



Company Profile and Portfolio

CDIP IT Services Ltd.



CDIP IT SERVICES
...connecting the dots

CDIP IT Services Ltd.
Plot No: 22/9, Block-B,
Babor Road, Mohammadpur,
Dhaka, Bangladesh

www.cdipits.com



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1.0 History Of Origin

CDIP IT SERVICES is the brainchild of **Muhammad Yahiya**, the founder, and Executive Director of the Centre for Development Innovation and Practices (CDIP). From its inception, CDIP has been driven by a passion for technology.

In 2016, recognizing the transformative potential of technology, CDIP established its dedicated IT & MIS team. This team was tasked with automating business functionalities, enhancing both front and back-office operations. Over the years, a cohesive team of dynamic software engineers and IT experts has tirelessly worked towards addressing the core challenges faced by NGOs and MFI.

In 2022, **CDIP IT SERVICES** emerged with a focused vision—to cater specifically to the needs of the NGO and MFI sectors. As a customer-centric Information Technology Company, we specialize in cloud computing, delivering highly customizable and scalable solutions. Our service portfolio encompasses Software and Web Application Development, Website Management, Digital Media Marketing, and Hardware Consultancy. We pride ourselves on offering 360* solutions tailored to the unique requirements of each client.

Our team comprises highly enthusiastic, energetic, and tech-savvy engineers. The strength of CDIP IT SERVICES lies in the extensive experience of our diverse talent pool, contributing to our innovative and comprehensive approach.

2.0 Industry Expertise

CDIP IT SERVICES, being an esteemed Information Technology Company, excels in crafting innovative solutions across diverse industries. Our robust Business Analysts and Design team brings extensive expertise from the NGO, MFI, and RMG sectors.

Presently, we are proud to be engaged with six prominent NGO MFIs, alongside a specialized government entity actively involved in the development sector. Our commitment to excellence extends to providing a comprehensive solution for RMG production monitoring and business automation.

This strategic alignment of industry expertise positions CDIP IT SERVICES as a trusted partner in delivering tailored and impactful technology solutions across a spectrum of sectors.



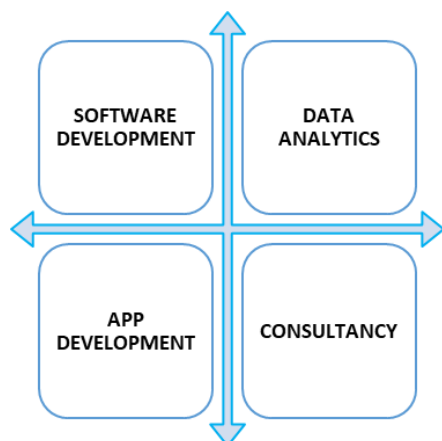
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3.0 Our Products And Services



CDIP IT SERVICES takes pride in offering a range of cutting-edge products and services designed to meet the unique needs of National and International NGOs & MFIs. At the core of our offerings is an in-house developed modular ERP System, meticulously crafted to align with both local and international best practices and usage cases.

Our commitment to excellence is exemplified through the customization of technological solutions, ensuring they seamlessly adapt to the evolving needs of our customers. With flawless execution and world-class advisory services, we redefine the onboarding experience for our clients, replacing manual or semi-manual systems.

The CDIP IT SERVICES NGO MFI ERP system stands as a testament to our dedication to innovation, revolutionizing the onboarding process. We specialize in designing solutions for both the front office and back office, streamlining business processes, and enhancing decision-making capabilities.

4.0 Our Ready-To-Use Products (For NGO & MFI)

4.1 Human Resource Management (HRM)



We have a strong dynamic modular-based **HRM** system considering the day-to-day requirements for complex **NGO & MFI** operations. The software covers staff joining to resign process automation with auto-approval processing options including a supervisor notification system. In the Module, we have **Data Analytics** for staff data analysis, and **EDMS** for staff E-document management including promotion, increment, punishment, etc. **Payroll** for HO/Project/Branch, **Benefit Management**, **Staff Self Care**, and Auto Generated necessary **Certification**.

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4.2 Location Tracker



We have a location tracking mechanism for both **Branch** and **Members** with two picture-capturing options that can be used for multiple purposes such as for administrative usage, MRA National Portal Reporting, PKSF Project Reporting, Internal Audit, Overdue follow-up, etc.

4.3 Fixed Asset Management



We have a fixed asset module covering institutional fixed assets tracking with a unique ID and cost value. In the asset tracking process, it's very much possible to map any fixed asset with the user for a period or as required. We also have **Purchase, Budget Control, Transfer, Write-Off, Asset Disposal**, and Automated **Depreciation** Calculation processes based on the configured business

4.4 Fund Management



As an MFI you must have the repayable funds from different sources with specific payment terms and conditions. This module covers all your outside fund sourcing with its **EMI** and repayment schedule to give you the on-time notification to avoid unintentional payment delays. We cover multilayer email and **SMS** notification services for that.

4.5 TAX VAT Tracker



We do have a **TAX VAT** tracker which will help you to track your paid **VAT** and **TAX** to use the reference in the future like after paying the **AIT** against the salary paid to staff, you must have to give the payment reference to staffs at the end of the financial year for return submission. By using this tool, you can automate the **Salary Certificate** with deduction and payment details. You can also track the VAT payment details of your organization with different dimensions

4.6 Fraud Protection System



We do have a proven fraud protection system for microfinance operations. The System is designed to secure the disbursement by ensuring the proper location tracking, **LIVE picture capturing**, and entity/house verification process. It also helps to ensure the overdue borrower follow-up and capture the details of group/teamwork. You can also manage the inactive member's savings details in this software which is a core requirement of PKSF

4.6 Fleet Management System



We have an integrated fleet management system that covers **vehicle tracking** and full **schedule management** of drivers and users. It is a complete solution for mileage, fuel, and repair

4.7 Branch Monitoring System



Our team came up with a solution where a Field Officer (FO) can maintain a **daily checklist** of his activities such as installment collection, member admission, overdue collection, etc. This solution also helps to track the branch visit record of upper-level management members

4.8 Planning



Planning is the core requirement for the annual budget. Our planning module assists staff to plan for the branches as well as their own and the assessment is made against the plans at the end of the year. The summary of all branch's **planning** and **achievement** can be monitored by the higher authority at a glance.

4.9 Office Docs Dashboard

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Our circular and office order management system is a repository of all official letters where staff can check new ones as well as the old ones. This assures access to a complete history of edits made to a document because it continuously and automatically **backs up** all of the system's files

4.10 Sales Inventory Management



Our sales inventory management system aids businesses in deciding which merchandise to order when and in what quantities. At the time of purchase, until the product is sold, inventory is tracked.

This solution will grant visibility into your stock, and help you to maintain optimal amounts to continue fulfilling orders without holding too much of a given item. Our inventory management module will streamline processes to help maintain inventory accurately, manage restocking, and automatically update accounting data

5.0 Other Industry Solutions:

5.1 E-Commerce:



Our eCommerce website is built with the latest technology to provide a seamless and user-friendly shopping experience for your customers. It's mobile-friendly, optimized for search engines, and supports multiple payment options. Our content management system allows you to easily manage your products, orders, customers, and inventory. We take security seriously and use the latest security protocols to keep

your website and customer data safe. Our eCommerce website is integrated with a secure and seamless payment gateway that supports multiple payment options including credit cards, debit cards, net banking, and mobile wallets. Customers can make payments quickly and conveniently, providing them with a smooth shopping experience. With our eCommerce website, you can expand your online presence, attract more customers, and increase your revenue

5.2 POS System:

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Our modern and efficient POS system is designed to help businesses streamline operations and improve customer service. Our customizable system allows you to process transactions, manage inventory, and track sales performance in real-time. You can also create customer profiles to personalize your service and build stronger relationships. Our team of experts will work with you to ensure that the system is tailored to your needs, and we offer ongoing support to keep your system up-to-date and running smoothly.

5.3 ERP Solution:



Our ERP solution is a comprehensive business management software that integrates all aspects of your business, including finance, inventory, sales, and manufacturing, into one central system. It provides real-time data and powerful analytics tools to help you make informed decisions quickly.

Our scalable and customizable solution is cloud-based, which means you can access it from anywhere, anytime, and from any device. With our ERP solution, you can optimize operations, reduce costs, and increase productivity.

Our team of experts provides ongoing support to ensure your system is up-to-date and running smoothly.

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5.3 Pharmaceuticals Specialized Solution



We have developed a specialized software solution for the pharmaceutical industry that includes both a comprehensive inventory management system and an easy-to-use app. This solution enables pharmaceutical companies to track their inventory levels in real time, manage their stock more efficiently, and access inventory data from anywhere. With our specialized app, users can view current stock levels, track inventory movement, and forecast future inventory needs, all from the palm of their hands.

Our solution helps pharmaceutical companies streamline their inventory management processes and focus on delivering high-quality products to their customers.

5.4 Retail Operation Management



Elevate your retail operations with our cutting-edge Retail Operation Management software. Tailored for Outlet Users, and Head Office personnel, our solution ensures streamlined processes in Asset Management, Branding, Petty Cash, and Maintenance. From detailed documentation to efficient asset tracking and maintenance records, our software prioritizes precision and industry standards. Experience enhanced productivity and seamless workflows, driving your retail management to new heights.

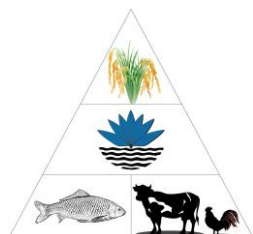
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