



Company Profile

COORDINATES

IT Support & Solution

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1.1 Company profile

Coordinates is one of the few IT system integration, professional service and software development companies in Bangladesh that works with Enterprise systems and companies. As a privately owned company, *Coordinates* provides IT Consultancy, Software Design and Development as well as professional services to the following area:

- Public Institution
- Private Company
- Financial Services
- Health Care
- Education

Coordinates is located in Dhaka, offering fully fledged services for Software Development, Data Formatting and Data Cleaning Service to its clients, recognized both on local and regional markets since 2019. *Coordinates* is a pioneer in Interactive Virtual Teams (IVT) which enables the client and the service provider to establish instant and successful communication channels and support off-shoring and near-shoring business models, thus keeping the deadlines on time and on track.

Coordinates differentiation point comes with three simple principles:

- True collaboration with customers and partners
- Complete understanding of customers business
- Persistence in finishing the job whatever it takes.

We have highly skilled Microsoft team of Project Managers, Consultants and Developers they have proven experienced on a large scale projects with more than 500 users.

We also have special expertise in custom software development – providing specialized products, IT services and custom end to end solutions to our enterprise customers. We gain competitive advantage from these distinctive capabilities and have developed the ability to implement and manage complex IT systems in changing times with greater effectiveness than

many competitors. In the last 01 years *Coordinates* worked on more than 03 projects and has a large customer base of more than 05 customers all over USA, offering considerably lower priced services than others.

Additionally, *Coordinates* is providing back- up for customer systems in order to minimize the effects of possible faults. Beside the normal working standard equipment *Coordinates* has equipment for testing, installation and technical validation of end user solutions.

Furthermore, we offer reasonable Service Level Agreements (SLA) covering most of the additional maintenance services. With our 24/7/365 days per year support, we are making troubleshooting as easy as possible.

Coordinates is a company which intends to be in front of the client's needs, deeply understanding clients' business and delivering and optimizing IT solutions from the initial phase of scoping the requirements, up to the final delivery, maintenance and continuous upgrade. *Coordinates* always look at the things from the customer perspective, but also from customer's customer perspective to grasp their real business need for the IT solutions they deliver.

Our team operates with enthusiasm and flexibility. We are focused on our customers, being their reliable partner for IT services and solutions, working together on a partnership basis, helping them face the challenges of the modern times. Beside in Bangladesh *Coordinates* have clients from USA.

1.2 Mission

Coordinates mission is to enhance the business operation of its clients by developing and/or implementing premium IT products and services.

Coordinates mission includes:

1. Providing high quality software development services, professional consulting and development outsourcing that would improve our customers' operations;
2. Making access to information easier and securer (Enterprise Business);
3. Improving communication and data exchange (Business to Business);

4. Providing our customers with a Value for Money and
5. Providing our employees with meaningful work and advancement opportunities.

1.3 Vision

Coordinates is a leading IT company for Consulting Services and Deployment of best of breed Business Solutions to top tier domestic and international customers.

1.4 History

Our history starts in 2019, Since then *Coordinates* has been successfully doing business in Bangladesh and USA. During the last two years, *Coordinates* has successfully implemented 01 project.

1.5 Unique Value Proposition

Coordinates is experienced in outsourcing software development, deployment of large IT Systems including ERP Solutions and System Integration, which places the company in the position to deliver best of bred products and solutions to its customers without high costs of doing business.

Coordinates Value Proposition:

- Onsite and Offshore Outsourcing
- Qualified and Experienced IT professionals
- Competitive prices/Value for money
- Quality Assurance
- Quality and technological products and services
- IT Consulting and Business Analysis
- Comprehensive Project Management
- Domain Knowledge and specialization in business know-how
- International references and experienced on large projects
- Language Skills and good communications
- Geographical and cultural closeness/ Near shore
(English speaking Language Proficiency people)

1.6 Technical skills

Coordinates organization has strong managerial, financial and technical specialists team in Bangladesh. It has full time employees responsible for business development and deployment of IT solutions and IT infrastructure, hardware maintenance and application development and support. The team is comprised of experienced IT experts and young but reach in knowledge IT professionals.

Coordinates has expertise and experience in the following areas:

- **Software:** Microsoft .Net Platform, Visual Studio, Oracle, Visual Studio Data tools, Office 365, Teams
- **Databases:** Microsoft SQL Server, Oracle
- **System Software:** MS Windows
- **Hardware:** Cloud Storage, Notebooks, Network Equipment, Peripherals
- **Consultancy/Business consulting:** ERP
- **IT Professional Services:** Software development, ASP, Project Management
- **Services:** Outsourcing, Hosting, Messaging, Implementation of Large-Scale Solutions, and Web site building.
- **Industry Knowledge Solutions:** Project Management, Risk Management, Knowledge Management, Information Security

1.7 Outsourcing services

Coordinates is providing outsourcing services of highly experienced and capable **SQL, BI, and .Net experts** in the disciplines of Project Management, Consultancy and Development.

Coordinates is interested in providing outsourcing services and finding collaboration partners that need to outsource software development and professional services, services for software design, system architecture, development, and implementation. More specifically, *Coordinates* is

interested in outsourcing dynamic web reporting solutions, since it has a team of highly professional frontend and backend developers, data analysts, consultants and PM available.

Our goal is to work for system integrators and business owners; IT services and software developing companies that have a need of additional resources; Private Company or Public institution that needs any type of consulting and development services related to software development and system integration, implementation of complex ERP solutions, etc.

Coordinates is a Bangladeshi Near shore Services and Software Development Outsourcing Company with best Quality/ Price Ratio (Value for Money) that includes:

- Competitive prices;
- Quality and technological products and services;
- Domain Knowledge and specialization in business know-how;
- International references and experienced on large projects;
- Geographical and cultural closeness (English Speaking Language Proficiency people);
- Comprehensive Project Management;
- Onsite delivery capabilities;
- Ensuring continuous education and training of employees.

We are flexible in how we work with partners and suppliers. Using our outsource services, our partners will maximize their income and minimize their expenses, and their clients will be highly satisfied. *Coordinates* is simply a partner you can trust.

1.8 Certificates

- *Microsoft Silver Mid market Solution Provider, Microsoft Silver Application Development*
- *Oracle Certified Professional*
- *McAfee Reseller – Associate*
- *Project Management Professional*

1.9 Quality Statement

Coordinates delivers its products and services in accordance with High quality standards. Following those worldwide acknowledged standards and directives, *Coordinates* is dedicated to quality and continuous improvement of its processes related to its clients, partners and employees. At the same time, the framework for periodical quality goals review is established. Trough those already established standards and measurements, our responsibility is to provide quality level which fulfills and even exceeds our clients expectations. We practice professionalism and quality, throughout systematic improvement of processes, trainings, measuring and development.

Our company is guided by three simple principles:

- True collaboration with our customers and partners
- Complete understanding of our customers business
- Persistence in finishing the job whatever it takes.

We are focused on our customers, being their reliable partner for IT services and solutions, working together on a partnership basis, helping them face the challenges of the modern times. We believe that investment in our employees is essential to achieve company goals. Our employees have superior expertise knowledge; they are honest, finishing their jobs on time and admirably presenting the company in front of the clients.

We take care of environment and to satisfy all interested parties needs. All of these, allows us to offer quality services and solutions to our clients.

Quality is integral part of our commitment to delivery of the best-of-breed technology, products and professional services.

1.10 Particulars of the Firm:

Name of the Firm: COORDINATES

Office Address: Plot 42/2 (1st Floor), New Poribugh Road, Bangla Motor, Dhaka

Phone: 01911 381 004 or 017 5556 33 97

Email Address: amir_ul_mulk@yahoo.com

Constitution of Firm: Proprietorship

Date of Establishment: June 2015

Trade License: 0147845, October 2015, Dhaka City Corporation

Income Tax Number: TIN-135571933508, T.C.-261 (salary) T.Z.-12, Dhaka

Name of Banker: Southeast Bank, Kawran Bazar Branch, Dhaka

1.11 Field of Service:

- Business Development
- Deployment of IT solutions
- Hardware Maintenance
- Application Development
- Data Formatting
- Data Testing and Support

CV OF KEY PERSONNEL

PERSONNEL BY DISCIPLINE

1.0 Management Team

Name	Designation	Education	Experience
HABIB TARFDER	Adviser	M.Sc Engineer (USA)	30
MD. AMIRUL MULK	C.E.O	M.U.R.P, B.Arch (BUET)	20

2.0 Technical Team.

Name	Designation	Education	Experience
MR. SHAHNEWAZ	Assistant General Manager	B. Sc. in computer Science, IUB,2004	17 Years
MD. MAHMUDUL HASAN	Manager	B. Sc. in Software Engineering, D.U.2013	8 Years
MD. SADI ABDULLAH IBN BELAL	Deputy Manager	B. Sc. in computer Science, A.U.S.T,	8 Years
SALMA AKTER TITHI	Assistant Manager	Polytechnic Institute,2011	10 Year
ADNAN RAHMAN	Assistant Manager	B.B.A. AIUB, 2013	8 Years
TARAFDER TARIKUL ISLAM	Executive	C.S.E. Daffodil Int. University, 2020	2 Year
MD. IBRAHIM HASAN	Executive	B. Sc. in computer Engineering, AIUB, 2020	2 Year
MD. RIAZ MAHMOOD	Executive	B. Sc. Eng. UITS, 2018	3 Year

3.0 Accounts & H.R.

Name	Designation	Education	Experience
MR. REZAUL QUDDUS	Income Tax Adviser	M. Com (D.U)	10
JAHANARA AKTER	Manager (Accounts & HR)	M. Sc. (D.U)	02

MD. AMIRUL MULK

MURP (BUET), B.Arch (BUET)

Address: House No:-133 (3rd Floor, South), Road: New Polton Line,
Azimpur, Dhaka-1205

Home Phone: 01911381004

Mobile : 01755563397

e-mail : amir_ul_mulk@yahoo.com



Career Objective:

To develop a long lasting relationship with well established and reputed organization by providing good quality design service.

Career Summary:

Architect with more than 18 years experience of working in Planning & Design Department of different renowned Real Estate companies (Concord, bti, Borak, Rakeen, Rupayan) of Bangladesh.

Area of Expertise:

- # Architectural design from conception to completion
- # FAR Calculation, RAJUK & other Govt. authority drawing preparation
- # 3D view
- # Working drawing
- # Site supervision
- # Coordination
- # Project Planning & management

Special Qualification:

Landmark projects where I worked as an Architect or Member of technical team:

- # "Cancer Center, CMH, Dhaka Cant." Land: 01 acre, Floor: 1,20,000 sft, ,
- # "Bijoy Rakeen City" Land: 16 acre, Floor: 45 Lac Sft, No. of Apt: 1950,
- # "RAK City", Land: 5 acre, Floor: 12 Lac sft, 4 star hotel & 750 apartment housing complex
- # Prashad Sholilkul, Floor area: 4 Lac sft, 5 star hotel at Inani, cox bazar.
- # Extension & modernization of Osmani International Airport, Sylhet
- # International standard tourism facilities development at Foy's lake, Chittagong, Land: 500 acre

Employment History:

Total Year of Experience : 15.9 Year(s)

1. Principal Architect & Proprietor (June 2015 to Current Date)

COORDINATES IT Support & Solution

COORDINATES Architects & Engineers

Work location: Mollah Manshion (3rd Floor)

07 Link road, Bangla motor, Dhaka

Scope of service:

Architectural design work from conception to completion, Interior Design, Coordination among the consultants (structure, electrical, plumbing, fire fighting, HVAC and others), Construction management, Project planning etc.

2. Senior Architect (January 01, 2013 - March 31, 2015)

Star Electro Civil Tech Ltd, RAK Group

Company Location : Plot 1/A, RAK Tower, Jashimuddin Avenue, Sector-03, Uttara, Dhaka

Department: Planning & Design

Duties/Responsibilities:

Architectural design, Coordination with foreign consultants, Monitoring design process, Coordination & cross check arch. design with structural, electrical & plumbing design, Material specification, Checking design to comply with RAJUK & BNBC

3. Senior Architect (August 01, 2008 - December 30, 2012)

Rakeen Development Co. (BD) Ltd, RAK Group

Company Location : Plot 1/A, RAK Tower, Jashimuddin Avenue, Sector-03, Uttara, Dhaka

Department: Planning & Design

Duties/Responsibilities:

Architectural Design, Coordination with foreign & local consultants, Site supervision, Checking design to comply with RAJUK & BNBC

4. Consultant Architect (January 01, 2007 - July 30, 2008)

Abdul Monem Limited

Company Location : 111, Bir Uttam C.R. Datta Road, Dhaka-1205

Department: Planning & Design

Duties/Responsibilities:

Coordination with foreign consultants for "Osmani Int. Airport" Project at Sylhet, Site supervision, Coordination with Civil Aviation for technical explication

5. **Head of Design Team-01 (October 01, 2006 - December 30, 2006)**

Building Technology and Ideas (bti)

Company Location : bti Celebration Point, Plot-(3-5), Rd-113/A, Gulshan, Dhaka

Department: Planning & Design

Duties/Responsibilities:

Architectural Design, RAJUK Drawing, Site supervision, Coordination with Structure, Electrical, Plumbing Engineers

6. **Senior Architect (March 01, 2005 - September 30, 2006)**

BORAK Real state

Company Location : Unique Oval, 45 kamal Ataturk Avenue, Banani, Dhaka

Department: Planning & Design

Duties/Responsibilities:

Architectural Design, Site supervision

7. **Assistant Architect (July 01, 1999 - February 28, 2005)**

CONCORD Real Estate

Company Location : 43, North C/A Gulshan-2, Dhaka-1212.

Department: Planning & Design

Duties/Responsibilities:

Architectural Design, Site Supervision, Coordination with marketing team to customize the apartment unit as per clients requirement.

Academic Qualification:

Exam Title	Concentration/Major	Institute	Pas.Year
Master Of Urban and Regional Planning	Urban & Regional Planning	BUET	2006
Bachelor of Architecture	Architecture	BUET	1999
H.S.C.	Science	B.A.F. Shaheen College	1989
S.S.C.	Science	Shammilony Institution	1987

Training Summary:

Training Title	Institute	Year	Duration
Structural Fire Safety Training Program	IAB	2013	2 Days
Computer Aided Project Planning & Management	IAB	2012	2 Days
Dhaka Mohonogor Imarot Nirman Bidhimala	IAB	2009	1 day
Land use Planning	IAB	2008	2 Days
Electrical Safety, HVAC, Land Laws, Fire Protection	IAB	2005	4 days

Specialization:

Fields of Specialization	Description
• Architecture • Interior Design	Preparation of architectural design for: # Hospital, Amusement Park, Hotel, Resort, Apartment, Commercial, Mixed-use, Housing Projects # Computer Skill: Auto CAD, Photo Shop, MS word, MS Excel, MS power point

Extra Curricular Activities:

Professional Affiliation: # Enlisted Member, Institute of Architects of Bangladesh (IAB)

Enlisted Member, Bangladesh Institute of Planners (BIP)

Personal Details :

Father's Name : Mr. Golam Rasul
Mother's Name : Rowshon Ara
Date of Birth : January 04, 1973
Gender : Male
Nationality : Bangladeshi
National Id No. : 2694259593661
Religion : Islam
Permanent Address : "Baitul Falah", Holding No:-68, Khal-Dhar Road, Loan Office Para, Jessore
Current Location : Dhaka



Resume of Shahnewaz

45/L, Dhalka-Nagar-Lane (1st Floor),
Gandiaria, Faridabad,
Dhaka – 1204, Bangladesh
Mobile: +88 01711 082 587
E-mail: rico.dk@gmail.com

Career Summary

Fifteen years plus of progressive experience in software development in a large, professional, business environment and a small start-up operation. Experience in .NET, ASP.NET MVC, .Net Core, SQL Server in the development of web and windows based system like web application, portal, e-commerce, desktop application and other internet/intranet based system.

Technical Skills

Application Development Tools and Framework: .NET, .NET Core, .NET Web Forms, ASP.NET MVC

Programming Language: Visual Basic (VB), C#, C++, Javascript (node.js)

Front-end framework/library: Angular 2/4/5, JQuery

Scripting Language: Javascript, TypeScript

Relational Database Management System: SQL Server, MySQL

Operating System: Windows, Linux, Mac OS X

Chart/Reporting Tool: Crystal Report, Fusion Chart, D3

Web Server: Internet Information Services, Apache

IDE: Visual Studio, Visual Studio Code

Version control: Git, SVN, Team

Others: HTML, CSS, AJAX, Web service (SOAP), Cloud, Web API, RxJs, SAML, Openid Connect

Vendor Certification

Microsoft Certified Technology Specialist (ASP.Net Developer 3.5) (**MCTS**)

Microsoft Certified Professional Developer (ASP.Net Developer 3.5) (**MCPD**)

Recent Professional Positions

July, 2019– Present

Lead Engineer

COORDINATES

Responsibilities:

Requirements study, design, develop, testing (unit test), documentation and implementation

January 2019– June 2019

Lead Engineer

SPOL

Responsibilities:

Requirements study, design, develop, testing (unit test), documentation and implementation

July, 2012 – December, 2018

Lead Engineer, Sr. Software Engineer

IQVIA (M&H Informatics)

Responsibilities:

Manage team, Requirements study, design, develop, testing (unit test), documentation and implementation

November, 2010 – June, 2012

Sr. Software Engineer

Grameenphone IT Limited - GPIT (a Telenor company)

Responsibilities:

Requirements study, design, develop, testing (unit test), documentation and implementation

September, 2009 – October, 2010

Application Developer

CellBazaar Inc.

Responsibilities:

Requirements study, design, develop, testing (unit test), documentation and implementation

Professional Projects

1. PMI Dashboard Framework

Description: A dynamic Performance Management Integration dashboard framework for healthcare company

Responsibility: Requirements Study, Design, Development, Debugging, Implementation

Technologies Used:Angular, .NET Core, SQL Server, AWS

2. Sanofi HCRS

Description: Web application for Medicaid and Medicare services of Sanofi

Responsibility: Requirements Study, Design, Development, Debugging, Implementation

Technologies Used: Angular, JavaScript, .NET Web API

3. Launch Tracker Dashboards for Primary Intelligence team

Description: A dynamic launch tracker dashboards for healthcare company

Responsibility: Requirements Study, Design, Development, Debugging, Implementation

Technologies Used: ASP.NET MVC 5, C# .NET, JavaScript, SQL Server

4. PRISM (CEO award winning project)

Description: A GEO based Performance Management Dashboard for Novartis

Responsibility: Requirements Study, Design, Development, Debugging, Implementation

Technologies Used: ASP.NET MVC 4, C# .NET, JavaScript, SQL Server

5. Project Name: CellBazaar WEB/WAP/SMS

Description:The CellBazaar service allows people to buy and sell over mobile phones (SMS/WAP) and web

Responsibility: Database Design, Interface Design, Development, Debugging

Technologies Used: ASP.NET 3.5, C# .NET, JavaScript, SQL Server

6. Project Name: Art Gallery

Description:Art Gallery BD is the premier online marketplace for buying, selling, and creating fine art prints, greeting cards, and original works of art.

Responsibility:Database Design, Interface Design, Development

Technologies Used: ASP.NET 3.5, C# .NET, JavaScript, SQL Server

7. Project Name: Esclusivo

Description: E-commerce (using PayPal Gateway) for a furniture shop.

Responsibility:Database Design, Interface Design, Development

Technologies Used: ASP.NET 3.5, C# .NET, My SQL

8. Project Name: Stock Market Management System

Description: A web application for buy and sell share a specific German company.

Responsibility:Database Design, Development, Testing and Debugging

Technologies Used: C#, .NET 2, ASP.Net, Visual Studio 2005, JavaScript, My SQL

9. Project Name: RITS AppBuilder Scheduler

Description:A form application for backup database, send mail at specific schedule.

Responsibility:Development, Testing and Debugging

Technologies Used: C#, .NET 2

10. Project Name: Simple graphic project

Description:A graphic related computer programming training kit for children.

Responsibility:Development, Testing and Debugging

Technologies Used: C#, .NET 3.5

Education

B.Sc. in Computer Science, Independent University, Bangladesh (IUB), 2004

Awards

- IQVIA Star Developer, Dhaka (2016)
- IQVIA HackathonFirst prize, Dhaka (2016)
- IQVIA Most Consistent Developer, Application Pool, Dhaka (2014)
- IQVIA CEO Team Award (2014)

Personal Information

Name : Shahnewaz
Date of Birth : 09-Jan-1982
Marital Status : Married

Reference

Available upon request

Personal Information

Md. Mahmudul Hasan

Avizan- 64, Safiuddin Academy Road

College Gate, Tongi, Gazipur

Contact: +880 1792168618

Email: mahmud.iit.du@gmail.com

LinkedIn: [linkedin.com/in/mahmudul-hasan-du](https://www.linkedin.com/in/mahmudul-hasan-du)



Career Summary and Objective

A dedicated IT professional having almost five years of experience in Data Warehousing and Business Intelligence development in software industry as well as one year in academic involvement as a lecturer. Seeking for an optimal and growth oriented environment with ample scope of research and development, problem solving and learning through a friendly atmosphere which may capitalize my skills as well as help me to grow individually.

Academic Background

UNDERGRAD

- Completed Bachelor of Science in Software Engineering from *Institute of Information Technology*, University of Dhaka (IITDU) in December 2013
- Obtained 3.74 out of 4 (5th in First Class)

SSC AND HSC

Completed SSC from Safiuddin Sarker Academy & College, Tongi and HSC from Adamjee Cantonment College in 2007 and 2009 respectively. Secured GPA 5 out of 5 in both.

Experience

JUNE 2019 TO CURRENT

- Working as a Senior Software Engineer (Data Warehouse & BI) at Vivasoft Limited, Dhaka
- Involved mostly in ETL processing, writing and optimizing SQL queries

SEPTEMBER 2016 TO AUGUST 2018

- Served as a Software Engineer (Data Warehouse & BI) at IQVIA Dhaka (previously known as QuintilesIMS or IMS Health)
- Involved mostly in analyzing different sources of pharmaceutical data, integration, ETL processing, preparing data warehouses, query optimization, testing, reporting and communicating with the stakeholders

JANUARY 2016 TO AUGUST 2016

- Contributed as a Lecturer at Daffodil International University, Dhaka
- Had been engaged in conducting courses regarding databases, object oriented programming and software project, counselling students, preparing and updating curriculum, documentations, evaluating students

FROM DECEMBER 2013 TO DECEMBER 2015

- Joined IMS Dhaka (M&H informatics (BD) Ltd.) as an Assoc. Software Engineer
- IMS Dhaka mostly uses Microsoft technologies, therefore, studied and worked on data analysis, manipulation, warehousing and reporting with Microsoft SQL server and Microsoft Business Intelligence Tools like SSIS, SSAS etc.

FROM JANUARY 2013 TO JUNE 2013

- Started as an Intern Software Engineer at IMS Dhaka (M&H informatics (BD) Ltd.)
- Got acquainted with IMS business and technologies like SQL, data warehouses, business intelligence and got engaged in data QC team

Projects & Research Involvement

- Launch Tracking dashboard analyzing and processing survey data for clients like Onzetra Xsail, Betmiga, Akynzeo etc.
- Have been involved in the academic research with the title - “Automated Load-balancing of Traffic Intersection Points with Wireless Sensors”
- Worked as BI analyst and backend developer for pharma clients like Novartis,UCB, Sanofi, Bioforce, Smith & Nephew etc.
- Prepared a java swing based desktop application for BD Tech (a computer accessories shop at Multiplan Center) to keep their inventory and invoice

Some notable activities & achievements

- Participated at IMS Hackathon- 2015 as a back-end designer and awarded runner up prize under Micro-strategy category
- Worked as a Microsoft Student Partner from 2011 to 2013
- 5th place holder of IT Olympiad at IBBL IUT 3rd National ICT Fest 2011
- Participated in Inter-University Programming Contest 2011 at Shahjalal University of Science & Technology
- Solved approximately 60 UVA problems
- Worked as a guest lecturer at Daffodil International University for the session winter-2019 (4 months)

Area of expertise

Languages	: PL/SQL, T-SQL, MDX, C#, Java, HTML, PHP
Databases	: MS SQL Server 2014, MySQL, Oracle
Database Management Tools	: SQL Server Management Studio, Xampp, Vertrigo
BI Tools	: SSIS, SSSAS, SSRS, MicroStrategy
Programming tools	: Microsoft Visual Studio, Eclipse, DreamWaver
Designing tools	: Microsoft Visio
Version control tools	: Git, SVN, TFS
Statistical tools	: SPSS
Industry knowledge	: Data Warehousing, Business Intelligence, Refactoring & Code-smells

Personal Interests

Gaming, reading novels, travelling, knowledge sharing, writing Bengali articles and stories, organizing events like cricket competition, picnic, events etc. (got involved in similar activities at university as well as at workplace)

References

Dr. Kazi Muheymin-Us-Sakib

Professor

Institute of Information Technology

University of Dhaka

sakib@iit.du.ac.bd

+880 1730051232

Zahid Hossain

Team Lead

Data Warehouse & BI

IQVIA Dhaka

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+880 1712848571

Resume

Salma Akter Tithi

389/1 North Goran, Khilgaon,
Dhaka- 1219.

Mobile : +8801918000889

E-mail :tithi1199@gmail.com



Overview

A qualified Bangladeshi national, undergraduate student on the field of Architecture Engineering, special interest on the Architectural Design, unmarried, creative, pro-active, efficient, hardworking, self motivated and energetic.

Career Objective

To find a challenging position to meet my competencies, capabilities, skills and education.

Academic Qualification

Under Graduation

Subject : Diploma-in-Architecture
Institution : Dhaka Polytechnic Institute.
Passing Year : 2011
Result : CGPA 3.25 Out of 4.0

S.S.C. (Commerce)

Institution : Ali Ahmed High School.
Passing Year : 2007
Result : GPA 4.81 Out of 5.0
Board : Dhaka.

Work Experience

- **Company Name** : Engineer's Consortium Limited.
Works as : Auto-Cad Operator
Duration : October 2010 to August 2011.
- **Company Name** : Coordinates Architects & Engineers.
Works as : Asst. Architect
Duration : March 2012 to June 2013.
- **Company Name** : Land Survey Team & Developers.
Works as : Asst. Architect
Duration : July 2013 to January 2018.
- **Company Name** : Ardites Bangladesh Ltd.
Works as : Floor Plan Producer
Duration : February 2018 to November 2018.

Major Projects

- Bangabondhu Poverty Alleviation Training Complex at Kotalipara, Gopalganj.
- Faculty Building, Bangladesh Rural Development Board.
- 4-Storeyed Academic, Auditorium & Administrative Building of BAF Shaheen School & College at Shamsheernagar, Moulvibazar.
- Integrated Quality Horticulture Development Project (Renovation) at Savar.
- Proposed 4-Storeyed SHEIKH HASINA HALL with 6-Storeyed Foundation at Rajshahi University Area, Rajshahi.
- Renovation & Development Work of SHEIKH ABU NASER Stadium at Khulna as an 'Alternative Venue of ICC Cricket World Cup 2011' in Bangladesh.
- **Lipi Kunja** (7-Storeyed Residential Building) at Cantonment Mirpur, Dhaka-1216
- **Jobed Villa**(6-Storeyed Residential Building) at New Paltan Line, Azimpur, Dhaka.
- **Iqbal Garden**(6-Storeyed Residential Building) at Kachukhet Old Bazar, Cantonment Dhaka-1216.
- **Green Aurnob** (9-Storeyed Residential Apartment Building) at Baridhara, Dhaka.
- **Mollica Nibas** (9-Storeyed Residential Building) at Pallabi, Mirpur, Dhaka.
- Plot Re-Arrangement, Digital Survey & Mapping on Dhaka City Survey of Mouza-Meradia, J.L. No.- 03, P.S.- Khilgaon, Dist.- Dhaka.
- Proposed 6-Storeyed Residential Building at Kda Sonadanga R/A (2nd Phase), Khulna.
- Proposed 9-Storeyed Apartment Building for Lameek Development Ltd. On Shohid Hars Road, Joggonnathpur, Badda, Dhaka.

Computer Skills

- Microsoft Office Packages: MS Office, Power Point, Excel.
- Engineering Software: AutoCad (2D & 3D), 3Ds Max, Photoshop.
- Internet: Browsing, E-mail.

Language Proficiency

- Excellent communication skill both in **English & Bengali**.
- Having a good understanding power on **Hindi & English**.

Capabilities

- Capable to adapt in any type of environment and hard work.
- Capable to build up relation any status of people.
- Flexible, dependable and able to work under tight deadlines.

Personal Interests

- Designing Eco-Friendly Resident Building.
- Exploring the knowledge on the field of ARCHITECTURE by Tour.
- Landscape Architecture & Urban Planning, Photography.
- Project Planning, Coordination, Implementation and Field Management.

Personal Attributes

I am hardworking and confident. I have the mental strength to face challenges. I believe in my ability and confidence to adopt in any kind of situation, I am working well under pressure and in adverse situation. I have good interpersonal skill and ability to motivate people.

Personal Information

Father's Name : Late Mohammad Ali
Mother's Name: Saleha Khatun
Date of Birth : 08-05-1992
Place of Birth : Dhaka
Sex : Female
Religion : Islam (sunni)
Marital Status : Unmarried
Nationality : Bangladeshi by birth.

Mailing Address

C/O Mohammad Ali
389/1 North Goran,
Post : Khilgaon,
Dhaka-1219

Permanent Address

Do

REFERENCES

Nazmul Ahasan Choudhury
Managing Director
Land Survey Team & Developers.
Mobile: 01714358128

Amirul Mulk
MURP, (BUET). B.Arch, (BUET).
amir-ul-mulk@yahoo.com
Mobile: 01911381004

DECLARATION

I, the undersigned hereby declare that the above information is true and I will be responsible for any wrong information.

Yours Sincere



Salma Akter Tithi

Date:

ADNAN RAHMAN

House# 29, Road# 3, Block# A, Section#11, Mirpur, Dhaka-1216

Email: rahman.aadnan@gmail.com

Cell Number: 01861789384



Objective

To work in an organization in a suitable position having the intention to work with honesty, sincerity and to learn, grow and eventually take responsibility to face the challenge of the time and utilize my ability and quality.

Education

Bachelor of Business Administration

2013

CGPA: 3.79 (Scale of Four)

Major: Finance & Accounting

Minor: Economics

American International University- Bangladesh.

Higher School Certificate

2008

Grade: A (G.P.A- 4.60)

Dhaka Commerce College

Dhaka Board.

Secondary School Certificate

2006

Grade: A (G.P.A- 4.56)

Mirpur Bangla High School

Dhaka Board.

Professional Experiences

1# Position: Data Analyst

16-08-2019 to Today

Coordinate

Major Responsibilities were:

- MDM Matching
- GPO Member Matching
- Non-EDI Tracing Data cleaning & preparation.

2# Position: Officer (Accounts)

02-01-2017 to 31-10-2017

Textech Company Ltd.

Major Responsibilities were:

- Creating voucher for all the transaction.
- Reconciling accounts with the general ledger.
- Communicate with accounts payable & receivable party.
- Monitor the expenditure to daily utility products, travel & other areas of administration.

3# Position: Territory Marketing Officer

23-04-2016 to 15-12-2016

United Plastic wood Industries (Pvt.) Limited

Major Responsibilities Were:

- Creating & maintaining relationship & communication with the buyers.
- Receiving orders from the buyers & forward the order to the superior.
- Making sure that the products were delivered timely
- Checking the products was sent accordance to the invoice & order.
- Communicating the past due of the parties, keep reminding them to make payment & collecting payments from parties.

4# Junior Officer (Customer Service Division)

23-08-2015 to 20-04-2016

bKash Limited

Major Responsibilities Were:

- Providing customer service at front.
- Transcribing data entry & different types of reporting.

Skills**Computer Skills**

- Microsoft Office
- Internet Operating

Interpersonal Skills

- Self-motivated individual with strong drive to achieve targeted deadlines
- Ability to work independently or in group & under pressure.

Language Skill

- Strong communication skill on both Bangla & English language

Hobby& Interests

- Traveling & spending quality time through chatting with friends & family
- Playing computer games & enjoying Sports like Football, Cricket etc.

References**Rahmat Nawaz Fahmi**

Assistant Director

National Security Intelligence

Cell:01673550410

E-mail: Fahmirahmatnawaz@gmail.com

Md. Munir Uddin Mamun

Chief Marketing Officer

Alaska International

House# 31, Road# 4, Sector# 10, Uttara, Dhaka.

Cell: 01675249348

E-mail: Mamun@alaskabd.com



Tarafder Tarikul Islam

Tularampur, Narail Sadar, Narail

Cell: +8801918450701, Email: tarikul15-8165@diu.edu.bd

Objective

To obtain an accounting position where I will be able to contribute my skill, knowledge to a company that will give me an opportunity to develop my career.

Education

CSE | 2016- 2020 | Daffodil International University
B.Sc. in Computer Science & Engineering (CSE)
CGPA – 3.41 in the Scale of 4.00

HSC | 2012- 2014 | Bhangura Ideal College
Group: Science
GPA – 5.00 in the Scale of 5.00

SSC | 2010- 2011 | Tularampur Secondary School
Group: Science
GPA – 5.00 in the Scale of 5.00

Academic Achievements

30% Educational Scholarship from Daffodil International University (DIU)

Computer Skills

Microsoft Office (Word, Excel, PowerPoint and Access)
Windows setup(up to 8)
Troubleshoot common computer/software problems
Skilled in online and Facebook marketing

Personal Skills

Leadership and management
Adaptability and flexibility
Positive attitude and energy
Communication (Both English and Bengali)
Teamwork

Interests

Reading books and Writing
Travelling

Personal Information

Father's Name: Md. Abdul Mannan Tarafder
Mother's Name: Mst. Mina Begum
Date of Birth: August 24, 1996
Nationality: Bangladeshi (By birth)
Religion: Islam

Reference

Tarafder Sajjad Hossain
Lecturer, Narail Govt. Victoria College
Contact no. – +8801671583568
Email- tipu.sajjad.a@gmail.com

Mr. Fahad Faisal
Assistant Professor, Department of CSE,
Contact no. – +8801712937997
Email- fahad.cse@diu.edu.bd



MD IBRAHIM HASAN

Computer Engineer

House No-1, Road No-4
Nikunjo-2, Dhaka

+8801671116116

ihasan96@gmail.com

ibrahim hasan



Education



Experience & Online Courses



Membership & Certifications



Publications



Skill

- Bsc in Computer Engineering
CGPA- 3.03

American International University-Bangladesh
Passing Year -Spring (2019-2020)

- Google map
developer
Since-2016

- Intelligent cleaning robot
Capstone Project
(2019)

- Coursera:
Python for Everybody
University of Michigan

- Coursera:
Excel Skills for Business
Macquarie University

- Coursera:
Marketing Analytics
University of Virginia

- Member
IEEE Organization
Since- 2016

- Certificates:
Video Editing
Organized by
ACES

- Certificates:
Attending
National Young
Idea Summit

- Certificates:
Attending
Chemistry Olympiad

International Conferences (Accepted)

"Design and Implementation of Temperature & Relative Humidity Control System for Poultry Farm"

ComPE-2020: International Conference on Computational Performance Evaluation | 402nd-
10th July, 2020, North-Eastern Hill University (NEHU), Shillong, Meghalaya, India.

Excel



Java



PowerPoint



Database



SDLC



Cisco



Python



LEGAL DOCUMENTS

ঢাকা দক্ষিণ সিটি কর্পোরেশন

www.dscc.gov.bd



লাইসেন্স ইস্যুর বিবরণ

ই-ট্রেড লাইসেন্স

ইস্যুর তারিখ : ২৯/০৭/২০২০
ইস্যুর সময় : ১৬:৩০:৫৬

লাইসেন্স নং : TRAD/DSCC/296195/2019

স্থানীয় সরকার (সিটি কর্পোরেশন) আইন, ২০০৯ (২০০৯ সনের ৬০ নং আইন) এর ধারা ৮৪-তে প্রদত্ত ক্ষমতাবলে সরকার প্রণীত আদর্শ কর তফসিল, ২০১৬ এর ১০ অনুচ্ছেদ অনুযায়ী ব্যবসা, বৃত্তি, পেশা বা শিল্প প্রতিষ্ঠানের উপর আরোপিত কর আদায়ের লক্ষ্যে নিম্নে বর্ণিত ব্যক্তি/প্রতিষ্ঠানের আনুকূলে অত্র ট্রেড লাইসেন্সটি ইস্যু করা হলো।

১। ব্যবসা প্রতিষ্ঠানের নাম	:	কো অর্ডিনেটস		
২। প্রতিষ্ঠানের মালিকের নাম	:	মোঃ আমিরুল মুলক		
৩। পিতা / স্বামীর নাম	:	গোলাম রসুল		
৪। মাতার নাম	:	রওশন আরা		
৫। ব্যবসার প্রকৃতি	:	অন্যান্য - একক		
৬। ব্যবসার ধরণ	:	আইটি, কনসালটেন্সী (বিজিং ডিজাইন), সফটওয়্যার ডেভেলপমেন্ট		
৭। প্রতিষ্ঠানের ঠিকানা	:	৪৮/২, ময়মনসিংহ রোড, মোল্লা ম্যানশন, (৪র্থতলা), ঢাকা		
৮। অঞ্চল / বাজার শাখা	:	১	ওয়ার্ড / সার্কেট:	২১
এলাকা	:	-		
৯। এনআইডি/পাসপোর্ট/জন্ম নিব: নং	:	২৬৯৪২৫৯৫৯৩৬৬১	বিআইএন নং:	
ফোন	:	০১৯১১৩৮১০০৪	ই-মেইল:	
১০। অর্থ বছর	:	২০২০-২০২১ [নবায়নকৃত]	ব্যবসা শুরুর তারিখ:	
১১। মালিকের বর্তমান ঠিকানা			মালিকের স্থায়ী ঠিকানা	
হোজিং নং	:		হোজিং নং	:
রোড নং	:		রোড নং	:
গ্রাম / মহল্লা	:	নিউ পল্টন লাইন	গ্রাম / মহল্লা	:
পোস্টকোড	:	১২০৫	পোস্টকোড	:
থানা	:	নিউমার্কেট	থানা	:
জেলা	:	ঢাকা	জেলা	:
বিভাগ	:	ঢাকা	বিভাগ	:
১২। ট্রেড লাইসেন্স/নবায়ন ফি(বার্ষিক)				
লাইসেন্স/নবায়ন ফি	:	১৩০০০	সাইনবোর্ড কর	:
সারচার্জ	:	০	ভ্যাট	:
আয়কর / উৎসেকর	:	৩০০০		
বকেয়া ()	:	০		
সংশোধনী ফি	:	০.০০	সর্বমোট	:
				১৮৬৮৬.০০

অত্র ট্রেড লাইসেন্স এর মেয়াদ ৩০ শে জুন, ২০২১ পর্যন্ত

(Signature)



(Signature)

লাইসেন্স ও বিজ্ঞাপন সুপারভাইজার

কর কর্মকর্তা



Government of the People's Republic of Bangladesh
National Board of Revenue
Taxes Department

Income Tax Certificate

Particulars of the Assessee:

- (A) Name : **Md. Amirul Mulk.**
- (B) Father's/Husband Name : **Golam Rasul.**
- (C) Present Address : **Molla Mansion, 07 Link Road, Bangla Motor, Dhaka.**
- (D) Permanent Address : **Baitul Falah, Holding-68, Loan Office Para, Jessore.**
- (E) Category : **Individual.**
- (F) Tax Payers Identification Number (e-TIN) : **135571933508** | **Circle-261(Salaries)**
- (G) Business Identification Number (BIN) : **Not Applicable.**

This is to certify that **Md. Amirul Mulk, C/O: Coordinates** is an Assessee of Taxes Circle-261(Salaries), Taxes Zone-12, Dhaka. His/Her assessment has been completed for the assessment year 2020-2021 under universal self-assessment scheme and tax paid on the basis of return income.



(Signature)
15.11.2020

(Md. Mamunur Rashid)
Assistant Commissioner of Taxes.
Taxes Circle-261(Salaries)
Taxes Zone-12, Dhaka.
Phone : 9561671.