Team Leader) - Mr. Dewan Nurul Islam (Financial Audit Specialist) - Mr. A K M Jashim Uddin (Procurement Specialist) - Mr. Md. Nazrul Islam (Procurement Specialist)		
Detailed Narrative Description of Project: GTCBL-HYC is conducting training need analysis, reviewed progress of implementation of trainings, identified and recommended further training needs of all staff and team members of SESIP program (The total revised program financing is US 185,000,000 from ADB and USD 2,949 million from GoB). The annual fiduciary review (AFR) is being carried out on procurement and financial transactions of SESIP of each fiscal year (July to June) to: (i) provide additional assurance and inputs to the reports/ statements that are being presented to ADB, (ii) analyze areas of substantial fiduciary concerns and (iii) gradually improve the MOE's financial and procurement practices/ processes by incorporating the specific recommendations of AFR.		
Detailed Description of Actual Services Provided by our Staff: - Review of payment processing including sample testing use information from the IBAS++ reports and cash books of a sample of DDOs. - Review of reconciliation between IBAS++ and DDOs, Cashbooks and ledgers including review of DDOs' financial management. - Review Internal controls system of overall financial management. - Review of booking and clearing of advances.		

Assignment name: Annual Fiduciary Review of Third Primary Education Development Program (PEDP3) For Fiscal Year 2017-18	Country: Bangladesh
Assignment Location within Country: All over Bangladesh	Duration of assignment (months): 9 months

Name of Client: Asian Development Bank (ADB) & The World Bank (WB)		Professional Staff Provided by Organization: No of Staff: 6 No of Staff-Months: 54
Start date (Month/Year) August 2019	Completion date (Month/Year) February 2020	
Name of Joint Venture Consultants, if any: Howladar Yunus & Co.		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 27
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Muhammad Farooq, FCA: Team Leader AKM Jashim Uddin: Financial Management Expert (International) Nazrul Islam: Procurement Expert (National) Dewan Nurul Islam, FCA: Financial Management Expert Al Marul Khan: Procurement Expert		
Detailed Narrative Description of Project: The AFR consists of a Fiduciary Review of the FM system and a Post-Procurement Review (PPR). The key objectives of the Fiduciary Review was to provide additional assurance to the information in Interim Financial Reports (IFRs) and to assess selected risk-areas on a yearly basis, including issues identified by the annual reports of the Comptroller and Auditor General (CAG), Quarterly Fiduciary Reviews (QFRs) carried out by the DPs, and PPRs. The purpose of the Post Procurement Review was to assess the procurement process and provide inputs for the Fiduciary Review. Overall, the AFR provided concrete recommendations for improvements so as to improve risk management and to recommend mechanisms for reducing fiduciary risks.		
Detailed Description of Actual Services Provided by your Staff: Under Fiduciary Review our scope of services was: i) Review of Internal controls over payroll processing and personnel data management. i) Review the status of Reconciliation between DDOs and Accounting Offices (AOs); ii) Review of booking and clearing of advances. iii) Review of fixed asset register and assessment of efficiency of asset management system. iv) Conducted Training Need Assessment in the field level and provided our assessment of the current level of understanding. Under Post Procurement Review (PPR) our scope of services was: i) Reviewed E-GP contracts; ii) Verified compliance with the outlined procurement procedures as indicated in the JFA; iii) Verified whether goods and works exist at intended locations and are being used for the purposes for which they were acquired; iv) Also identified the level of understanding regarding E-GP in the district level.		

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: TA-9452 BAN: Improving Secondary Education Sector Management Annual Fiduciary Review FY 2017-18 - (SESIP) (44213-019)		Country: Bangladesh
Assignment Location within Country: All over Bangladesh		Duration of assignment (months): 3 Months
Name of Client: Asian Development Bank (ADB)		Professional Staff Provided by Organization: No of Staff: 14 No of Staff-Months: 42
Start date (Month/Year) 7 October 2019	Completion date (Month/Year) 31 December 2019	
Name of Joint Venture Consultants, if any: Howladar Yunus & Co.		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 27
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: - Muhammad Farooq, FCA – Financial Management Specialist and Team Leader (International) - Dewan Nurul Islam, FCA, MBA – Financial Audit Specialist - 1 - A.K.M Jashim Uddin, FCMA – Financial Audit Specialist - 2 - Tofazzal Islam Talukder, FCA - Procurement Specialist – 1 - Engr Md. Nazrul Islam BSc - Procurement Specialist - 2		
Detailed Narrative Description of Project: The Government of Bangladesh (GOB) and Asian Development Bank (ADB) have signed a Loan Arrangement to support institutional reforms and improved educational outcomes in the secondary education sector as described in the Report and Recommendations for the Secondary Education Sector Investment Program (SESIP). The program is implemented as an integrated part of the Ministry of Education (MOE) overall sector mandate to improve on education sector performance and outcomes. SESIP uses GOB's public financial management (PFM) system for management of all funding of the program activities including ADB contributions. The use of GOB PFM systems for ADB disbursement to the Consolidated Fund requires that fiduciary risks to be managed within levels acceptable to GOB and ADB. In this respect, a fiduciary risk assessment of SESIP, with due consideration of PFM issues, has been carried out during SESIP. The level of fiduciary risk was assessed		

by ADB as acceptable provided that agreed actions to improve the system are implemented and maintained by GOB.

Detailed Description of Actual Services Provided by your Staff:

Under Fiduciary Review our broad scope of services was:

- Post Procurement Review (PPR)
- Financial Management Review.

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Annual Fiduciary Review of Third Primary Education Development Program (PEDP3) For Fiscal Year 2015-16 and 2016-17		Country: Bangladesh
Assignment Location within Country: All over Bangladesh		Duration of assignment (months): 9 months
Name of Client: Asian Development Bank (ADB) & The World Bank (WB)		Professional Staff Provided by Organization: No of Staff: 6 No of Staff-Months: 54
Start date (Month/Year) April 2018	Completion date (Month/Year) Dec 2018	
Name of Joint Venture Consultants, if any: Howladar Yunus & Co.		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 27
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Muhammad Farooq, FCA: Team Leader AKM Jashim Uddin: Financial Management Expert (International) Nazrul Islam: Procurement Expert (National) Dewan Nurul Islam, FCA: Technical Advisor		
Detailed Narrative Description of Project: The AFR consists of a Fiduciary Review of the FM system and a Post-Procurement Review (PPR). The key objectives of the Fiduciary Review was to provide additional assurance to the information in Interim Financial Reports (IFRs) and to assess selected risk-areas on a yearly basis, including issues identified by the annual reports of the Comptroller and Auditor General (CAG), Quarterly Fiduciary Reviews (QFRs) carried out by the DPs, and PPRs. The purpose of the Post Procurement Review was to assess the procurement process and		

provide inputs for the Fiduciary Review. Overall, the AFR provided concrete recommendations for improvements so as to improve risk management and to recommend mechanisms for reducing fiduciary risks.

Detailed Description of Actual Services Provided by our Staff:

Under Fiduciary Review our scope of services was:

- ii) Review of Internal controls over payroll processing and personnel data management;
- v) Review the status of Reconciliation between DDOs and Accounting Offices (AOs);
- vi) Review of booking and clearing of advances;
- vii) Review of fixed asset register and assessment of efficiency of asset management system;
- viii) Conducted Training Need Assessment in the field level and provided our assessment of the current level of understanding.

Under Post Procurement Review (PPR) our scope of services was:

- v) Reviewed E-GP contracts;
- vi) Verified compliance with the outlined procurement procedures as indicated in the JFA;
- vii) Verified whether goods and works exist at intended locations and are being used for the purposes for which they were acquired;
- viii) Also identified the level of understanding regarding E-GP in the district level.

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Annual Fiduciary Review (46456-002) for Supporting Education and Skills Development Investment Programs (SESIP) (TA-8523 BAN)		Country: Bangladesh
Assignment Location within Country: All over Bangladesh		Duration of assignment (months):
Name of Client: Asian Development Bank (ADB)		Professional Staff Provided by Organization:
Start date (Month/Year) Apr 2016	Completion date (Month/Year) December 2016	No of Staff: 9
		No of Staff-Months: 45
Name of Joint Venture Consultants, if any: Howladar Yunus & Co. (Lead Firm)		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 27
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: -		

- Md. Mizanur Rahman (Team Leader)
- Mahmud Hassan Mansur (Deputy Team Leader)
- Mr. Md. Muhammad Farooq (Financial Management Specialist, National)
- Mr. Md. Tofazzal Islam Talukdar (Financial Management Specialist, National)
- Dewan Nurul Islam (Project Manager)

Detailed Narrative Description of Project:

The Government of Bangladesh (GOB) and Asian Development Bank (ADB) had signed a Loan Arrangement to support institutional reforms and improved educational outcomes in the secondary education sector as described in the Report and Recommendations for the Secondary Education Sector Investment Program (SESIP). The program is implemented as an integrated part of the Ministry of Education (MOE) overall sector mandate to improve on education sector performance and outcomes. SESIP uses GOB's public financial management (PFM) system for management of all funding of the program activities including ADB contributions. The use of GOB PFM systems for ADB disbursement to the Consolidated Fund requires that fiduciary risks to be managed within levels acceptable to GOB and ADB. In this respect, a fiduciary risk assessment of SESIP, with due consideration of PFM issues, has been carried out by us. The level of fiduciary risk was assessed by ADB as acceptable provided that agreed actions to improve the system are implemented and maintained by GOB.

Detailed Description of Actual Services Provided by our Staff:

- Review of payment processing
Includes sample testing use information from the IBAS reports and cash books of a sample of DDOs.
- Review of reconciliation between IBAS/AOs and DDOs.
Cashbooks and ledgers including review of DDOs' financial management.
- Review of stipends delivery and possible overlap Between different stipend programs.
- Review of booking and clearing of advances.

Our team had visited 12 District Accounting Offices (DAOs), 12 District Education Offices (DEOs), 48 Upazila Accounting Offices (UAOs), 48 Upazila Secondary Education Offices (USEOs) and 283 Institutions (Schools & Madrasa) for the Fiduciary Review which covered more than 10% of selected institutions under SESIP.

Firm's Name:

Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

**Authorised
Signature:**



Assignment name: Contract No. 124503-S/52-765 dated 6 April 2016-TA-8956 BAN: Capacity Building of Management in Education and Skills

Country: Bangladesh

Programs - SESIP Annual Fiduciary Review for the FY 2013 – 2014		
Assignment Location within Country: All over Bangladesh		Duration of assignment (months):
Name of Client: Asian Development Bank (ADB)		Professional Staff Provided by Organization:
Start date (Month/Year) February 2015	Completion date (Month/Year) December 2015	No of Staff: 5 No of Staff-Months: 45
Name of Joint Venture Consultants, if any: Howladar Yunus & Co. (lead firm)		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: 18
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: - Md. Mizanur Rahman (Team Leader) - Mahmud Hassan Mansur (Deputy Team Leader) - Mr. Md. Muhammad Farooq (Financial Management Specialist, National) - Mr. Md. Tofazzal Islam Talukdar (Financial Management Specialist, National) - Dewan Nurul Islam (Project Manager)		
Detailed Narrative Description of Project: The Government of Bangladesh (GOB) and Asian Development Bank (ADB) have signed a Loan Arrangement to support institutional reforms and improved educational outcomes in the secondary education sector as described in the Report and Recommendations for the Secondary Education Sector Investment Program (SESIP). The program is implemented as an integrated part of the Ministry of Education (MOE) overall sector mandate to improve on education sector performance and outcomes. SESIP uses GOB's public financial management (PFM) system for management of all funding of the program activities including ADB contributions. The use of GOB PFM systems for ADB disbursement to the Consolidated Fund requires that fiduciary risks to be managed within levels acceptable to GOB and ADB. In this respect, a fiduciary risk assessment of SESIP, with due consideration of PFM issues, has been carried out during SESIP. The level of fiduciary risk was assessed by ADB as acceptable provided that agreed actions to improve the system are implemented and maintained by GOB.		
Detailed Description of Actual Services Provided by our Staff: - Review of payment processing Includes sample testing use information from the IBAS reports and cash books of a sample of DDOs. - Review of reconciliation between IBAS/AOs and DDOs. Cashbooks and ledgers including review of DDOs' financial management.		

- Review of stipends delivery and possible overlap Between different stipend programs. - Review of booking and clearing of advances.	
Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

STRATEGIC PLANNING

Assignment name: Manusher Jonno Foundation Strategic Planning Exercise		Country: Bangladesh
Assignment Location within Country: Dhaka		Duration of assignment (months): 12 Months
Name of Client: Department for International Development (DFID)		Professional Staff Provided by Organization:
Start date (Month/Year) November 2015	Completion date (Month/Year) November 2016	No of Staff: 3 No of Staff-Months: 36
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Maheen Sultan – Team Leader		
Detailed Narrative Description of Project: The overall objective of the strategic planning exercise was to review MJF's portfolio of work and expertise and to develop, through a participatory process, an options paper in order for MJF to: a) Set priorities in thematic areas, policy advocacy and capacity development options; b) Suggest a plan which will ensure sustainability of the programme.		
Detailed Description of Actual Services Provided by our Staff: In order to complete the strategic planning exercise, GTCBL team had carried out the following tasks, across 4 phases: Phase one • Designed a strategic planning process; • Familiarization with history, vision, mission and recent work of MJF; • Carried out an initial SWOT analysis of MJF, focusing on the external environment as well as organizational capacity;		



Grant Thornton

An instinct for growth™

- Identified key issues and choices to be addressed as part of the strategic planning process.

Phase two

- Developed and implemented scoping work, including methodologies, which had specifically addressed key issues identified in phase 1. These findings were included but didn't restrict the reviews of MJF's organizational priorities and developments; its monitoring and evaluation/lesson learning methodology; prospects for rights and governance work in Bangladesh; donor and government engagement with rights and governance; resource mobilization options; partnership development options; scanning of best international practice;
- Prepared summary interim reports on the scoping exercises.

Phase three

- Used the scoping exercises to facilitate workshops in Bangladesh with wider groups of stakeholders which will further probe, analyse and synthesize options;
- Explored issues which emerge from the workshops;
- Prepared Draft Options Paper covering the aspects stated under the section-6 on outcome;
- Convened a final workshop, which presents a resource mobilization plan with potential donor partners.

Phase four

- Prepared and submitted Aide memoire;
- Submitted the completed Options Paper of the strategic planning document to MJF and current and potential Development Partners.

Firm's Name:

Grant Thornton Consulting Bangladesh Ltd. (GTCBL)

**Authorised
Signature:**

RESEARCH & IMPACT ANALYSIS

Assignment name: Raising productivity and competitiveness of textiles industry		Country: Bangladesh
Assignment Location within Country:		Duration of assignment (months): 3 Months
Name of Client: Impact Economy SA, Geneva, Switzerland		Professional Staff Provided by Organization: No of Staff: 3 No of Staff-Months: 9
Start date (Month/Year) June 2016	Completion date (Month/Year) Aug 2016	
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dewan Nurul islam, FCA – Team Leader		
Detailed Narrative Description of Project: Impact Economy SA, Switzerland, a pioneering Swiss-based investing and strategy firm has joined KFW-DEG, an international financial institution based in Germany, PRIMARK an international textiles business group and Sancroft an international sustainability advisory firm to form Apparel Innovation Consortium (AIC) to support textiles industry in raising productivity, competitiveness and performance.		
Detailed Description of Actual Services Provided by our Staff: Impact Economy SA has selected Grant Thornton Consulting Bangladesh Limited (GTCBL) for developing a comprehensive transformation framework for Bangladesh textiles and garment sector factories. Specific tasks of Grant Thornton Bangladesh are as follows: Data analysis: Analysis of macro and selective financial, economic, productivity, quality and environmental data to integrate those in the transformation framework. In-depth study on factories: In-depth and thorough study of three renowned Bangladeshi factories, review and validate industrial engineering and productivity and social performance consulting firms' findings, develop integrated financial model which to enable the factories to improve their performance and significantly reduce costs in key areas e.g. Chemicals, Energy and Water consumption. Risk assessment and Sensitivity analysis: Develop risk assessment methodology and conduct sensitivity analysis. Monitoring and Implementation: Monitoring the implementation of the productivity		

increase and cost reduction program.

Develop Master Model: Develop a master model incorporating findings from the three pilot factories, which shall implement factors including practical problems faced by factories such as labour turnover, power outages, supply chain issues, etc.

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: Identifying Two Suitable Local Banks for Impact Economy		Country: Switzerland
Assignment Location within Country: Geneva		Duration of assignment (months): 3 months
Name of Client: Impact Economy SA		Professional Staff Provided by Organization: No of Staff: 3 No of Staff-Months: 9
Start date (Month/Year) Jan 2017	Completion date (Month/Year) Mar 2017	
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dewan Nurul Islam, FCA – Team Leader		
Detailed Narrative Description of Project: Impact Economy has created the Apparel Innovation Consortium (the "AIC") as an initiative that seeks to address the poor working conditions and a lack of health and safety in the textile and clothing industry in Bangladesh and other South Asian countries, as is well known since the collapse of the Rana Plaza building in Dhaka, Bangladesh in April 2013, in an entrepreneurial and economically meaningful fashion. Currently the program is piloted in three pilot factories in Dhaka, Bangladesh to show that a significantly more efficient production, which leads to better working and environmental conditions in the textile and garment industry makes both economic sense and is practically feasible (Phase 1). In Phase 2, the Financing Facility shall be set up to allow the scaling and replication of the program, taking into account the findings of Phase 1. Through the Financing Facility credit financing shall be delivered to a large number of participating textile and garment factories via reputable local banks with garment clients in Dhaka, Bangladesh it is envisioned to ultimately scale the program in other parts of Bangladesh, as well other countries in South Asia.		

Detailed Description of Actual Services Provided by our Staff:

Followings were the deliverables of the assignment as explained in the TOR:

- Grant Thornton Consulting Bangladesh had identified two suitable local banks - after having initial meetings/discussions with 4-5 (four to five) local banks - who would serve as a test case for USD 1 Million test loans to three to five garment factories.
- Proposed a high-level bank business case based on costs and revenues. Inter alia letter of credit, forex conversion rates (e.g. when purchasing factory equipment locally), other revenue streams.
- Map the selected banks' client due diligence process and identified relevant criteria and KPIs from the test phase to determine a suitable client selection process and assess if/how it could be simplified when the target garment factory is already a client of the bank.
- Map the banks' existing pay-out verification provider and verification methodology process for letters of credit and document the identified banks' new product approval process (e.g. New Product Committee and Risk Committee decision process), checklists, roadmaps and requirements.
- Suggested a high-level verification process and assess to which extent it could be modelled after the Bangladesh Bank Green Transformation Fund has given internal requirements of the bank.
- Drafted a memorandum of understanding for the test loans, taking into consideration the points stated above, as well as the liabilities and gains of the parties involved.
- Prepared a report containing in detail the findings from work performed as described above.

Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)
Authorised Signature:	

Assignment name: A research to identify targeted street/slum children and youth's potential to be engaged with viable livelihood options for 'Towards Disaster Resilient Dhaka City' Project		Country: Bangladesh
Assignment Location within Country: Dhaka		Duration of assignment (months):
Name of Client: Plan International Bangladesh		Professional Staff Provided by Organization:
Start date (Month/Year)	Completion date (Month/Year)	No of Staff: 3

December 2016	July 2017	No of Staff-Months: 36
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Syed Khairul Islam, Team Leader		
Detailed Narrative Description of Project: The Social and Economic Enhancement Programme- SEEP is a Private Voluntary Development Organization, which was established by a group of social workers in 1985 in order to improve the condition of socially disadvantaged children in Bangladesh. In 1995, SEEP started to work with children in a slum in besides charities works in section in Mirpur Dhaka. Almost simultaneously, it started working with the hard-core child labourers at ward 5 in Mirpur who were involved in handlooms and embroidery work. The research objectives of this research were to: - Identify the working children, mostly who are involved in the hazardous job around the project area. And enrol them to viable livelihood. The study also addressed green job solution option in terms of job opportunity and sustainability. The end-product of the consultancy was, a comprehensive study to identify the working children, mostly who is involved in the hazardous job around the project area. And enrol them to viable livelihood. The study will address green job solution option interims of job opportunity and sustainability. The Specific objective of this assignment was to strengthen accountability of duty bearers towards right holders of Dhaka city including 17,354 children of two slums in ward 2 and 5 for resilient city.		
Detailed Description of Actual Services Provided by our Staff: The consultant will work throughout the timeframe under the guidance of the concerned personnel of the Plan International - The initial work was to study the relevant the literature/reports/documents and conduct in-depth consultation with the Experts on the Child labour, child rights, etc. - Developed the data collection tools for collecting qualitative and quantitative data - Engaged in field investigation in the consultation sessions. - Qualitative data was collected from households of Dhaka slums, Government concerned authority, Experts etc. - Mainly three qualitative data collection methods were used: Household Key Informant Interview (KII) and the Focus Group Discussion (FGD), and Structured Observation - After a comprehensive analysis of all collected data were analysed and we had prepared a final output of the consultancy:		
Firm's Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)	
Authorised Signature:		



Grant Thornton

An instinct for growth™

Assignment name: Christian Aid & Christian Commission for Development in Bangladesh (CCDB): A Research on “Localisation of Aid – INGOS Walking the Talk”		Country: Bangladesh
Assignment Location within Country: Dhaka		Duration of assignment (months): 3
Name of Client: Shifting the Power Project		Professional Staff Provided by Organization:
Start date (Month/Year) July 2016	Completion date (Month/Year) September 2016	No of Staff: 4 No of Staff-Months: 18
Name of Joint Venture Consultants, if any: N/A		No of Staff-Months of Professional Staff provided by Joint Venture Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Bashir Ahmed – Team Leader		
Detailed Narrative Description of Project: The study focused the areas of concern: how to improve the quality and speed of humanitarian response, how we can best operationalize this agenda. In respect to these issues, the study gathers experience of: - Local/National Partners’ Experience, - Consortium agencies/INGO’s counterpart’s, - Based on the analysis the study will come up with the practical recommendations for INGOS to move forward to implementing actions, processes and policies which shift the power. - Planned for conducting in five project countries (DRC, Ethiopia, Kenya, Bangladesh and Pakistan), the study will collect and analyse data utilizing same research questions. This separate piece of research will be further consolidated and analysed to develop the global piece of research.		
Detailed Description of Actual Services Provided by our Staff: - The research assessed the partnership practices of the 6 consortium member agencies with their respective local and national NGOs - The research reflected on the national context and LNGOs perspective on main policy recommendations on how INGOS need to better recognize and respond to the leadership of LNGOs and adapt their advocacy, media and fundraising works.		
Firm’s Name:	Grant Thornton Consulting Bangladesh Ltd. (GTCBL)	
Authorised Signature:		